

**THE ERWIN BOARD OF COMMISSIONERS  
JUNE 2024 REGULAR WORKSHOP  
MONDAY, JUNE 24, 2024 @ 6:00 P.M.  
ERWIN MUNICIPAL BUILDING BOARDROOM**

**AGENDA**

1. **MEETING CALLED TO ORDER**
  - A. Invocation
  - B. Pledge of Allegiance
  
2. **AGENDA ADJUSTMENTS /APPROVAL OF AGENDA**
  
3. **CONSENT**
  - A. Resolution to Surplus Police Service Weapon (**Page 2**)
  
4. **OLD BUSINESS**
  - A. Erwin Depot Rehabilitation (**Page 3**)
  - B. Proposed Fiscal Year 2024-2025 Budget (**Separate Attachment**)
  
5. **NEW BUSINESS**
  - A. BOA 2024-009 (**Page 21**)
  - B. BOA 2024-010 (**Page 26**)
  - C. SCIF Grant 10852 (**Page 34**)
  - D. *DM2 Retainer Contract*
  - E. *BOA 2024-11*
  - F. *FAMPO Tac Dates*
  
6. **GOVERNING COMMENTS**
  
7. **ADJOURNMENT**

**ERWIN BOARD OF COMMISSIONERS**  
**REGULAR WORKSHOP MINUTES**  
**JUNE 24, 2024**  
**ERWIN, NORTH CAROLINA**

The Board of Commissioners for the Town of Erwin with Mayor Baker presiding held its Regular Workshop in the Erwin Municipal Building Board Room on Monday, June 24th, 2024, at 6:00 P.M. in Erwin, North Carolina.

Board Members present were Mayor Randy Baker, Mayor Pro Tem Ricky Blackmon, and Commissioners Timothy Marbell, Charles Byrd, David Nelson, and Billy Turnage.

Board Member Alvester McKoy was absent.

Town Manager Snow Bowden, Deputy Town Clerk Katelan Blount, Town Planner Dylan Eure, Public Works Director Mark Byrd, and Police Chief Jonathan Johnson were present.

Mayor Baker called the meeting to order at 6:00 PM.

Commissioner Byrd led the Invocation.

Commissioner Blackmon led the Pledge of Allegiance.

**AGENDA ADJUSTMENT/APPROVAL OF AGENDA**

Town Manager Snow Bowden requested to amend the agenda and add the following items under New Business:

- D. DM2 Retainer Contract
- E. BOA 2024-11
- F. FAMPO TAC Dates

Commissioner Blackmon made a motion to approve the agenda as amended and was seconded by Commissioner Byrd. **The Board voted unanimously.**

**CONSENT**

Commissioner Blackmon made a motion to approve **(ITEM A)** Resolution to Surplus Police Service Weapon. The motion was seconded by Commissioner Byrd. **The Board voted unanimously.**

**OLD BUSINESS**

**Erwin Depot Rehabilitation**

Mayor Baker stated that he liked how detailed the report that the Town got back was.

There was some discussion among the Board regarding how much of the original material would be saved. There was also discussion regarding the feasibility of saving the Depot versus building a metal building of similar square footage.

Mayor Baker asked what the procedure or protocol would be for the funds that have been donated and received for this specific project, including state grants.



# TOWN OF ERWIN

P.O. Box 459 · Erwin, NC 28339  
Ph: 910-897-5140 · Fax: 910-897-5543  
www.erwin-nc.org

**Mayor**  
Randy L. Baker  
**Mayor Pro Tem**  
Ricky W. Blackmon  
**Commissioners**  
Alvester L. McKoy  
Timothy D. Marbell  
Charles L. Byrd  
David L. Nelson  
William R. Turnage

## RESOLUTION DECLARING A SERVICE WEAPON SURPLUS

**WHEREAS**, G.S. 20-187.2 provides that retiring members of municipal law enforcement agencies may receive, at the time of their retirement, the badge worn or carried by them during their service with the municipality; and

**WHEREAS**, G.S. 20-187.2 further provides that the governing body of the municipal law enforcement agency may, in its discretion, award to a retiring member the service sidearm of such retiring member; and

**NOW, THEREFORE, BE IT RESOLVED** by the Mayor and Board of Commissioners of the Town of Erwin, North Carolina, that the badge and service weapon, a Glock Gen 4 .40 Caliber Serial Number BHFB808, carried Monty Mauldin., be declared surplus and awarded to him.

**BE IT FURTHER RESOLVED** that appreciation be expressed to Monty Mauldin for his service to the Town of Erwin

**DULY ADOPTED**, this 24<sup>th</sup> day of June 2024

  
Randy Baker, Mayor

ATTEST:

  
Katelan Blount, Deputy Clerk

**MINUTES CONTINUED FROM JUNE 24, 2024**

The Board asked to see financial statements for all funds involving the Depot, as well as what funds would be available immediately to build a new building.

Mayor Baker requested that Town Manager Snow Bowden prepare financial statements for all donations and grants received for the Depot to clarify fund responsibility and ensure that the Town is doing the right thing. He asked that this be placed on the August 22, 2024 workshop agenda, and be ready for a decision on the August 1, 2024 Board of Commissioners meeting.

**Proposed FY 2024-2025 Budget**

Town Manager Snow Bowden presented the updated budget with the requested changes from the Board, including the 7% COLA for staff.

Commissioner Blackmon asked if there was a plan for the wage study and if staff would get a merit increase when those results come back, or if the COLA would suffice for this year. There isn't anything in the budget to include that. He also asked about the funds from the cell tower rent.

Commissioner Byrd stated that the Town can do a budget amendment, but we'd be more accurate once we have the wage study back.

Mayor Baker said he would like to see the fund balance and percentages of the fund balances in the future for budget planning.

Mayor Baker asked if there were any other questions on the budget.

The Board had none.

Commissioner Blackmon made a motion to approve the FY 2024-2025 Budget Ordinance, which was seconded by Commissioner Byrd. **The Board voted unanimously to approve the FY 2024-2025 Budget Ordinance.**

**BOA 2024-009**

Town Manager Snow Bowden presented the information for this proposed budget amendment. This grant has already been approved but will carry over into another fiscal year, and will establish a capital project ordinance.

Commissioner Byrd made a motion to approve the BOA 2024-009, which was seconded by Commissioner Nelson. **The Board voted unanimously to approve BOA 2024-009.**

**CAPITAL PROJECT ORDINANCE GRANT 20285**

This ordinance is to establish the budget for Grant 20285 to be funded by Harnett County. This project would be for resurfacing tennis courts, and converting a tennis court into pickleball courts at the Al Woodall Municipal Park.

Commissioner Blackmon made a motion to approve the ordinance, which was seconded by Commissioner Nelson. **The Board voted unanimously to approve the Capital Project Ordinance Grant 20285.**

**RESOLUTION FOR RECEIVING FUNDS GRANT 20285**

This resolution is to receive the funds for Grant 20285 from Harnett County.

# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

---

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 24, 2024

Subject: Erwin Depot Rehabilitation Memo

---

The Town of Erwin has received the report on the Depot from the structural engineer and an updated estimate to fix the existing structure. This estimate is based on the plans we had prepared in 2020. The cost estimate is just to fix the existing structure up to current code with minimal other improvements to the site. It does not include the rebuilding of the ticket booth and attaching it to the depot.

Date: May 1, 2024  
Client: Town of Erwin  
Recipient: Snow Bowden, Erwin Town Manager  
Email: townmanager@erwin-nc.org  
Subject: Structural Field Report  
Project: Erwin Train Depot  
Site: 111 Chief Joseph Ln, Erwin, NC 28339  
Project #: 14617 (L&A)  
Visit Date: Tuesday, April 23, 2024

## Introduction

### Letter Objective

On the date and at the location noted above, Tyson Dodd, PE observed the existing framing conditions of the Erwin Train Depot, which was originally constructed in 1907. The intent of this engineering letter is to confirm the overall conditions of the existing building, and to provide preliminary recommendations for potential repairs and/or renovations. This letter is not intended to provide final recommendations for construction. The Town of Erwin has plans to repair and renovate the existing building if the structure is salvageable. This report will help provide the Town of Erwin with engineering observations and recommendations to determine the feasibility of whether to pursue the repairs and renovation. Refer to the *Structural Observations* portion of the letter for field observations made by the engineer with preliminary repair recommendations.

### Existing Building Background

Tyson met with Snow Bowden on site, where they walked the property and reviewed the existing condition. The existing building has been moved and relocated twice in its lifetime. It has been unoccupied and unmaintained in its most recent history. The existing building envelope, such as the roofing system (conventional asphalt shingles) and exterior wall siding, have been compromised allowing for rain and other elements to infiltrate into the building causing significant deterioration to the existing structure. In 2016, the building was last moved, and it was placed on a new foundation system with additional beam systems to reduce the existing floor joist spans. The overall framing consists of light framed wood framing with CMU masonry foundation walls and piers with assumed concrete footings.

## Structural Observations

### Existing Roof Framing

#### *Observations*

The existing building envelope, asphalt shingles, has exceeded its lifespan and has failed throughout allowing for water infiltration. (Pictures 1-10) This water infiltration deteriorated and affected a large portion of the existing roof decking, rafters, and ceiling joists. There are multiple sections of the roof decking that have deteriorated and failed resulting in large openings in the roof framing allowing rain and other elements into the building. (Pictures 12,13,17) The existing roof framing consists of a rafter and ceiling joist system with collar ties, vertical webs, spliced eave overhangs. (Pictures 15,16,20,21) With this member layout, the existing framing behaves similar to a conventional wood roof truss. This will be important to note if and when the roof framing is repaired.

#### *Recommendations*

The remaining existing asphalt shingles should be removed to allow for repairs to the existing roof framing system. All deteriorated roof decking shall be removed and replaced with new decking to match the existing lumber dimensions. In addition, all severely deteriorated rafters and ceiling joists shall be removed and replaced with new wood. For less deteriorated wood, existing rafters and ceiling joists can receive a full length sistered member. Approximately 10% of the rafters and ceiling joists have severe damage, while 40% have minor deterioration. The remaining 50% of the rafters and ceiling joists are in good condition and will not require repair *due to water damage*. Once the deteriorated decking and rafters have been repaired, a new layer of 7/16" thick roof sheathing is recommended to be installed on top of

the existing roof decking. A moisture barrier / envelope can then be installed on top of the roof sheathing and new asphalt shingles can be installed. The overall existing roof system needs to be analyzed to confirm the existing members and their connections satisfy capacity requirements. There is a potential that the existing members and their connections do not satisfy these requirements because of the truss-like framing style with less-than-ideal connections and layouts. If they do not satisfy these requirements, then additional repair recommendations will be required, such as sistering all rafters, ceiling joists, and vertical webs with new full-length members and/or strengthening existing member connections to increase load capacities. The analysis of this existing roof system is beyond the initial scope of L&A's involvement. Lastly, additional ceiling joist and end gable bracing is recommended.

### **Existing Wall Framing**

#### *Observations*

The existing wall framing appears to be in fairly good condition in comparison to the roof framing, and there are minimal areas with water damage. (Pictures 22-25) At the existing sliding doors, there does not appear to be a sufficient header to support the roof framing loads nor the sliding door itself. This can be seen by the header sagging above the door openings. (Picture 19) It doesn't appear there is a dedicated header but rather only a double top plate, which is insufficient from a visual observation. The exterior siding appears to consist of two layers – one original layer of wall decking and one newer layer of panel siding. The exterior panel siding has deteriorated and exceeded its life span.

#### *Recommendations*

Approximately 5% of the wall studs need to be reinforced due to water damage. This will consist of sistering the existing stud with a new full-length stud. New solid sawn or LVL headers shall be installed over the existing sliding door openings that are sufficient for the roof and door loads and out-of-plane wind load. The newer panel siding shall be removed and new 7/16" thick wall sheathing shall be applied to the original wall decking and studs. A moisture barrier / envelope can also then be installed to the exterior face of this new wall sheathing.

### **Existing Floor Framing**

#### *Observations*

Due to the water infiltration from the roof framing, large portions of the floor decking, spanning over the floor joists, have deteriorated. (Pictures 26,27) There are large stacks of tongue and groove flooring, which may be the original flooring that went on top of this deteriorated floor decking. (Picture 18) In the crawlspace, the existing floor joists and girders were observed. (Pictures 31-42) The majority of the floor joists appeared to be in fairly good condition with minimal water damage. The floor decking had more deterioration likely because water can accumulate on the floor decking. The floor joists don't hold the water, so the deterioration process for the joists has been slower. Some of the existing joist ends have been altered or deteriorated and are at risk of failure. (Pictures 40-42) It appears when the building was last moved, some of the deteriorated floor joists and rim beams were removed and replaced with new solid sawn wood. (Picture 33) In addition, it appears two new dropped girder beam lines were introduced to reduce the existing floor joist span. (Pictures 29, 35, 36) Overall, the existing dropped girder beams appeared to be in good condition except for two locations. At the first location, a portion of the newer girder was spliced beyond the CMU pier resulting in failure at the splice connection. (Pictures 37-39) At the second location, the new pier was not constructed under the existing dropped girder splice connection, which is resulting in parallel to grain failure in the wood due to the splice connection type. (Pictures 43,44)

#### *Recommendations*

It is approximated that over 70% of the floor decking needs to be replaced due to the water damage. The original floor decking can be entirely removed, and then new 3/4" thick floor sheathing can be installed. The original tongue and groove finished flooring could be reinstalled on top of this new subfloor sheathing. The condition of the existing T&G flooring will need to be assessed by the owner to confirm it is in good condition and salvageable. Approximately 15% of the existing floor joists need to be sistered with a full-length member (support to support) due to water damage or end condition deterioration. At the location where the newer existing dropped girder was spliced beyond the pier, a new dropped girder beam will need to be installed to span from pier to pier. At the existing dropped girder splice point beyond the new CMU pier, a new CMU pier and footing will need to be installed or the existing beam will need to be removed and replaced with a new dropped girder spanning from CMU pier to CMU pier.

## Existing Foundation Walls & Piers

### Observations

The new CMU masonry foundation walls and pier appeared to be in good condition and constructed to modern day building practices. Other than the two locations noted above regarding the dropped girder supports at two splice locations, the foundation walls and piers appeared to have been constructed properly. (Pictures 29-31,35,36)

### Recommendations

There are no recommendations for the foundation walls and piers.

### Site Pictures



Picture 1: DJI\_0735



Picture 2: DJI\_0737



Picture 3: DJI\_0738



Picture 4: DJI\_0739



Picture 5: DJI\_0742



Picture 6: DJI\_0743





*Picture 7: DJI\_0750*



*Picture 8: Photo Apr 23 2024, 10 41 15 AM*



*Picture 9: Photo Apr 23 2024, 10 45 47 AM*



*Picture 10: Photo Apr 23 2024, 10 46 18 AM*



*Picture 11: Photo Apr 23 2024, 10 46 51 AM*



*Picture 12: Photo Apr 23 2024, 10 48 56 AM*



Picture 13: Photo Apr 23 2024, 10 49 08 AM



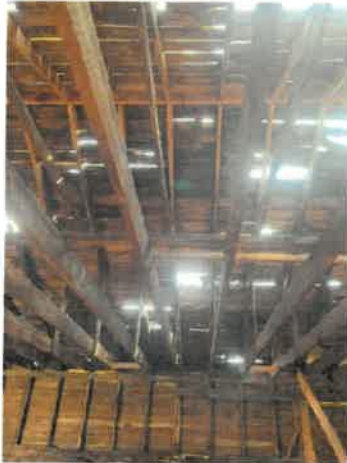
Picture 14: Photo Apr 23 2024, 10 49 14 AM



Picture 15: Photo Apr 23 2024, 10 49 33 AM



Picture 16: Photo Apr 23 2024, 10 49 53 AM



Picture 17: Photo Apr 23 2024, 10 50 01 AM



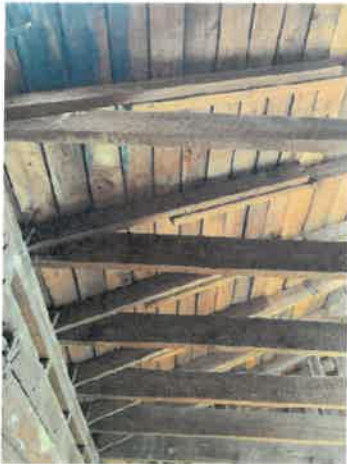
Picture 18: Photo Apr 23 2024, 10 51 03 AM



Picture 19: Photo Apr 23 2024, 10 51 12 AM



Picture 20: Photo Apr 23 2024, 10 58 22 AM



Picture 21: Photo Apr 23 2024, 11 05 58 AM



Picture 22: Photo Apr 23 2024, 11 15 32 AM



Picture 23: Photo Apr 23 2024, 11 15 54 AM



Picture 24: Photo Apr 23 2024, 11 23 01 AM



Picture 25: Photo Apr 23 2024, 11 23 04 AM



Picture 26: Photo Apr 23 2024, 11 23 43 AM



Picture 27: Photo Apr 23 2024, 11 24 00 AM



Picture 28: Photo Apr 23 2024, 11 26 09 AM



Picture 29: Photo Apr 23 2024, 11 29 08 AM



Picture 30: Photo Apr 23 2024, 11 30 57 AM



Picture 31: Photo Apr 23 2024, 11 31 05 AM



Picture 32: Photo Apr 23 2024, 11 31 23 AM



Picture 33: Photo Apr 23 2024, 11 31 35 AM



Picture 34: Photo Apr 23 2024, 11 36 29 AM



Picture 35: Photo Apr 23 2024, 11 36 38 AM



Picture 36: Photo Apr 23 2024, 11 36 53 AM



Picture 37: Photo Apr 23 2024, 11 45 04 AM



Picture 38: Photo Apr 23 2024, 11 45 21 AM



Picture 39: Photo Apr 23 2024, 11 45 30 AM



Picture 40: Photo Apr 23 2024, 11 46 18 AM



Picture 41: Photo Apr 23 2024, 11 46 23 AM



Picture 42: Photo Apr 23 2024, 11 47 09 AM



Picture 43: Photo Apr 23 2024, 11 58 47 AM



Picture 44: Photo Apr 23 2024, 11 59 01 AM

### Conclusion

Overall, the existing structure is in poor condition due to the water damage caused by the lack of maintenance and repairs to the roofing system. However, structural repairs would be easy to access and install as the structure is exposed to view given there are no finishes or mechanical, electrical, and plumbing (MEP) to coordinate around. Repair and renovation work to older and historical buildings, like this one, is often more intensive due the existing finishes that have to be demolished and then replaced after structural repairs are made. The recommended repairs are also relatively simple in terms of framing complexity. The underlying structure has the potential to be repaired and renovated dependent on whether the Town of Erwin has the proper resources to do so. At a minimum, it is recommended to install temporary waterproofing measures, such as large tarps, over the roof to prevent further water damage. If the Town of Erwin would like to pursue these preliminary repair recommendations, Lysaght & Associates would be glad to assist by producing formal analyses and repair drawings for construction. Please reach out to the Engineer of Record with any questions regarding this report or the formal repair drawings.

*[Reminder of this page has been intentionally left blank – see next page]*

## Terms and Conditions

### *Standard of Care*

In performing professional services, the structural engineer has the duty to have that degree of learning and skill ordinarily possessed by reputable structural engineers, practicing in the same or similar locality and under similar circumstances. It is the structural engineer's further duty to use the care and skill ordinarily used in like cases by reputable members of the structural engineering profession practicing in the same or similar locality under similar circumstances, and to use reasonable diligence and the structural engineer's best judgment in the exercise of professional skill and in the application of learning, in an effort to accomplish the purpose for which the structural engineer was employed.

### *Limitation of Liability*

This report does not express or imply any warranty of the structure but only addresses the condition of the portion which was readily accessible and observable at the time of observation. The report is based upon visual observations only (no physical testing was performed) and there is no claim, either stated or implied, that all conditions were observed.

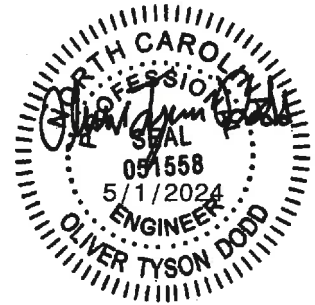
### *Ownership of Documents*

All documents produced by Lysaght & Associates, P.A. under this Agreement shall remain the property of the Lysaght & Associates, P.A. and may not be used by Town of Erwin for any other endeavor without the written consent of Lysaght & Associates, P.A.

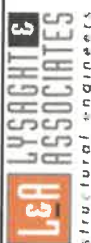
## Authentication

Sealed By: Oliver Tyson Dodd  
Tyson Dodd, PE - Engineer of Record  
Lysaght & Associates, P.A.

Seal:







**LYSAGHT & ASSOCIATES**  
Structural engineers

120 St. Mary's Street  
Raleigh, NC 27605  
919.833.0495  
lysaghtassociates.com  
Firm No. C-0621

**ERWIN DEPOT REHABILITATION**  
**Order of Magnitude Cost Estimate**

Estimate based on E-Mails with Snow Bowden and lesser scope of Erwin Depot Museum Renovation Drawings by Becker Morgan dated 01/10/2020  
PROJECT : ERWIN DEPOT BUILDING REHABILITATION  
LOCATION : 111 Chief Joseph Ln., Erwin, NC 28339  
ARCHITECT: N/A  
OWNER: Town of Erwin, NC

Note: This estimate includes only the existing building rehabilitation with accessible ramps. It does not include an addition

CODE	QTY	UNIT	UN. PRICE	TOTAL	DIV TOTAL
<b>100 GENERAL CONDITIONS (6 Month Schedule)</b>					
101	1	LS	1,000.00	\$1,000	<b>DIV 100 SUBTOTAL: 65,495</b>
102	13	WKS	1,275.00	\$16,575	
103	9	WKS	1,790.00	\$16,110	
104	12	PULLS	325.00	\$3,900	
105	6	MOS	110.00	\$660	
106	1	LS	2,500.00	\$2,500	
107	1	LS	2,250.00	\$2,250	
108	6.0	MOS	3,750.00	\$22,500	
<b>200 SITEWORK &amp; DEMOLITION</b>					
201	1	LS	5,750.00	\$5,750	<b>DIV 200 SUBTOTAL: 196,946</b>
202	1	LS	3,250.00	\$3,250	
203	1	LS	3,250.00	\$3,250	
204	1	LS	1,500.00	\$1,500	
205	1	LS	1,250.00	\$1,250	
206	1	LS	7,500.00	\$7,500	
207	1	LS	750.00	\$750	
208	1	LS	1,200.00	\$1,200	
209	1	LS	7,500.00	\$7,500	
210	1	LS	8,750.00	\$8,750	

CODE		QTY	UNIT	UN. PRICE	TOTAL	DIV TOTAL
211	Storm drainage - 135 lf + (2) catch basins	1	LS	7,950.00	\$7,950	
212	Domestic Water: 90 lf 2" + Water Meter, RPZ and tap	1	LS	7,750.00	\$7,750	
213	Fire Line: 90 lf 4" + RPZ and tap	1	LS	12,500.00	\$12,500	
214	Sanitary Sewer - Note Main line NIC - in another pct.. 95lf 4" 3 co's	1	LS	5,775.00	\$5,775	
215	Gas line - Assume distribution an meter is by Gas Company	0	LS	0.00	\$0	
216	Curb and gutter: 2'-6" x 6" (12" total)	550	LF	32.50	\$17,875	
217	Asphalt Paving: 8" - 1 1/2"	525	SYDS	29.75	\$15,619	
218	HC Directional ramps + (2) sidewalk flumes	5	EA	1,150.00	\$5,750	
219	Pavement striping and signage	1	EA	1,750.00	\$1,750	
220	4" Concrete Sidewalk	4,250	SF	6.75	\$28,688	
221	HVAC Screen - Assume wood fence	68	LF	30.00	\$2,040	
222	Final Landscaping - Allowance including grass	1	LS	10,000.00	\$10,000	
230	Interior Demolition - Remove roofing and roof sheathing (4 mn 1.5 days)	1	LS	3,600.00	\$3,600	
232	Interior Demolition - Remove exterior sheathing/siding (4 mn - 2 days)	1	LS	7,200.00	\$4,800	
234	Interior Demolition - Remove existing floor sheathing (4 mn - 1.5 days)	1	LS	3,600.00	\$3,600	
236	Interior Demolition - Remove deteriorated studs/joist rafters ( 4 mn 2 da)	1	LS	4,800.00	\$4,800	
238	Temporary Shoring during demo. 4 mn - 4 days + \$3,500 material	1	LS	13,500.00	\$13,500	
240	Temporary Roof Protection - Tarps and maintain (4 mn 2 days - \$1,250)	1	LS	6,050.00	\$6,050	
242	Continuous clean up after demolition: 2 mn @ 4days	1	LS	4,200.00	\$4,200	
<b>300</b>	<b>CONCRETE</b>			<b>DIV 300 SUBTOTAL:</b>	<b>22,880</b>	
301	Concrete Footings at ramp/deck - 32 West side + 28 on east @ .5 yd	30	CYDS	615.00	\$18,450	
302	Concrete slabs at stair stinger landings/attachments	1	LS	1,500.00	\$1,500	
303	Concrete Footings/Foundations - NIC - assume existing are ok	1	LS	0.00	\$0	
304	HVAC pads	80	SF	12.25	\$980	
305	Pump Truck for pours	2	TRIPS	975.00	\$1,950	
<b>400</b>	<b>MASONRY</b>			<b>DIV 400 SUBTOTAL:</b>	<b>11,100</b>	
401	CMU - No new CMU - miscellaneous repair	1	LS	2,500.00	\$2,500	
402	Brick Repair - existing brick - tuckpointing - 2 mn 1 week + material	1	LS	8,600.00	\$8,600	
<b>500</b>	<b>METALS</b>			<b>DIV 5 SUBTOTAL:</b>	<b>33,860</b>	
501	Steel - Miscellaneous	1	LS	1,250.00	\$1,250	
502	Bolts, Nails and hardware for wood framing	1	LS	3,250.00	\$3,250	
503	Cable Guardrail with wood frame	340	LF	65.00	\$22,100	
504	Aluminum Handrail at ramps and deck	264	LF	27.50	\$7,260	

CODE		QTY	UNIT	UN. PRICE	TOTAL	DIV TOTAL
<b>600</b>	<b>WOOD AND PLASTICS</b>				<b>DIV 6 SUBTOTAL:</b>	<b>206,289</b>
601	Exterior Wood ramps - West (370 sf) side and East (375 sf) side	745	SF	45.00	\$33,525	
602	Exterior Wood deck - West (330 sf) side and East (360 sf) side	690	SF	35.00	\$24,150	
603	Framing Contractor for interior repairs/replacement: 4 mn 3 weeks	1	LS	36,000.00	\$36,000	
604	Roof Sheathing 5/8" Material (1,900 x 1.33/32)	78	SHTS	35.00	\$2,730	
605	Exterior Wall Sheathing (180'x20'x 1.2/32)	135	SHTS	24.00	\$3,240	
606	3/4" T&G Floor Sheathing (1,900 x 1.2/32)	72	SHTS	34.00	\$2,448	
607	Floor Joist Replacement Material	1	LS	1,500.00	\$1,500	
608	Wall Stud Replacement Material	1	LS	2,750.00	\$2,750	
609	Rafter and ceiling Joist Material	1	LS	4,250.00	\$4,250	
610	Rafter/truss connection material	1	LS	1,250.00	\$1,250	
611	New interior walls for bathrooms/storage	120	LF	35.00	\$4,200	
620	Exterior trim and siding contractor - 4 mn 2 weeks	1	LS	24,000.00	\$24,000	
621	New Exterior Wood siding material	2,900	SF	4.75	\$13,775	
622	New Exterior Wood trim material	1	LS	9,500.00	\$9,500	
623	New Exterior Wood brackets and repair existing bracket material	1	LS	6,500.00	\$6,500	
630	Interior Trim Carpentry Sub - 2 mn 1.5 weeks	1	LS	9,600.00	\$9,600	
631	Interior wood flooring - re-use existing with replacement as needed	1,900	SF	8.75	\$16,625	
633	Interior wood base material - New	210	LF	7.75	\$1,628	
634	Interior window trim and sills material	775	SF	7.25	\$5,619	
635	Interior shelving in baths and storage material	1	LS	1,750.00	\$1,750	
636	Interior wood blocking material at baths and shelves	1	LS	1,250.00	\$1,250	
<b>700</b>	<b>THERMAL AND MOSTURE PROTECTION</b>			<b>DIV 7 SUBTOTAL:</b>	<b>40,255</b>	
701	Wall insulation	4,300	SF	1.10	\$4,730	
702	Encapsulated Crawl space	1,900	SF	6.75	\$12,825	
703	Roof insulation - Assume at ceiling level/attic	1,900	SF	1.75	\$3,325	
704	Architectural shingle Roofing	2,500	SF	7.25	\$18,125	
705	Caulking allowance	1	LS	1,250.00	\$1,250	
<b>800</b>	<b>DOORS &amp; WINDOWS</b>			<b>DIV 8 SUBTOTAL:</b>	<b>30,175</b>	
801	Exterior Wood Doors - New doors installed	4	EA	1,675.00	\$6,700	
802	Exterior Door Hardware Allowance	4	EA	1,150.00	\$4,600	
803	Interior Wood Doors - Baths and storage	3	EA	1,375.00	\$4,125	
804	Interior Door Hardware Allowance	3	EA	975.00	\$2,925	

CODE		QTY	UNIT	UN. PRICE	TOTAL	DIV TOTAL
805	New Type A Wood Windows Installed	7	EA	1,275.00	\$8,925	
806	New Type B Wood Windows Installed	2	EA	1,450.00	\$2,900	
<b>900</b>	<b>FINISHES</b>			<b>DIV 9 SUBTOTAL:</b>		<b>57,979</b>
901	Drywall sub walls - Assume top half of exterior walls and int, walls	105	SHTS	75.00	\$7,875	
902	Drywall ceilings	64	SHTS	85.00	\$5,440	
903	Ceramic Tile in bathrooms	175	SF	12.50	\$2,188	
904	Ceramic Tile base in Bathrooms	80	LF	12.50	\$1,000	
905	VCT in electrical, jan/riser rooms	65	SF	8.75	\$569	
906	Vinyl Base in electrical, jan/riser rooms	50	LF	7.50	\$375	
907	Wood Wainscoting in main room - repair existing and match w/ new	720	SF	8.75	\$6,300	
908	Painting - Interior	1,900	SF	5.75	\$10,925	
909	Painting - Exterior - Siding, Trim, Windows	2,900	SF	4.25	\$12,325	
910	Stain Exterior decks and ramps	1,435	SF	5.75	\$8,251	
911	Acoustical Ceilings in baths	475	SF	5.75	\$2,731	
<b>1000</b>	<b>SPECIALTIES</b>			<b>DIV 10 SUBTOTAL:</b>		<b>6,450</b>
1001	Fire Extinguishers	1	EA	575.00	\$575	
1002	Toilet Accessories	2	BTHS	1,750.00	\$3,500	
1003	Toilet Partitions - Only in Women's Room	1	BTHS	2,375.00	\$2,375	
<b>1500</b>	<b>MECHANICAL</b>			<b>DIV 15 SUBTOTAL:</b>		<b>66,325</b>
1501	Plumbing - Assume (2) baths, HWH, janitors closet, hose bibs, EWC	1	LS	17,500.00	\$17,500	
1502	HVAC - Dehumidification system for encapsulated crawl space	1	LS	7,500.00	\$7,500	
1503	HVAC - Great room and bathrooms = (2) gas Pac units w/ duct	1	LS	28,500.00	\$28,500	
1504	Fire Sprinkler System	1,900	SF	6.75	\$12,825	
<b>1600</b>	<b>ELECTRICAL</b>			<b>DIV 16 SUBTOTAL:</b>		<b>54,894</b>
1600	Electrical - Interior, HVAC equipment, Lighting, Power	1,900	LS	19.75	\$37,525	
1601	Electrical - Lighting and power for ramps	745	SF	13.75	\$10,244	
1602	Fire Alarm	1,900	LS	3.75	\$7,125	
1603	Site/Parking lighting allowance - NIC	1	LS	0.00	\$0	
	<b>SUB TOTAL</b>				<b>792,648</b>	<b>792,648</b>
<b>18000</b>	<b>OVERHEAD AND PROFIT - 12%</b>				<b>95,118</b>	

CODE	QTY	UNIT	UN. PRICE	TOTAL	DIV TOTAL	
<b>SUB TOTAL</b>					<b>\$887,766</b>	
19000				88,777		
<b>TOTAL</b>					<b>\$976,542</b>	
<b>ASSUMPTIONS/CLARIFICATIONS</b>						
1						
The Estimate uses the "Erwin Depot Museum Renovation" drawings by Becker Morgan Group dated 01/10/2020 as a basis, but with a lesser scope. The building addition and some of the sitework and decks are not included. See annotated site plans dated 06/18.24.						
2						
The Allowance for all permits is \$1,000						
3						
The Sanitary Sewer Main Relocation shown on sheet C4 is not included in the scope of the estimate.						
4						
The Allowance for all permits is \$1,000						
5						
The cost of water or sewer tap fees or any others fees are not included.						
6						
Assume installing saved existing wood flooring and finishing - Using replacement material if existing runs out.						
7						
All new wood windows and doors						
8						
The finished space will consist of the open room and (2) restrooms and a storage room and janitor closet.						
9						
The Cost of a fire alarm system is included						
10						
The Cost of a fire sprinkler system is included						
11						
A flagpole is not included						
12						
The estimate includes an encapsulated crawl space and HVAC in the crawl space.						
13						
The cost of design fees or any soft costs ins not included.						



# TABLE OF CONTENTS

Budget Message.....	Page 2
Budget Ordinance.....	Page 6
Property Tax Summary.....	Page 11
Total Revenues & Expenses.....	Page 12
Revenues.....	Page 13
Total Expenditures by Department.....	Page 16
Governing Board.....	Page 17
Administration.....	Page 19
Non-Departmental.....	Page 23
Planning.....	Page 29
Powell Bill.....	Page 32
Police.....	Page 33
Police-SRO.....	Page 42
Contracted Services- Fire.....	Page 45
EPW Admin.....	Page 46
Streets.....	Page 50
Sanitation.....	Page 55
Storm Water.....	Page 57
Recreation.....	Page 60
Library.....	Page 65
Community Building.....	Page 67
Job Classification and Grade Scale.....	Page 69
Fee Schedule.....	Page 71



# TOWN OF ERWIN

P.O. Box 459 • Erwin, NC 28339  
Ph: 910-897-5140 • Fax: 910-897-5543  
www.erwin-nc.org

**Mayor**  
Randy L. Baker  
**Mayor Pro Tem**  
Ricky W. Blackmon  
**Commissioners**  
Alvester L. McKoy  
Timothy D. Marbell  
Charles L. Byrd  
David L. Nelson  
William R. Turnage

**Memo To:** Mayor and Board of Commissioners

**From:** Snow Bowden, Town Manager

**Re:** Proposed FY 2024/2025 Budget

**Date:** 06/24/2024 UPDATED COPY

Attached for your review and consideration is a copy of the proposed FY 2024/2025 budget. A public hearing was held on June 6, 2024 at 7PM during our monthly June Town Board meeting at Town Hall. This proposed budget is based on the discussion that we had at our first budget workshop, during the public hearing for the proposed budget, and at our special called meeting on Tuesday, June 11<sup>th</sup>.

This budget includes a 7% Cost-of-Living Adjustment for all of our employees. We need to look for ways to be more competitive when it comes to our salaries and benefits. It is much easier to retain a good employee than recruit a new employee to fill a vacancy left by a good employee.

I would like to point out that this is the proposed operating budget for the next Fiscal Year. We have a lot of exciting projects that will be taking place in Erwin over the next two years that have been funded by grants from the State of North Carolina. I would like to thank Representative Penny and Senator Burgin for their assistance in helping the Town of Erwin get these funds for our citizens. A brief list of the projects are below:

- \$500,000 for a storm water management study/plan
- \$480,000 for recreation improvements and expansion
- \$500,000 for economic development purposes
- \$50,000 for other recreation improvements.
- \$100,000 for improvements to our Community Building
- \$1,000,000 grant for water and sewer improvements that was originally awarded to the Town of Erwin but was redirected to Harnett Regional Water due to the fact that Harnett Regional Water handles our water and sewer services.

The Town has applied for a grant from the N.C. Department of Transportation to help us with the development of a Bike/Pedestrian Plan. We have also applied for grants with various state agencies for assistance with a stream restoration project for the stream that runs through W.N. Porter Park. We have been awarded around \$60,000 so far in grant funds that I am still waiting to hear additional information about. We have also applied for grants that could help us fund Phase 2 of the East Erwin Drainage project.



### **Budget Highlights:**

- The proposed budget includes a contribution to the Erwin Fire Department based on a \$.095 tax rate.
- The proposed budget calls for keeping the property tax rate at the same rate of \$0.48.
- Our current waste provider GFL has passed on a 7% increase in rates due to inflation.
  - Trash collection- currently it is \$7.15/month per container to \$7.92/month per can
  - Recycling collection – currently it is \$2.75/month per container to \$3.05/month per can
- The proposed budget includes a 7% Cost of Living Adjustment (COLA) for all of our employees.
- There are funds in the proposed budget to move forward with installing the Flock camera system in the Town of Erwin.
- There are funds in the budget to purchase new body cameras, Tasers and hand guns for the Erwin Police Department.
- Health insurance rates are \$560/month
- Dental insurance rates are \$34.39/month
- Vision insurance rates are \$7.16/month
- There was an increase in the retirement rates set by the State of North Carolina:
  - The rate is 15.04% for law enforcement and 13.67% for all of our other employees
- There are additional funds allocated in this budget for contracted services in the Planning Department to clean-up dilapidated properties.
- There are funds of \$11,856 to pay Harnett County for handling our fire inspections.
- There is no fee from Harnett County for the Erwin Public Library in the proposed budget. This is the first year that we have not had to pay for this service. The library consolidation project has gone really well. I continue to hear great things about everything that is happening at the Erwin Public Library. They are offering longer hours and more services now as a result of the consolidation project.
- The proposed budget does include a one-time transfer of \$91,409 from the American Rescue Plan Fund to the general fund to cover general governmental operations. These are the remaining funds that we received from the American Rescue Plan and they have to be appropriated by 12/31/2024.
- There are funds for an ADA transition plan. It is a requirement for municipalities that have over 50 employees (including part-time and members of the Board). We are getting very close to this threshold.
- There are funds in the budget for a Town family event day.
- There are funds in the budget to update our way-finding signs.
- There are funds in the budget to help with some improvements at the Erwin History Room.

- There are funds of \$25,000 to pay Harnett County Animal Control for animal control services in the upcoming fiscal year. We need to prepare for another increase for this service. The cost of providing this service as increased significantly and it will continue to rise so we need to be prepared for other increases. The fee was \$12,000 in the current fiscal year.
- The current amount that I have budgeted for our annual audit is \$14,500. In the proposed budget I have requested funds of \$27,500. This is due to all of the grant funding the Town will be spending over the next Fiscal Year we will need to have a single-audit completed.
  - Just to clarify, we have received state and federal grants in the past but they were under the threshold that requires a single-audit. The amount of grant funding that will be expended in the upcoming fiscal year will require a single-audit.
- In the proposed fee schedule I have asked for a slight increase in the fees listed below:
  - Trash collection- currently it is \$7.15/month per container to \$7.92/month per can
  - Recycling collection – currently it is \$2.75/month per container to \$3.05/month per can
  - Increase of \$50 for variances, rezoning and text amendment cases to cover the higher costs of advertising for each public hearing (mailed notice, and other advertisements). The proposed fee for text amendments, special use permits, rezoning request, and text amendments is \$350.
  - Rent fee for the Community Building is set at \$300/daily fee for residents and \$400 for nonresidents. We can adjust this if needed once we get the improvements to the building finalized and opened.
- There are funds in a contingency line item in the Board of Commissioners budget to cover the costs of a pay study for our Town Staff and any other unexpected expenditure.

### **REQUESTED PERSONNEL CHANGES**

- The proposed budget does not include any new positions. It does propose shifting one of our open vacant positions from the sanitation department to the streets department. The position in our sanitation department has been vacant for a while now and after speaking with the Public Works Director Mark Byrd I believe that it makes the most sense for his department to try and find another employee that can help with everything that Erwin Public Works is responsible.
- There are no additional personnel changes in this proposed budget.

### **AMERICAN RESCUE PLAN**

The proposed budget does include a one-time transfer of \$91,409 from the American Rescue Plan Fund to the general fund to cover general governmental operations. This is the final remaining balance of the funds that the Town received from the American Rescue Plan. If this proposed transfer is not approved please remember that these funds have to be appropriated by December 31, 2024. The funds have to be spent by December 31, 2026.

### **PRIEBE FUND UPDATES**

The proposed budget includes some new line items in our revenue section and the expenditures for our Recreation Department for the Priebe Fund. The Priebe Fund will remain in place but it is now included in the General Fund. The proposed budget includes a proposed transfer of funds from the Priebe Fund to the General Fund for improvements at Al Woodall Park and to help with travel expenses if we have a youth sports team make an all-star tournament.

### **SUMMARY**

Town Staff has worked persistently in trying to reduce expenses and save as much revenue that is possible for the Town. Over the last five fiscal years the Town has made significant improvements to our fiscal condition.

It is imperative that we be good stewards of tax payer funds especially with saving funds for a rainy day or uncertain economic times. There is always the potential for us to have a major problem to fix such as the issue we are dealing with West K Street at the moment as an example.

Town Staff has been in contact with Representative Penny in regards to the damage at West K Street. We are hoping to get some funds from the State of North Carolina to help with this project. We are going to need to do something soon to fix this road. There are a lot of exciting projects that have started or will be starting very soon in Erwin. I am looking forward to seeing the progress in 2024-2025.

Town Staff will continue to monitor our revenues to ensure that we are staying on budget. There are some concerns about the economy and a potential recession. If our revenues slow down we will have to make adjustments to this budget once it is passed.

If you have any questions, or if you need any additional information after your review, please do not hesitate to contact me. Hopefully, we have provided you with enough detail for you to be able to evaluate each departmental request and approve the proposed budget on June 24th, 2024. The budget does need to be approved by June 30<sup>th</sup>, 2024.

Regards,



Snow Bowden  
Town Manager



# TOWN OF ERWIN

P.O. Box 459 · Erwin, NC 28339  
Ph: 910-897-5140 · Fax: 910-897-5543  
www.erwin-nc.org

**Mayor**  
Randy L. Baker  
**Mayor Pro Tem**  
Ricky W. Blackmon  
**Commissioners**  
Alvester L. McKoy  
Timothy D. Marbell  
Charles L. Byrd  
David L. Nelson  
William R. Turnage

## BUDGET ORDINANCE TOWN OF ERWIN FY 2024/2025

**BE IT ORDAINED** by the Board of Commissioners of the Town of Erwin, North Carolina, that the following revenues and expenditures, together with certain restrictions and authorizations, are hereby adopted.

The following amounts are hereby appropriated for the operations of the Town government and its activities for the fiscal year beginning July 1, 2024 and ending June 30, 2025, as per detailed fund;

### GENERAL FUND REVENUES

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE GENERAL FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025:

AD VALOREM TAXES (CURRENT YEAR)	\$1,554,536.00
AD VALOREM TAXES (MOTOR VEHICLES)	\$201,542.00
SALES AND USE TAX	\$1,018,000.00
SANITATION FEES	\$475,000.00
OTHER STATE-COLLECTED REVENUES	\$213,800.00
FIRE DESIGNATED TAXES	\$347,558.00
STORMWATER UTILITY FEES	\$69,000.00
POWELL BILL FUNDS	\$160,000.00
TRANSFER FROM OTHER FUNDS	\$122,409.00
FUND BALANCE APPROPRIATED	\$0.00
OTHER	\$344,389.00
<b>TOTAL GENERAL FUND REVENUES</b>	<b>\$4,506,234.00</b>

**GENERAL FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE GENERAL FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025:

GOVERNING BOARD	\$46,885.00
ADMINISTRATION	\$384,084.00
NON-DEPARTMENTAL	\$408,357.00
INSPECTIONS/CODE ENFORCEMENT	\$248,784.00
POWELL BILL- STREETS	\$192,000.00
POLICE	\$1,302,050.00
POLICE (SRO)	\$84,201.00
FIRE (CONTRACTED)	\$347,558.00
PUBLIC WORKS- ADMINISTRATION	\$135,860.00
PUBLIC WORKS- STREETS	\$504,124.00
PUBLIC WORKS- SANITATION	\$343,759.00
PUBLIC WORKS- STORMWATER	\$71,400.00
PARKS AND RECREATION	\$411,172.00
COMMUNITY CENTER	\$26,000.00
<b>TOTAL GENERAL FUND EXPENDITURES</b>	<b>\$4,506,234.00</b>

**GROUP HEALTH RESERVE FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE GROUP HEALTH RESERVE FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025:

TRANSFER FROM GENERAL FUND: \$14,000.00

TOTAL GROUP HEALTH RESERVE FUND REVENUES: \$14,000.00

**GROUP HEALTH RESERVE FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE GROUP HEALTH RESERVE FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025:

EMPLOYEE HEALTH REIMBURSEMENTS: \$14,000.00

TOTAL GROUP HEALTH RESERVE EXPENDITURES: \$14,000.00

**CAPITAL RESERVE FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE CAPITAL RESERVE FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025:

TOTAL CAPITAL RESERVE FUND REVENUES: \$0

**CAPITAL RESERVE FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE CAPITAL RESERVE FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025:

TRANSFER TO GENERAL FUND: \$0

TOTAL CAPITAL RESERVE EXPENDITURES; \$0

**AMERICAN RESCUE PLAN FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE AMERICAN RESCUE PLAN FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025:

TOTAL AMERICAN RESCUE PLAN FUND REVENUES: \$91,409

**AMERICAN RESCUE PLAN FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE AMERICAN RESCUE PLAN FUND FOR THE OPERATION OF THE MUNICIPAL GOVERNMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025:

TRANSFER TO GENERAL FUND: \$91,409

TOTAL AMERICAN RESCUE PLAN EXPENDITURES; \$91,409

**PRIEBE FUND REVENUES**

IT IS ESTIMATED THAT THE FOLLOWING REVENUES WILL BE AVAILABLE IN THE PRIEBE FUND FOR THE FISCAL YEAR BEGINNING JULY 1, 2024, AND ENDING JUNE 30, 2025:

TOTAL PRIEBE FUND REVENUES: \$ 10,000

**PRIEBE FUND EXPENDITURES**

THE FOLLOWING AMOUNTS ARE HEREBY APPROPRIATED IN THE PRIEBE FUND FOR IMPROVEMENTS AT AL WOODALL PARK AND/OR EXPENDITURES TO COVER THE COSTS OF TRAVELING FOR TEAMS THAT MAKE THE ALL STAR TOURNAMENT FOR THE FISCAL YEAR BEGINNING JULY 1, 2024 AND ENDING JUNE 30, 2025:

TRANSFER TO GENERAL FUND: \$10,000

TOTAL PRIEBE FUND EXPENDITURES; \$10,000

**TAX LEVY**

There is hereby levied a tax rate of \$0.575 on each \$100 property valuation as listed for taxes as of January 1, 2023, on the tax records of Harnett County. This includes \$.48 tax rate for general services and a \$0.095 tax rate for fire protection services.

**FEE SCHEDULE**

The attached fee schedule, formally the Town of Erwin Fee Schedule for FY 2024-2025, is adopted as part of the annual operating budget, setting fees for various Town services and permits.

**JOB CLASSIFICATION AND GRADE SCHEDULE**

The attached job classification and grade schedule, formally Town of Erwin Job Classification and Grade 2024-2025, is adopted as part of the annual operating budget, setting the number of positions and grade (rate of pay) for each job classification within each Town Department.

**SPECIAL AUTHORIZATION- BUDGET OFFICER**

The budget is approved as a departmental budget and the budget officer shall be authorized to reallocate departmental allocations among the various objects of expenditure, as he/she believes necessary. The budget officer shall be authorized to effect interdepartmental transfers in the same fund, not to exceed five percent of the appropriated monies for the department where the allocation is being reduced. Notations of all such transfers shall be made to the Board at the next succeeding Board meeting.

**RESTRICTIONS- BUDGET OFFICER**

The inter-fund transfer of monies shall be accomplished by Board authorization only. The utilization of any contingency appropriation shall be accomplished by Board authorization only.

**ADOPTION**

Copies of the budget ordinance shall be furnished to all appropriate officials of the municipality and kept on file for proper recordation of receipts and disbursement of funds.

**ADOPTED** by the Board of Commissioners of the Town of Erwin, this 24th day of June 2024.



Randy L. Baker  
Mayor

ATTEST:



Katelan Blount  
Deputy Town Clerk



# PROPERTY TAX SUMMARY

## REAL PROPERTY

$\$325,980,323 \times .48$  (tax rate)/100=  $\$1,564,706 \times .9935\%$  (tax collection rate):  $\$1,554,536$

## VEHICLES

$\$41,988,026 \times .48/100 = \$201,542$

# FIRE DEPARTMENT

## REAL PROPERTY

$\$325,980,323 \times .095$  (tax rate)/100=  $\$309,682 \times .9935\%$  (tax collection rate):  $\$307,670$

## VEHICLES

$\$41,988,026 \times .095/100 = \$39,888$

Account Description	FY 20/21	FY 21/22	PRIOR YEAR		CURRENT YEAR	ACTUAL THRU	ESTIMATED BY		TOTAL	DEPARTMENT HEAD	MANAGER	TOWN BOARD
			BUDGET	ACUTAL			BUDGET	3/25/2024				
REVENUES	\$3,748,432	\$3,662,457	\$4,493,739	\$5,007,205	\$4,685,448	\$4,410,642	\$255,110	\$4,665,752	\$4,364,034	\$4,506,234		
EXPENSES	\$2,955,458	\$3,220,303	\$4,669,053	\$4,065,704	\$4,869,402	\$3,863,166	\$481,535	\$4,344,701	\$4,688,237	\$4,506,234		

\$0

REV. 1

Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR BUDGET	PRIOR YEAR ACUTAL	CURRENT YEAR BUDGET	ACTUAL THRU 6/13/2024	ESTIMATED BY JUNE 30th	TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
10-3010-014	AD VALOREM 2014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-015	AD VALOREM 2015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-016	AD VALOREM 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-017	AD VALOREM 2017	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-018	AD VALOREM 2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-019	AD VALOREM 2019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-020	AD VALOREM 2020	\$1,170,230	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-021	AD VALOREM 2021	\$0	\$1,182,821	\$0	\$0	\$0	\$7,597	\$0	\$7,597	\$0	\$0	\$0
10-3010-022	AD VALOREM 2022	\$0	\$0	\$1,480,186	\$1,547,233	\$1,484,050	\$1,542,941	\$1,000	\$1,543,941	\$1,554,536	\$1,554,536	\$0
10-3010-023	AD VALOREM 2023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3010-024	AD VALOREM 2024	\$0	\$0	\$0	\$0	\$5,000	\$8,371	\$500	\$8,871	\$6,000	\$5,000	\$0
10-3010-031	PRIOR YEARS AD VALOREM	\$16,929	\$10,510	\$5,000	\$8,084	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-000	PRIOR YEARS AD VALOREM DMV	(\$15)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-014	AD VALOREM DMV 2014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-015	AD VALOREM DMV 2015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-016	AD VALOREM DMV 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-017	AD VALOREM DMV 2017	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-018	AD VALOREM DMV 2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-019	AD VALOREM DMV 2019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-020	AD VALOREM DMV 2020	\$187,580	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-021	AD VALOREM DMV 2021	\$0	\$194,676	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3011-022	AD VALOREM DMV 2022	\$0	\$0	\$187,985	\$192,382	\$0	\$18,693	\$200	\$18,893	\$0	\$0	\$0
10-3011-023	AD VALOREM DMV 2023	\$0	\$0	\$0	\$0	\$195,945	\$162,129	\$32,000	\$194,129	\$0	\$0	\$0
10-3011-024	AD VALOREM DMV 2024	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$201,542	\$201,542	\$0
10-3170-000	PENALTIES & INTEREST	\$8,832	\$8,171	\$5,000	\$9,549	\$5,000	\$7,712	\$1,200	\$8,912	\$6,000	\$6,000	\$0
10-3190-014	DMV TAGS 2014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-015	DMV TAGS 2015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-016	DMV TAGS 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-017	DMV TAGS 2017	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-018	DMV TAGS 2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-019	DMV TAGS 2019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-020	DMV TAGS 2020	\$28,769	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-021	DMV TAGS 2021	\$0	\$28,102	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3190-022	DMV TAGS 2022	\$0	\$0	\$28,000	\$28,304	\$0	\$2,184	\$0	\$2,184	\$0	\$0	\$0
10-3190-023	DMV TAGS 2023	\$0	\$0	\$0	\$0	\$28,000	\$23,040	\$2,500	\$25,540	\$0	\$0	\$0
10-3190-024	DMV TAGS 2024	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$28,000	\$28,000	\$0
10-3250-000	PRIVILEGE LICENSE	\$300	\$230	\$0	\$255	\$0	\$395	\$0	\$395	\$0	\$0	\$0
	SUM	\$1,412,625	\$1,424,510	\$1,706,171	\$1,785,807	\$1,717,995	\$1,773,062	\$37,400	\$1,810,462	\$1,796,078	\$1,795,078	\$0

REV. 2	Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR BUDGET	PRIOR YEAR ACUTAL	CURRENT YEAR BUDGET	ACTUAL THRU 6/13/2024	ESTIMATED BY JUNE 30th	TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
	10-3260-000	EARNED INTEREST- PRIVILEGE LICENSE	\$8	\$0	\$0	\$0	\$0	\$0	\$0	\$10	\$0	\$0	\$0
	10-3290-000	EARNED INTEREST- POWELL BILL	\$2,416	\$6,173	\$1,500	\$103,138	\$75,000	\$181,863	\$20,000	\$201,863	\$60,000	\$120,000	\$0
	10-3290-010	STATE FORFEITURE REVENUES	\$555	\$906	\$0	\$148	\$0	\$1,309	\$0	\$1,309	\$0	\$0	\$0
	10-3310-000	NC HOME RECOVERY FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3330-000	PERMITS AND INSPECTION FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3350-000	OTHER REVENUES	\$9,900	\$34,153	\$0	\$53,000	\$2,061	\$18,814	\$0	\$18,814	\$0	\$0	\$0
	10-3350-001	FEMA REVENUES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3350-002	EAST ERWIN DRA 2017-GRANT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3350-003	SRO REIMBURSEMENT	\$70,803	\$57,853	\$70,706	\$57,344	\$65,812	\$42,912	\$15,000	\$57,912	\$76,476	\$76,476	\$0
	10-3350-004	EAST ERWIN GOLDENLEAF 2018 GRANT	\$234,841	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3350-005	COVID-19 SRF	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3360-000	DEPOT GRANT- NC COMMERCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3370-000	FRANCHISE TAX ELECTRICITY	\$146,161	\$142,866	\$148,470	\$142,923	\$149,839	\$120,428	\$20,000	\$140,428	\$145,000	\$145,000	\$0
	10-3370-001	PIPED NATURAL GAS TAX	\$17,162	\$16,361	\$7,000	\$11,053	\$7,800	\$5,383	\$8,000	\$13,383	\$15,000	\$15,000	\$0
	10-3370-002	TELECOMMUNICATIONS SALES TAX	\$21,068	\$14,557	\$19,000	\$16,610	\$16,800	\$11,507	\$4,500	\$16,007	\$16,800	\$16,800	\$0
	10-3370-003	VIDEO PROGRAMMING TAX	\$12,317	\$11,980	\$11,800	\$11,096	\$11,000	\$7,884	\$3,000	\$10,884	\$11,000	\$11,000	\$0
	10-3370-004	SOLID WASTE DISPOSAL TAX	\$3,469	\$3,431	\$4,000	\$3,730	\$4,000	\$3,667	\$400	\$4,067	\$4,000	\$4,000	\$0
	10-3410-000	BEER & WINE	\$19,227	\$17,738	\$20,000	\$21,698	\$20,000	\$22,519	\$0	\$22,519	\$20,000	\$22,000	\$0
	10-3420-000	ANNUAL HOLD HARMLESS DISTRIBUTION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3430-000	POWELL BILL	\$129,493	\$150,502	\$150,000	\$150,524	\$194,115	\$167,648	\$0	\$167,648	\$160,000	\$160,000	\$0
	10-3440-000	CODE ENFORCEMENT FINES	\$815,625	\$916,369	\$750,000	\$1,019,952	\$830,000	\$1,024,644	\$90,000	\$1,114,644	\$975,000	\$1,018,000	\$0
	10-3450-000	SALES AND USE TAX	\$261	\$282	\$500	\$231	\$200	\$311	\$200	\$511	\$200	\$200	\$0
	10-3510-000	COURT COSTS	\$3,021	\$1,783	\$1,500	\$1,492	\$1,500	\$1,616	\$250	\$1,866	\$1,500	\$1,500	\$0
	10-3530-000	FIRE PROTECTION CHARGES PRIOR YEARS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-014	FIRE PROTECTION CHARGES 2014	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-015	FIRE PROTECTION CHARGES 2015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-016	FIRE PROTECTION CHARGES 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-017	FIRE PROTECTION CHARGES 2017	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-018	FIRE PROTECTION CHARGES 2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-019	FIRE PROTECTION CHARGES 2019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-020	FIRE PROTECTION CHARGES 2020	\$217,595	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-021	FIRE PROTECTION CHARGES 2021	\$0	\$220,446	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3530-022	FIRE PROTECTION CHARGES 2022	\$0	\$0	\$292,953	\$304,859	\$0	\$1,504	\$0	\$1,504	\$0	\$0	\$0
	10-3530-023	FIRE PROTECTION CHARGES 2023	\$0	\$0	\$0	\$0	\$293,719	\$303,957	\$200	\$304,157	\$307,670	\$307,670	\$0
	10-3530-024	FIRE PROTECTION CHARGES 2024	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-000	DMV FIRE PROTECTION CHARGES PRIOR YEARS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-014	DMV FIRE PROTECTION CHARGES 2014	(\$21)	\$106	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-015	DMV FIRE PROTECTION CHARGES 2015	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-016	DMV FIRE PROTECTION CHARGES 2016	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-017	DMV FIRE PROTECTION CHARGES 2017	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-018	DMV FIRE PROTECTION CHARGES 2018	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-019	DMV FIRE PROTECTION CHARGES 2019	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-020	DMV FIRE PROTECTION CHARGES 2020	\$34,088	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-021	DMV FIRE PROTECTION CHARGES 2021	\$0	\$35,599	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	10-3540-022	DMV FIRE PROTECTION CHARGES 2022	\$0	\$0	\$37,205	\$38,326	\$0	\$3,762	\$5,000	\$3,762	\$0	\$0	\$0
	10-3540-023	DMV FIRE PROTECTION CHARGES 2023	\$0	\$0	\$0	\$0	\$38,781	\$32,936	\$5,000	\$37,936	\$0	\$0	\$0
	10-3540-024	DMV FIRE PROTECTION CHARGES 2024	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$39,888	\$39,888	\$0
		SUM	\$1,737,989	\$1,631,105	\$1,514,634	\$1,936,158	\$1,660,627	\$1,952,674	\$166,550	\$2,119,224	\$1,832,534	\$1,937,534	\$0

REV. 3

Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR BUDGET	PRIOR YEAR ACUTAL	CURRENT YEAR BUDGET	CURRENT YEAR	ACTUAL THRU 6/13/2024	ESTIMATED BY JUNE 30th	TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
10-3550-010	ZONING PERMITS/APPLICATIONS	\$17,295	\$14,380	\$13,000	\$17,025	\$15,000	\$15,000	\$15,470	\$500	\$15,970	\$20,000	\$20,000	\$20,000
10-3550-011	ZONING PERMITS/APPLICATIONS REFUNDS	(\$970)	\$0	\$0	(\$50)	\$0	\$0	\$0	(\$100)	(\$100)	\$0	\$0	\$0
10-3650-000	RECREATION CONCESSIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$580	\$200	\$780	\$0	\$0	\$0
10-3650-010	RECREATION DONATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$25	\$0	\$25	\$0	\$0	\$0
10-3650-005	TRANSFER FROM PRIEBE FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$8,000
10-3650-006	PRIEBE MEMORIAL DONATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$2,000
10-3650-007	PRIEBE FIELD RENTAL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3650-008	TOURNAMENT FIELD RENTALS	\$0	\$0	\$0	\$0	\$0	\$0	\$11,670	\$0	\$11,670	\$0	\$0	\$0
10-3650-020	RECREATION MISCELLANEOUS	\$15,778	\$15,868	\$13,000	\$17,557	\$15,000	\$15,000	\$19,796	\$200	\$19,996	\$15,000	\$15,000	\$15,000
10-3650-021	COMMUNITY CENTER/PARKS RENTAL FEES	\$325	\$275	\$1,000	\$325	\$1,000	\$1,000	\$1,275	\$100	\$1,375	\$1,000	\$1,000	\$1,000
10-3650-022	SPONSORSHIPS/ADVERTISING BANNERS	\$4,500	\$7,200	\$5,000	\$9,600	\$7,500	\$7,500	\$10,225	\$0	\$10,225	\$8,000	\$8,000	\$8,000
10-3650-030	ENTRY FEES	\$11,460	\$22,390	\$20,000	\$25,135	\$23,000	\$23,000	\$23,090	\$200	\$23,290	\$23,000	\$23,000	\$23,000
10-3650-035	ENTRY FEES- REFUNDS	(\$15)	(\$1,105)	\$0	(\$460)	\$0	\$0	(\$250)	\$0	(\$250)	\$0	\$0	\$0
10-3670-010	SALES TAX REFUND	\$0	\$0	\$0	\$0	\$0	\$0	\$3,117	\$0	\$3,117	\$0	\$0	\$0
10-3670-020	GAS TAX REFUND	\$8,855	\$8,804	\$9,000	\$8,020	\$9,000	\$9,000	\$10,231	\$1,000	\$11,231	\$10,000	\$10,000	\$10,000
10-3670-030	FEDERAL GAS TAX REFUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3690-010	LIBRARY REVENUES	\$1,263	\$1,583	\$1,500	\$94	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3690-020	LIBRARY USER FEES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3790-000	CASH (SHORT) OVER	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3820-000	SALE OF ASSETS	\$0	\$0	\$0	\$0	\$0	\$0	\$17,201	\$0	\$17,201	\$0	\$0	\$0
10-3930-000	ASSESSMENTS- INTEREST	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3930-010	ASSESSMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3940-010	GARBAGE FEES	\$457,226	\$453,400	\$421,000	\$449,228	\$450,470	\$450,470	\$400,093	\$35,000	\$435,093	\$475,000	\$475,000	\$475,000
10-3940-011	UTILITY COLLECTION REIMBURSEMENT	\$10,554	\$9,717	\$10,000	\$9,392	\$10,000	\$10,000	\$8,092	\$1,500	\$9,592	\$10,000	\$10,000	\$10,000
10-3940-015	STORM WATER COLLECTION	\$60,465	\$62,944	\$69,000	\$62,616	\$69,000	\$69,000	\$55,897	\$10,000	\$65,897	\$69,000	\$69,000	\$69,000
10-3940-020	STATE MOWING CONTRACT	\$11,082	\$11,386	\$8,800	\$11,924	\$8,800	\$8,800	\$6,149	\$2,560	\$8,709	\$13,013	\$13,013	\$13,013
10-3945-000	DONATIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3950-010	TOWER RENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3950-050	TRANSFER FROM POWELL BILL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3950-450	TRANSFER FROM CAPITAL RESERVE FUND	\$0	\$0	\$0	\$0	\$6,000	\$6,000	\$16,000	\$0	\$16,000	\$0	\$0	\$0
10-3950-500	NCGSP REIMBURSEMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3950-600	TRANSFERS FROM OTHER FUNDS	\$0	\$0	\$674,634	\$674,634	\$649,456	\$649,456	\$64,945	\$0	\$64,945	\$91,409	\$91,409	\$91,409
10-3990-000	FUND BALANCE APPROPRIATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3990-001	CAPITAL RESERVE APPROPRIATED	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3990-010	UNAPPROPRIATED POWELL BILL	\$0	\$0	\$27,000	\$0	\$20,000	\$20,000	\$0	\$0	\$0	\$0	\$0	\$0
10-3990-050	UNAPPROPRIATED FUND BALANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-3990-051	K9 DONATIONS	\$0	\$0	\$0	\$0	\$22,600	\$22,600	\$21,300	\$0	\$21,300	\$0	\$0	\$0
SUM		\$597,818	\$606,842	\$1,272,934	\$1,285,240	\$1,306,826	\$1,306,826	\$684,906	\$51,160	\$736,066	\$735,422	\$773,622	\$773,622
TOTAL SUM		\$3,748,432	\$3,662,457	\$4,493,739	\$5,007,205	\$4,685,448	\$4,685,448	\$4,410,642	\$255,110	\$4,665,752	\$4,364,034	\$4,506,234	\$4,506,234

Account #	Account Description	PRIOR YEAR		CURRENT YEAR	ACTUAL THRU	ESTIMATED BY		TOTAL	DEPARTMENT HEAD	MANAGER	TOWN BOARD
		BUDGET	ACUTAL			BUDGET	JUNE 30th				
4100	BOARD OF COMMISSIONERS	FY 20/21	FY 21/22		4/24/2024						
4200	ADMINISTRATION	\$24,693	\$20,714	\$49,604	\$38,149	\$0	\$38,149	\$32,315	\$46,885		
4201	NON-DEPARTMENTAL	\$261,447	\$243,368	\$356,401	\$331,936	\$20,100	\$352,036	\$363,177	\$384,084		
4350	PLANNING/CODE ENFORCEMENT	\$261,226	\$302,565	\$369,919	\$258,665	\$21,123	\$279,788	\$360,030	\$408,357		
4510	POWELL BILL - STREETS	\$33,701	\$10,696	\$258,129	\$133,575	\$13,600	\$147,175	\$207,885	\$249,784		
5100	POLICE DEPARTMENT	\$164,235	\$225,954	\$194,115	\$19,253	\$167,000	\$186,253	\$150,000	\$192,000		
5150	POLICE DEPARTMENT - SRO	\$801,624	\$949,943	\$1,329,218	\$1,134,739	\$151,416	\$1,286,155	\$1,444,561	\$1,302,050		
5300	CONTRACTED SERVICES - FIRE	\$73,482	\$63,603	\$74,249	\$65,968	\$5,701	\$71,669	\$79,809	\$84,201		
5450	PUBLIC WORKS - ADMINISTRATION	\$253,033	\$264,167	\$332,500	\$319,386	\$13,000	\$332,386	\$347,558	\$347,558		
5600	PUBLIC WORKS - STREETS	\$102,461	\$117,009	\$168,669	\$158,879	\$9,114	\$167,993	\$177,969	\$177,969		
5800	PUBLIC WORKS - SANITATION	\$253,014	\$327,254	\$463,935	\$375,945	\$20,923	\$396,868	\$543,685	\$504,124		
5900	PUBLIC WORKS - STORMWATER	\$344,106	\$281,177	\$514,087	\$407,649	\$23,500	\$431,149	\$352,759	\$343,759		
6200	RECREATION DEPARTMENT	\$13,845	\$12,987	\$154,541	\$133,529	\$0	\$133,529	\$156,500	\$71,400		
6300	LIBRARY	\$291,545	\$327,507	\$523,012	\$420,203	\$34,058	\$454,261	\$454,489	\$411,172		
6400	COMMUNITY CENTER	\$64,505	\$68,004	\$58,023	\$52,023	\$0	\$52,023	\$0	\$0		
		\$12,541	\$5,355	\$23,000	\$13,267	\$2,000	\$15,267	\$18,000	\$26,000		
	TOTAL SUM	\$2,955,458	\$3,220,303	\$4,669,053	\$4,065,704	\$481,535	\$4,344,701	\$4,688,237	\$4,506,234		

Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR		CURRENT YEAR		ACTUAL THRU		ESTIMATED BY		DEPARTMENT HEAD		MANAGER		TOWN BOARD
		BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	ACUTAL	6/13/2024	JUNE 30th	TOTAL	ESTIMATED	REQUEST	RECOMMENDS	APPROVED		
10-4100-030	SALARIES- COMMISSIONERS	\$21,450	\$17,025	\$19,800	\$21,675	\$19,800	\$19,800	\$19,800	\$19,800	\$19,800	\$19,800	\$0	\$19,800	\$19,800	\$19,800	\$19,800		
10-4100-050	FICA EXPENSE	\$1,641	\$1,319	\$1,515	\$1,658	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$1,515	\$0	\$1,515	\$1,515	\$1,515	\$1,515		
10-4100-140	TRAVEL/TRAINING	\$0	\$0	\$2,000	\$600	\$5,000	\$0	\$5,000	\$0	\$0	\$0	\$0	\$0	\$1,000	\$500	\$0		
10-4100-180	MUNICIPAL ELECTION	\$0	\$138	\$0	\$0	\$8,923	\$8,922	\$7,500	\$8,922	\$8,922	\$8,922	\$0	\$8,922	\$0	\$0	\$0		
10-4100-570	MISCELLANEOUS	\$1,602	\$2,232	\$2,000	\$2,522	\$7,500	\$7,888	\$7,500	\$7,888	\$7,888	\$7,888	\$0	\$7,888	\$10,000	\$11,000	\$11,000		
10-4100-740	CAPITAL OUTLAY- EQUIPMENT	\$0	\$0	\$0	\$2,447	\$0	\$24	\$0	\$24	\$24	\$24	\$0	\$24	\$0	\$0	\$0		
10-4100-990	CONTINGENCY	\$0	\$0	\$10,800	\$0	\$6,866	\$0	\$6,866	\$0	\$0	\$0	\$0	\$0	\$0	\$14,070	\$14,070		
	SUM	\$24,693	\$20,714	\$36,115	\$28,902	\$49,604	\$38,149	\$38,149	\$38,149	\$38,149	\$38,149	\$0	\$38,149	\$32,315	\$46,885	\$46,885		

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4100-030	SALARIES - COMMISSIONERS	MAYOR \$300/MONTH \$3600/YEAR COMMISSIONERS \$225/MONTH \$2,700/YEAR X 6 = \$16,200 TOTAL REQUESTED BUDGET: \$19,800
10-4100-050	FICA EXPENSE	.0765 X \$19,800 = \$1,515
10-4100-140	TRAVEL	REIMBURSEMENT FOR TRAVEL EXPENSES FOR LOCAL AND REGIONAL MEETING FOR MAYOR AND COMMISSIONERS: \$500
10-4100-180	MUNICIPAL ELECTION	NO FUNDS REQUESTED
10-4100-570	MISCELLANEOUS	MISCELLANEOUS SPONSORSHIPS, RECOGNITIONS AS REQUESTED BY MAYOR AND BOARD OF COMMISSIONERS TOTAL REQUESTED BUDGET: \$11,000
10-4100-740	CAPITAL OUTLAY - EQUIPMENT	NO FUNDS REQUESTED
10-4100-990	CONTINGENCY	\$14,070



Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR BUDGET	PRIOR YEAR ACUTAL	CURRENT YEAR BUDGET	ACTUAL THRU 6/13/2024	ESTIMATED BY JUNE 30th	TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
10-4200-020	ADMINISTRATION SALARIES	\$183,386	\$165,006	\$219,656	\$201,173	\$246,106	\$229,886	\$15,000	\$244,886	\$247,426	\$260,397	\$0
10-4200-021	OVERTIME	\$64	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-022	CHRISTMAS BONUS	\$632	\$300	\$1,405	\$1,404	\$1,526	\$1,526	\$0	\$1,526	\$1,526	\$1,526	\$0
10-4200-030	ADMINISTRATIVE PART-TIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-040	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-050	FICA EXPENSE	\$14,124	\$12,646	\$16,912	\$15,188	\$18,944	\$17,334	\$500	\$17,834	\$19,045	\$20,038	\$0
10-4200-060	GROUP INSURANCE	\$23,068	\$21,740	\$31,032	\$27,872	\$27,849	\$27,446	\$0	\$27,446	\$27,849	\$31,256	\$0
10-4200-070	RETIREMENT	\$18,695	\$20,146	\$26,926	\$24,656	\$32,019	\$29,854	\$1,200	\$31,054	\$33,933	\$35,597	\$0
10-4200-071	401K CONTRIBUTION	\$8,253	\$8,222	\$10,982	\$9,972	\$12,382	\$11,401	\$800	\$12,201	\$12,448	\$13,020	\$0
10-4200-100	EMPLOYEE TRAINING/TRAVEL	\$4,202	\$381	\$5,000	\$5,274	\$4,250	\$2,874	\$1,200	\$4,074	\$5,000	\$5,000	\$0
10-4200-110	TELEPHONE/POSTAGE	\$196	\$117	\$0	\$185	\$0	\$201	\$0	\$201	\$0	\$0	\$0
10-4200-120	PRINTING & PUBLISHING	\$200	\$71	\$1,000	\$100	\$1,000	\$0	\$0	\$0	\$500	\$200	\$0
10-4200-150	MAINTENANCE AND REPAIR- GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-160	MAINTENANCE AND REPAIR- EQUIPMENT	\$0	\$3	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-180	DEPARTMENTAL EQUIPMENT	\$481	\$62	\$500	\$781	\$500	\$69	\$200	\$269	\$500	\$500	\$0
10-4200-260	ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-310	AUTO SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-330	DEPARTMENTAL SUPPLIES	\$2,851	\$3,909	\$5,000	\$3,316	\$5,000	\$3,812	\$1,200	\$5,012	\$5,000	\$5,000	\$0
10-4200-450	CONTRACTED SERVICES	\$4,098	\$9,815	\$3,596	\$5,680	\$4,000	\$6,478	\$0	\$6,478	\$4,500	\$6,000	\$0
10-4200-470	DOWNTOWN PARKING LOT PROJECT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-530	DUES AND SUBSCRIPTIONS	\$550	\$265	\$450	\$310	\$450	\$400	\$0	\$400	\$450	\$550	\$0
10-4200-540	INSURANCE AND BONDS	\$315	\$595	\$605	\$2,380	\$2,375	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-570	MISCELLANEOUS EXPENSES	\$312	\$90	\$0	\$203	\$0	\$655	\$0	\$655	\$0	\$0	\$0
10-4200-730	CAPTIAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4200-740	CAPTIAL OUTLAY- EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$5,000	\$5,000	\$0
	SUM	\$261,447	\$243,368	\$323,064	\$298,494	\$356,401	\$331,936	\$20,100	\$352,036	\$363,177	\$384,084	\$0

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4200-020	ADMINISTRATION SALARIES	SALARY OF TOWN MANAGER: \$92,555 SALARY OF TOWN CLERK/HR DIRECTOR: \$58,360 SALARY OF FINANCE DIRECTOR: \$61,000 SALARY OF FINANCE OFFICER/DEPUTY TOWN CLERK \$48,482
		TOTAL SALARIES FOR ADMINISTRATION DEPARTMENT: \$260,397
10-4200-022	CHRISTMAS BONUS	TOWN MANAGER: \$926 TOWN CLERK: \$200 FINANCE/HR DIRECTOR: \$200 FINANCE OFFICER/DEPUTY TOWN CLERK : \$200 TOTAL CHRISTMAS BONUS: \$1,526
10-4200-030	PART TIME ADMINISTRATION	NO FUNDS REQUESTED
10-4200-050	FICA EXPENSE	.0765% OF SALARIES AND CHRISTMAS BONUS \$261,923 X .0765 = \$20,038
10-4200-060	GROUP INSURANCE	HEALTH INSURANCE 4 EMPLOYEES @ \$560/MONTH: \$26,880 DENTAL INSURANCE 4 EMPLOYEES @ \$34.39/MONTH: \$1,651 VISION INSURANCE 4 EMPLOYEES @ 7.16/MONTH: \$344 LIFE INSURANCE 4 EMPLOYEES @ \$10/MONTH: \$480 \$50,000 POLICY ACCIDENTAL DEATH/D 4 EMPLOYEES @ \$1.50/MONTH: \$72 LONG TERM DISABILITY \$.51 PER \$100 TOTAL SALARIES 2,604 X .51: \$1,329

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
		INNOVATIVE EMPLOYEE BENEFITS \$8/EMPLOYEE/MONTH AND MISCELLANEOUS COSTS NOT COVERED IN OTHER DEPARTMENTS
		TOTAL COST: \$500
		TOTAL GROUP INSURANCE COSTS: \$31,256
10-4200-070	RETIREMENT	GENERAL EMPLOYEES \$260,397 X 13.67%= \$35,597
10-4200-071	401K CONTRIBUTION	5% CONTRIBUTION FOR GENERAL EMPLOYEES \$260,397 X 5% = \$13,020
10-4200-100	EMPLOYEE TRAINING/TRAVEL	CITY/COUNTY MANAGER'S WINTER & SUMMER CONFERENCE: NO FUNDS REQUESTED CLERK'S CONFERENCE: \$500 MISCELLANEOUS CONFERENCES & TRAINING: \$1,750 TRAVEL ALLOWANCE FOR TOWN MANAGER: \$2,750 TOTAL TRAINING/TRAVEL: \$5,000
10-4200-120	PRINTING & PUBLISHING	MISCELLANEOUS ADVERTISING, SPONSORSHIPS: \$200
10-4200-180	DEPARTMENTAL EQUIPMENT	MAINTENANCE AND REPAIR OF DEPARTMENTAL EQUIPMENT: \$500

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4200-330	DEPARTMENTAL SUPPLIES	OFFICES SUPPLIES, MISCELLANEOUS SUPPLIES: \$2,600; MONTHLY BANK SERVICE CHARGES: \$2,400 TOTAL DEPARTMENTAL SUPPLIES: \$5,000
10-4200-450	CONTRACTED SERVICES	UPDATES OF CODE OF ORDINANCES - ESTIMATED 588 PAGES (25%) = 147 PAGES AMENDED ANNUALLY X \$18/PAGE: \$2,646 CODE ONLINE WEB HOSTING: \$700 CODEBANK COMPARE + ENOTIFY SERVICES: \$500 TOTAL ESTIMATED ANNUAL COSTS FOR CODE UPDATES: \$4,500 MISCELLANEOUS SERVICES \$6,000
10-4200-530	DUES AND SUBSCRIPTONS	NC CITY/COUNTY MANAGERS ASSOCIATION: NO FUNDS REQUESTED INTERNATIONAL CITY MANAGERS ASSOCIATION: NO FUNDS REQUESTED INTERNATIONAL INSITUTE OF MUNICIPAL CLERKS- \$250 NORTH CAROLINA GOVERNMENT FINANCE OFFICERS ASSOCIATION: \$100 NC ASSOCIATION OF MUNICIPAL CLERKS: \$200 TOTAL DUES AND SUBSCRIPTIONS: \$550
10-4200-540	INSURANCE AND BONDS	NO FUNDS REQUESTED
10-4200-570	MISCELLANEOUS	NO FUNDS REQUESTED
10-4200-740	CAPTIAL OUTLAY-EQUIPMENT	REPLACE 4 COMPUTERS- \$5,000

Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR		CURRENT YEAR		ACTUAL THRU		ESTIMATED BY		TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
		BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	BUDGET	6/13/2024	JUNE 30th	ESTIMATED	ESTIMATED						
10-4201-040	PROFESSIONAL SERVICES	\$23,084	\$20,122	\$15,760	\$10,452	\$25,760	\$19,149	\$3,053	\$22,202	\$15,760	\$15,760	\$15,760	\$15,760	\$15,760	\$14,000	\$15,760	
10-4201-061	TRANSFERS TO GROUP HEALTH RESERVE	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$14,000	\$0	\$14,000	\$14,000	\$14,000	\$0	\$14,000	\$14,000	\$14,000	\$14,000	
10-4201-065	INSURANCE SUPPLEMENTS/EMPLOYEES	\$18,968	\$19,115	\$20,520	\$16,103	\$12,000	\$11,981	\$0	\$11,981	\$12,336	\$12,336	\$0	\$11,981	\$12,336	\$12,336	\$12,336	
10-4201-090	UNEMPLOYMENT COMPENSTATION	\$0	\$0	\$500	\$0	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$500	\$500	
10-4201-110	TELEPHONE/POSTAGE	\$5,256	\$6,568	\$7,108	\$6,748	\$6,652	\$6,109	\$0	\$6,109	\$6,652	\$6,652	\$0	\$6,109	\$6,652	\$6,652	\$6,652	
10-4201-130	UTILITIES	\$10,505	\$13,244	\$19,410	\$16,677	\$25,032	\$12,344	\$2,000	\$14,344	\$25,040	\$25,040	\$2,000	\$14,344	\$25,040	\$25,040	\$25,040	
10-4201-150	MAINTENANCE/REPAIR GROUNDS	\$17,376	\$36,342	\$65,000	\$47,432	\$30,000	\$3,120	\$10,865	\$13,985	\$30,000	\$30,000	\$10,865	\$13,985	\$30,000	\$30,000	\$30,000	
10-4201-170	MAINTENANCE/REPAIR AUTO	\$0	\$0	\$500	\$144	\$500	\$273	\$0	\$273	\$500	\$500	\$0	\$273	\$500	\$500	\$500	
10-4201-310	FUEL/GAS	\$173	\$313	\$1,000	\$329	\$200	\$0	\$0	\$0	\$200	\$200	\$0	\$0	\$200	\$200	\$200	
10-4201-340	JANITORIAL SUPPLIES	\$1,238	\$725	\$2,000	\$582	\$3,500	\$763	\$300	\$1,063	\$3,500	\$3,500	\$300	\$1,063	\$3,500	\$3,500	\$3,500	
10-4201-360	DEPOT REVITALIZATION	\$0	\$0	\$0	\$0	\$10,000	\$2,596	\$3,405	\$6,001	\$0	\$0	\$3,405	\$6,001	\$0	\$0	\$0	
10-4201-450	CONTRACTED SERVICES	\$83,981	\$83,585	\$78,000	\$92,768	\$129,800	\$76,222	\$1,500	\$77,722	\$135,567	\$135,567	\$1,500	\$77,722	\$135,567	\$172,485	\$172,485	
10-4201-460	COLLECTION FEE- HARNETT COUNTY	\$10,132	\$12,286	\$14,000	\$15,731	\$14,000	\$14,561	\$0	\$14,561	\$14,000	\$14,000	\$0	\$14,561	\$14,000	\$15,000	\$15,000	
10-4201-530	AGENCY DUES & SUBSCRIPTIONS	\$8,048	\$8,053	\$8,475	\$8,015	\$8,475	\$8,546	\$0	\$8,546	\$8,475	\$8,475	\$0	\$8,546	\$8,475	\$8,475	\$8,475	
10-4201-540	INSURANCE AND BONDS	\$68,143	\$88,212	\$95,000	\$72,272	\$87,500	\$88,102	\$0	\$88,102	\$93,500	\$93,500	\$0	\$88,102	\$93,500	\$103,102	\$103,102	
10-4201-570	MISCELLANEOUES EXPENSE	\$322	\$0	\$9,436	\$640	\$2,000	\$899	\$0	\$899	\$0	\$0	\$0	\$899	\$0	\$0	\$0	
	SUM	\$261,226	\$302,565	\$350,709	\$301,893	\$369,919	\$258,665	\$21,123	\$279,788	\$360,030	\$360,030	\$21,123	\$279,788	\$360,030	\$408,357	\$408,357	

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4201-040	PROFESSIONAL SERVICES	TOWN ATTORNEY RETAINER – TIM MORRIS \$450/MONTH \$5,400 MISCELLANEOUS LEGAL WORK BY TOWN ATTORNEY: \$10,000 WEBSITE MAINTENANCE – \$90/QUARTER: \$360  TOTAL PROFESSIONAL SERVICES: \$15,760
10-4201-061	TRANSFER TO GROUP HEALTH RESERVE ACCOUNT	FY 24/25 REQUESTED TRANSFER: \$14,000 COVERS FIRST \$1500 OF EMPLOYEE HEALTH INSURANCE DEDUCTIBLES EMPLOYEE RESPONSIBLE FOR NEXT \$1500 OF DEDUCTIBLES TOWN & EMPLOYEE SPLIT NEXT \$4500 OF DEDUCTIBLES FY 24/25 TRANSFER: \$14,000
10-4201-065	INSURANCE SUPPLEMENT FOR RETIREES	CYNTHIA PATTERSON 100% \$560 MONTH X 12= \$6,072 BILL MORRIS 100% \$560 MONTH X 12 = \$6,072 ADMINISTRATIVE FEE – INNOVATIVE EMPLOYEE BENEFITS FOR 2 RETIREES AT \$8/MONTH: \$192 TOTAL SUPPLEMENTAL COSTS: \$12,336

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4201-090	UNEMPLOYMENT COVERAGE	CHARGES TO ERWIN FOR PARTICIPATION IN UNEMPLOYMENT INSURANCE SYSTEM: \$500
10-4201-110	TELEPHONE/POSTAGE	POSTAGE MACHINE LEASE – PITNEY BOWES \$243/QUARTER \$972 CELL PHONE REIMBURSEMENT (TOWN MANAGER \$50/month, TOWN CLERK, FINANCE DIRECTOR, FINANCE OFFICER) \$1,860 CENTURY LINK SERVICE \$145/MONTH \$1,740 POSTAGE COSTS: \$2,000 MISCELLANEOUS COSTS: \$500 TOTAL TELEPHONE/POSTAGE COSTS: \$6,652
10-4201-130	UTILITIES	HARNETT COUNTY UTILITIES (WATER & SEWER) \$1,200 PIEDMONT NATURAL GAS (GAS HEAT) \$3,500 DUKE/PROGRESS (ELECTRIC BILL) \$20,000 HARNETT COUNTY SOLID WASTE FEE TOWN HALL CAMPUS \$340 TOTAL COSTS FOR TOWN HALL/POLICE DEPARTMENT: \$25,040
10-4201-150	MAINTENANCE/REPAIR BUILDING/GROUNDS	MAINTENANCE AND REPAIR OF HVAC, ELECTRICAL, PLUMBING, BUILDING AND GROUNDS FOR TOWN HALL/POLICE DEPARTMENT/GAZEBO/HISTORY ROOM UPGRADES: \$30,000
10-4201-170	MAINTENANCE/REPAIR AUTO	MAINTENANCE/REPAIR FOR ADMINISTRATION 2011 CROWN VICTORIA: \$500

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4201-310	FUEL/GAS	NO FUNDS REQUESTED
10-4201-340	JANITORIAL SUPPLIES	JANITORIAL SUPPLIES FOR TOWN HALL/POLICE DEPARTMENT: \$3,500
10-4201-450	CONTRACTED SERVICES	HOLLOMAN EXTERMINATING (PEST CONTROL) \$100/MONTH: \$1,200 CHARTER COMMUNICATIONS (CABLE/INTERNET) \$110/MONTH: \$1,320 SYSTEL BUSINESS (COPIER LEASE) \$162/MONTH: \$1,944 COLOR COPIES/MONTHLY OVERAGES: \$1,000 HARNETT COUNTY MONTHLY INTERNET FEE \$75/MONTH: \$900 HARNETT COUNTY CUSTOMER SUPPORT AGREEMENT 50 HOUR BLOCK OF TIME FOR \$4,000 \$80 PER HOUR FOR OVERAGE HARNETT COUNTY PHONES: 862.50/QUARTER TOTAL: \$3,450 HARNETT COUNTY DATA CENTER FEES FOR TOWN SERVERS & DATA STORAGE (1 TB SPACE) \$400/MONTH: \$4,800 UPDATE FINANCE SERVER \$2,000 NETMOTION ANNUAL MAINTENANCE: \$140 METRO ETHERNET CONNECTION (WIRELESS SERVICE TO HARNETT COUNTY ON WATER TANK – COUNTY LEASE THROUGH ONTRAIO INVESTMENTS \$475/MONTH: \$5,700 CHARGES FOR MAILBOXES – 29 BOXES AT \$20/MONTH: \$6,960 1 BOX AT \$32/MONTH: \$384 TOTAL: \$7,344 HARNETT COUNTY ANIMAL CONTROL AGREEMENT: \$25,000 HARRIS COMPUTER (FINANCIAL SOFTWARE & MAINTENANCE CLIENT SERVER USER LICENSE: \$526 ACCOUNTS PAYABLE SOFTWARE: \$1,205 BUDGET PREPARATION & AMENDMENTS SYSTEM SOFTWARE: \$976



## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
		CASH COLLECTIONS & MISC. RECEIPTS SOFTWARE: \$1,377
		GENERAL LEDGER & FINANCIAL REPORTING SOFTWARE: \$1,263
		PURCHASE ORDER SOFTWARE: \$1,205
		PAYROLL SOFTWARE: \$2,295
		PROGRAM LANGUAGE UBL SUPPORT: \$372 TAXES: \$646
		TOTAL SOFTWARE MAINTENANCE SUPPORT: \$9,865
		ANNUAL AUDIT CONTRACT \$27,500
		CAVANAUGH & ASSOCIATES – ACTUARIAL STUDY FOR SEPARATION ALLOWANCE: \$365
		ACTUARIAL STUDY FOR POST RETIREMENT BENEFITS (HEALTH INSURANCE, DENTAL, VISION, HEARING AND OTHER HEALTH-RELATED BENEFITS AS WELL AS LIFE INSURANCE, LONG-TERM CARE AND DISABILIT INSURANCE)
		CAVANAUGH & ASSOCIATES: \$3,920
		CHRISTMAS LUNCHEON: \$5,000
		MONTHLY CONTRACT FOR JANITORIAL SERVICES: \$900/MONTH \$10,800
		TOWN FAMILY EVENT DAY: \$10,000
		CHRIS ABBOTT, CPA- ASSIST WITH CLOSING OUT FISCAL YEAR TO HAVE PREVIOUS BUDGET READY TO BE AUDIT BY OUR AUDITOR, \$6,000
		ARCHIVE SOCIAL- \$3,200 ADA Transition Plan- \$30,000
		TOTAL CONTRACTED SERVICES: \$172,485
10-4201-460	COLLECTION FEE HARNETT COUNTY	COLLECTION FEE CHARGES BY HARNETT COUNTY FOR PROPERTY TAX AND VEHICLE TAX COLLECTION (PROPERTY 1%, OLDER DMV 1.5%)
		TOTAL ESTIMATE COLLECTION FEES: \$15,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4201-530	AGENCY DUES AND SUBSCRIPTIONS	UNC SCHOOL OF GOVERNMENT: \$750
		NC LEAGUE OF MUNICIPALITIES: \$6,132
		MID CAROLINA RURAL PLANNING ORGANIZATION: \$1,300
		REGIONAL LAND USE ADVISORY COMMITTEE: \$350
		BMI – LICENSE FEE FOR FESTIVAL MUSIC: \$450
		MISCELLANEOUS DUES: \$500
		TOTAL DUES AND SUBSCRIPTIONS: \$9,482
10-4201-540	INSURANCE AND BONDS	WORKERS COMPENSATION COVERAGE: \$42,501
		PROPERTY AND LIABILITY COVERAGE: \$ 54,601
		ESTIMATED DEDUCTIBLES ON CLAIMS FILED: \$6,000
		TOTAL INSURANCE AND BONDS: \$ 103,102

PLANNING		FY 20/21		FY 21/22		PRIOR YEAR BUDGET		PRIOR YEAR ACUTAL		CURRENT YEAR BUDGET		CURRENT YEAR ACUTAL		ACTUAL THRU 6/13/2024		ESTIMATED BY JUNE 30th		TOTAL ESTIMATED		DEPARTMENT HEAD REQUEST		MANAGER RECOMMENDS		TOWN BOARD APPROVED	
10-4350-020	SALARIES	\$0	\$0	\$46,350	\$30,556	\$104,095	\$75,248	\$10,000	\$85,248	\$98,905	\$400	\$105,722	\$105,722	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4350-022	CHRISTMAS BONUS	\$0	\$0	\$200	\$200	\$400	\$400	\$0	\$400	\$400	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-030	PART-TIME SALARIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-040	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-050	FICA EXPENSE	\$0	\$0	\$3,562	\$2,341	\$7,936	\$5,787	\$1,200	\$6,987	\$7,590	\$0	\$8,119	\$8,119	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-060	GROUP INSURANCE	\$0	\$0	\$7,684	\$5,043	\$13,772	\$11,214	\$1,200	\$10,014	\$15,552	\$0	\$16,766	\$16,766	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-070	RETIREMENT	\$0	\$0	\$5,646	\$3,728	\$13,460	\$9,768	\$1,200	\$8,568	\$13,481	\$0	\$14,681	\$14,681	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-071	401K CONTRIBUTION	\$0	\$0	\$2,318	\$1,493	\$5,205	\$3,745	\$1,000	\$2,745	\$4,946	\$0	\$5,287	\$5,287	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-100	EMPLOYEE TRAVEL/TRAINING	\$0	\$0	\$2,250	\$0	\$2,000	\$725	\$0	\$725	\$4,000	\$0	\$4,000	\$4,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-140	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-180	DEPARTMENTAL EQUIPMENT	\$0	\$0	\$0	\$163	\$0	\$209	\$0	\$209	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-260	ADVERTISING	\$3,104	\$2,331	\$2,000	\$2,766	\$2,500	\$2,145	\$0	\$2,145	\$3,000	\$0	\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-310	FUEL AND GAS	\$0	\$0	\$0	\$0	\$1,500	\$640	\$200	\$840	\$2,000	\$0	\$2,000	\$2,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-330	DEPARTMENTAL SUPPLIES	\$25	\$15	\$500	\$481	\$500	\$229	\$0	\$229	\$1,000	\$0	\$1,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-450	CONTRACTED SERVICES	\$30,272	\$8,287	\$91,176	\$57,437	\$106,511	\$22,742	\$0	\$22,742	\$56,511	\$0	\$56,511	\$56,511	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-530	DUES AND SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-4350-570	MISCELLANEOUS EXPENSE	\$300	\$63	\$0	\$974	\$250	\$723	\$0	\$723	\$500	\$0	\$500	\$500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
	SUM	\$33,701	\$10,696	\$161,686	\$105,182	\$258,129	\$133,575	\$13,600	\$147,175	\$207,885	\$0	\$207,885	\$207,885	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4350-020	SALARIES	CODE ENFORCEMENT OFFICER: \$49,547 TOWN PLANNER: \$56,175
		TOTAL- \$105,722
10-4350-022	CHRISTMAS BONUS	2 EMPLOYEES: \$400
10-4350-030	PART-TIME SALARIES	NO FUNDS REQUESTED
10-4350-050	FICA EXPENSE	TOTAL SALARIES \$106,122 * .0765 TOTAL REQUESTED: \$8,119
10-4350-060	GROUP INSURANCE	HEALTH INSURANCE 2 EMPLOYEES @ \$560/MONTH: \$13,440 DENTAL INSURANCE 2 EMPLOYEES @ \$34.39/MONTH: \$826 VISION INSURANCE 2 EMPLOYEES @ \$7.17/MONTH: \$173 LIFE INSURANCE 2 EMPLOYEES @ \$10/MONTH \$240 ACCIDENTAL DEATH/DISABILITY 2 EMPLOYEES @ \$1.50/MONTH \$36 LONG TERM DISABILITY 1,058 X .51 \$540 INNOVATIVE \$8/MONTH \$192
		TOTAL: \$15,447
10-4350-070	RETIREMENT	TOTAL SALARIES: \$105,722 X 13.67% = 14,453
10-4350-071	401K CONTRIBUTION	TOTAL SALARIES: \$105,722 X .05= \$5,287

10-4350-100	EMPLOYEE TRAINING/TRAVEL	MISCELLANEOUS CONFERENCES AND TRAINING, CODE CERTIFICATION TRAINING AND TESTS: \$6,000
10-4350-180	DEPARTMENTAL EQUIPMENT	NO FUNDS REQUESTED
10-4350-260	ADVERTISING	ADVERTISING PUBLIC HEARING NOTICES FOR ZONING REQUESTS, TEXT AMENDMENTS, VARIANCES, ETC.: \$3,000
10-4350-310	FUEL AND GAS	\$2,000
10-4350-330	DEPARTMENTAL SUPPLIES	OFFICES SUPPLIES, MISCELLANEOUS PURCHASES: \$1,000
10-4350-450	CONTRACT SERVICES	HARNETT COUNTY FIRE PREVENTION CODE ENFORCEMENT: \$11,856/year DEMOLITION OF CONDEMNED PROPERTIES: \$25,000 MISCELLANEOUS CONTRACTED SERVICES: \$20,000 WAYFINDING SIGN UPGRADES: \$30,000 TOTAL CONTRACTED SERVICES: \$86,856
10-4350-530	DUES & SUBSCRIPTIONS	MEMBERSHIP FEES FOR INSPECTOR: NO FUNDS REQUESTED
10-4350-570	MISCELLANEOUS	\$500

POWELL BILL		FY 20/21		FY 21/22		PRIOR YEAR BUDGET		PRIOR YEAR ACUTAL		CURRENT YEAR BUDGET		ACTUAL THRU 6/13/2024		ESTIMATED BY JUNE 30th		TOTAL ESTIMATED		DEPARTMENT HEAD REQUEST		MANAGER RECOMMENDS		TOWN BOARD APPROVED	
Account #	Account Description																						
10-4510-020	SALARIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-030	SALARIES- PART TIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-040	PROFESSIONAL SERVICES	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000	\$12,000
10-4510-050	FICA	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-060	GROUP INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-070	RETIREMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-180	DEPARTMENTAL EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-310	FUEL/GAS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-4510-340	STREET REPAIRS/MAINTENANCE	\$7,470	\$981	\$5,000	\$552	\$5,000	\$552	\$5,000	\$552	\$5,000	\$5,000	\$1,853	\$1,853	\$3,000	\$4,853	\$4,853	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000	\$5,000
10-4510-450	CONTRACTED SERVICES	\$144,765	\$212,973	\$160,000	\$158,338	\$160,000	\$158,338	\$160,000	\$158,338	\$160,000	\$177,115	\$5,400	\$5,400	\$164,000	\$169,400	\$169,400	\$133,000	\$133,000	\$133,000	\$133,000	\$133,000	\$133,000	\$133,000
	SUM	\$164,235	\$225,954	\$177,000	\$170,890	\$177,000	\$170,890	\$177,000	\$170,890	\$177,000	\$194,115	\$19,253	\$19,253	\$167,000	\$186,253	\$186,253	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000	\$150,000

Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR		CURRENT YEAR BUDGET	ACTUAL THRU 6/13/2024	ESTIMATED BY		TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
				BUDGET	ACUTAL			JUNE 30th	30th				
10-5100-020	POLICE SALARIES	\$464,895	\$450,290	\$629,554	\$525,080	\$698,981	\$570,757	\$110,000	\$110,000	\$680,757	\$771,263	\$746,948	
10-5100-021	POLICE OVERTIME	\$13,598	\$13,160	\$15,000	\$16,521	\$20,000	\$22,565	\$2,000	\$2,000	\$24,565	\$20,000	\$20,000	
10-5100-022	CHRISTMAS BONUS	\$3,073	\$3,108	\$4,429	\$3,754	\$5,212	\$4,425	\$0	\$0	\$4,425	\$5,250	\$5,320	
10-5100-023	SEPERATION ALLOWANCE	\$33,434	\$28,475	\$27,172	\$20,899	\$18,348	\$17,582	\$766	\$766	\$18,348	\$18,348	\$18,348	
10-5100-030	PART TIME	\$1,040	\$8,041	\$10,000	\$3,961	\$10,000	\$2,724	\$2,000	\$2,000	\$4,724	\$10,000	\$10,000	
10-5100-031	SALARY AUXILIARY POLICEMEN	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-040	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-050	FICA EXPENSE	\$38,911	\$38,385	\$52,490	\$43,563	\$57,570	\$47,128	\$3,500	\$3,500	\$50,628	\$57,542	\$61,248	
10-5100-060	GROUP INSURANCE	\$69,058	\$76,799	\$100,019	\$86,093	\$89,627	\$79,969	\$2,000	\$2,000	\$81,969	\$101,003	\$100,374	
10-5100-070	RETIREMENT	\$50,304	\$57,544	\$82,118	\$70,815	\$98,093	\$83,273	\$10,000	\$10,000	\$93,273	\$104,449	\$111,721	
10-5100-071	401K CONTRIBUTION	\$23,099	\$23,428	\$31,478	\$27,202	\$34,950	\$29,470	\$5,000	\$5,000	\$34,470	\$34,992	\$37,348	
10-5100-100	EMPLOYEE TRAINING/TRAVEL	\$336	\$1,265	\$3,000	\$9,516	\$3,000	\$2,882	\$0	\$0	\$2,882	\$4,500	\$4,500	
10-5100-110	TELEPHONE/POSTAGE	\$5,468	\$6,427	\$6,540	\$6,644	\$8,378	\$6,659	\$1,200	\$1,200	\$7,859	\$8,843	\$8,843	
10-5100-130	UTILITIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-140	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-150	MAINTENANCE/REPAIR GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-160	MAINTENANCE/REPAIR EQUIPMENT	\$377	\$711	\$1,000	\$1,447	\$1,000	\$4,363	\$0	\$0	\$4,363	\$1,000	\$1,000	
10-5100-170	MAINTENANCE/REPAIR AUTO	\$27,223	\$8,347	\$10,000	\$13,120	\$20,733	\$22,094	\$10,000	\$10,000	\$32,094	\$10,000	\$10,000	
10-5100-180	DEPARTMENTAL EQUIPMENT	\$12,233	\$5,653	\$7,000	\$6,608	\$8,000	\$4,364	\$0	\$0	\$4,364	\$8,500	\$8,500	
10-5100-260	ADVERTISING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-310	GAS/FUEL	\$26,965	\$41,956	\$40,000	\$41,656	\$40,000	\$38,077	\$2,500	\$2,500	\$40,577	\$46,000	\$46,000	
10-5100-320	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-330	DEPARTMENTAL SUPPLIES	\$3,130	\$3,621	\$5,500	\$6,960	\$5,000	\$3,342	\$0	\$0	\$3,342	\$5,500	\$5,500	
10-5100-340	JANITORIAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-360	UNIFORMS AND ACCESSORIES	\$8,905	\$8,099	\$10,000	\$9,570	\$10,000	\$7,754	\$0	\$0	\$7,754	\$10,000	\$10,000	
10-5100-361	UNIFORMS AND ACCESSORIES (SRO)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-450	CONTRACTED SERVICES	\$16,591	\$16,814	\$18,563	\$16,694	\$16,227	\$16,962	\$0	\$0	\$16,962	\$17,791	\$17,791	
10-5100-550	SPECIAL OPERATIONS	\$1,500	\$2,500	\$3,500	\$2,500	\$4,000	\$1,500	\$1,000	\$1,000	\$2,500	\$4,000	\$4,000	
10-5100-570	MISCELLANEOUS EXPENSE	\$1,484	\$1,496	\$1,500	\$1,752	\$2,000	\$1,683	\$0	\$0	\$1,683	\$2,000	\$2,000	
10-5100-580	NCGHP OTHER DIRECT COSTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-600	STATE FORFEITURE EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-700	FEDERAL FORFEITURE FUND	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-740	CAPITAL OUTLAY EQUIPMENT	\$0	\$153,824	\$60,800	\$56,165	\$155,499	\$144,106	\$1,200	\$1,200	\$145,306	\$198,580	\$67,609	
10-5100-741	CAPITAL OUTLAY EQUIPMENT (SRO)	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5100-742	K3	\$0	\$0	\$0	\$0	\$22,600	\$23,060	\$250	\$250	\$23,310	\$5,000	\$5,000	
	SUM	\$801,624	\$949,943	\$1,119,663	\$970,520	\$1,329,218	\$1,134,739	\$151,416	\$151,416	\$1,286,155	\$1,444,561	\$1,302,050	

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-4510-040	PROFESSIONAL SERVICES	ANNUAL CONTRACT WITH DM2 ENGINEERING (BILL DREITZLER) \$24,000/YEAR \$12,000 STORM WATER \$12,000 POWELL BILL FUNDS
10-4510-180	DEPARTMENTAL EQUIPMENT	MISCELLANEOUS DEPARTMENTAL EQUIPMENT: \$0
10-4510-340	STREET REPAIRS/ MAINTENANCE	PATCH FOR POTHoles, STONE, GRAVEL, MISCELLANEOUS MATERIALS FOR STREET MAINTENANCE: \$5,000
10-4510-450	CONTRACTED SERVICES	STREET RESURFACING: \$175,000



## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5100-020	POLICE SALARIES	CHIEF OF POLICE: \$ 81,497
		LIEUTENANT: \$65,195
		PATROL SERGEANT: \$56,857
		PATROL SERGEANT: \$59,464
		CORPORAL: \$ 51,174
		CORPORAL: \$ 51,174
		POLICE OFFICER: \$48,679
		POLICE OFFICER: \$48,679
		POLICE OFFICER: \$48,679
		POLICE OFFICER: \$48,679
		RECORDS CLERK: \$45,377
		INVESTIGATOR/ COMMUNITY OFFICER: \$ 55,247
		INVESTIGATOR/ COMMUNITY OFFICER: \$ 55,247
		HOLIDAY PAY: \$25,000
		ON CALL PAY: \$6,000
		TOTAL SALARIES AND WAGES: \$746,948
10-5100-021	POLICE OVERTIME	OVERTIME FOR OFFICERS, INVESTIGATIONS, SPECIAL EVENTS, ETC.
		TOTAL COST: \$20,000
10-5100-022	CHRISTMAS BONUS	CHIEF OF POLICE: \$1,223 LIEUTENANT: \$652 INVESTIGATORS : \$400
		SERGEANTS (2): \$1,164 CORPORALS (2): \$400
		RECORDS CLERK: \$681 POLICE OFFICERS (4): \$800
		TOTAL REQUESTED: \$5,320

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5100-023	SEPERATION ALLOWANCE	BILL MORRIS: \$1,373.40/MONTH: \$16,481 LINDY MACON: \$155.54/MONTH: \$1,867 TOTAL COST: \$18,348
10-5100-030	PART-TIME	HOURLY WAGES FOR PART-TIME OFFICERS, FILL-IN, SPECIAL EVENTS, TRAINING, ETC. TOTAL COST: \$10,000
10-5100-031	SALARY AUXILIARY OFFICERS	NO FUNDS REQUESTED. WILL ONLY USE PART-TIME OFFICERS
10-5100-040	PROFESSIONAL SERVICES	MISCELLANEOUS LEGAL ADS, MISCELLANEOUS SERVICES: \$0
10-5100-050	FICA EXPENSE	7.65% OF TOTAL SALARIES, SEPARATION ALLOWANCE, OVERTIME, PART- TIME, HOLIDAY PAY, ON CALL AND CHRISTMAS BONUS \$800,616 X .0765: \$61,248

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5100-060	GROUP INSURANCE	HEALTH INSURANCE 13 EMPLOYEES @ \$560 /MONTH: \$87,360
		DENTAL INSURANCE 13 EMPLOYEES @ \$34.39/MONTH: \$5,365
		VISION INSURANCE 13 EMPLOYEES @ \$7.16/MONTH: \$1,032
		LIFE INSURANCE 13 EMPLOYEES @ 10/MONTH: \$1,440 \$50,000 POLICY
		ACCIDENTAL DEATH/D 13 EMPLOYEES @ \$1.50/MONTH: \$216
		LONG TERM DISABILITY \$.58 PER \$100 7,470 X \$.51 = \$3,809
		INNOVATIVE EMPLOYEE BENEFITS \$8/EMPLOYEE/MONTH: \$1,152
		TOTAL GROUP INSURANCE COSTS: \$100,374
10-5100-070	RETIREMENT	POLICE SALARIES \$701,571 X15.04% %: \$105,517
		RECORDS CLERK \$45,377 X %:13.67% : \$6,204
		TOTAL \$111,721
10-5100-071	401K CONTRIBUTION	5% CONTRIBUTION FOR GENERAL EMPLOYEES
		5% MANDATORY CONTRIBUTION FOR LAW ENFORCEMENT EMPLOYEES
		\$746,948* 5% = \$37,348
10-5100-100	EMPLOYEE TRAINING/TRAVEL	SPECIALIZED TRAINING NOT PROVIDED BY LOCAL COMMUNITY COLLEGES
		OR OTHER AGENCIES FOR FREE. TRAVEL, MEALS AND LODGING COSTS.
		TOTAL COSTS: \$4,500

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5100-110	TELEPHONE/POSTAGE	FOUR EMPLOYEES: \$35/month: \$1,680 CENTURY LINK PHONE SERVICE: 64.00/month: (911 PHONE IN LOBBY). Total: \$770
		AT&T NETFIRST HOTSPOTS (IN-CAR INTERNET) \$494/MONTH TOTAL: \$5,928
		TOTAL TELEPHONE/POSTAGE: \$8,843
10-5100-150	MAINTENANCE/REPAIR GROUNDS	NO FUNDS REQUESTED
10-5100-160	MAINTENANCE/REPAIR EQUIPMENT	MAINTENANCE AND REPAIR OF COMUPTERS, RADIOS, EQUIPMENT, ETC. \$1,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5100-170	MAINTENANCE/REPAIR AUTO	2021 DODGE DURANGO (3593) 28,558 MILES (CHIEF) (GOOD)
		2021 DODGE PICKUP (2561) (LT): 7,209 MILES (GOOD)
		2022 FORD SUV (2757) 1,698 MILES (DET/K9) (GOOD)
		2022 FORD SUV (2718) 1,000 MILES (DET) (GOOD)
		2021 DODGE CHARGER (4958): 35,280 MILES (PATROL) (GOOD)
		2021 DODGE CHARGER (4960) 14,529 MILES (PATROL) (GOOD)
		2021 DODGE CHARGER (4961) 18,178 MILES (PATROL) (GOOD)
		2019 DODGE CHARGER (7250) 46,686 MILES (PATROL) (GOOD)
		2019 DODGE CHARGER (7249) 67,483 MILES (PATROL) (GOOD)
		2019 DODGE CHARGER (7250) 58,882 MILES (PATROL) (GOOD)
		2017 FORD SUV (0777) 88,923 MILES (PATROL) (GOOD)
		2017 FORD SUV (0778) 81,739 MILES (PATROL) (GOOD)
		2015 FORD F-150 (6567) 88,377 MILES (GOOD) (SPARE/SRO)
		2014 DODGE CHARGER MILES (8450) 78,174 MILES (SPARE) (FAIR)
		2014 DODGE CHARGER (0653) 99,983 MILES (SPARE) (FAIR)
		2011 FORD CROWN VIC * OVER 100K (SRO) (FAIR)
		2023 UTV RANGER (6839) 397 MILES (GOOD)
		TOTAL MAINTENANCE/REPAIR OF AUTO: \$10,000
10-5100-180	DEPARTMENTAL EQUIPMENT	CRIME SCENE TAPE, OFFICE FURNITURE, FINGERPRINT SUPPLIES: \$8,500
10-5100-310	GAS/FUEL	TOTAL REQUESTED FOR FY24/25: \$46,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5100-330	DEPARTMENTAL SUPPLIES	OFFICE SUPPLIES, PRINTING SUPPLIES, MISCELLANEOUS: \$5,500
10-5100-360	UNIFORMS & ACCESSORIES	POLICE UNIFORMS, VESTS, POLICE ACCESSORIES: \$10,000
10-5100-450	CONTRACTED SERVICES	TOWER SERVICES CONTRACT WITH HARNETT COUNTY: \$9,000 SYSTEL COPIER LEASE \$97/MONTH \$1,164 SOUTHERN SOFTWARE RMS: \$4,667 MISCELLANEOUS CONTRACTED SERVICES: \$1,000 K9 PACTRACK Subscription: 140.00 Per Year ARLO CAMERA SUBSCRIPTION: \$120.00 per year ADOBE SUBSCRIPTION: \$1,700.00 TOTAL: \$17,791
10-5100-550	SPECIAL OPERATIONS	DRUG BUYS, INFORMANT FUNDS, REWARD FUNDS: \$4,000
10-5100-570	MISCELLANEOUS EXPENSE	BEREAVEMENT EXPENSES, MISCELLANEOUS EXPENDITURES: \$2,000
10-5100-740	CAPITAL OUTLAY	Upgrade Duty weapons (13) to Glock 45 9mm: Total: \$12,000 (weapon, sights, and holsters)
		Upgrade Tasers to Taser 10 (14): \$15,053 per Yr. (5-year program Total: \$75,262.16)
		Upgrade Body Cams to Axon BC-4 (14): \$15,306 per Yr. (5-year program) (5 Yr. total \$76,533.80)

			FLOCK CAMERA SYSTEM \$25,550 (FIRST YEAR PAYMENT FOR 7 CAMERAS )
			ANNUAL PAYMENTS of \$21,000 FOR 7 CAMERAS
			TOTAL: \$67,609
10-5100-741	K9 DIVISION		KENNEL EXPANSION IMPROVEMENTS \$1,000
			BITE AND SCENT TRAINING \$500
			FOOD and VETTING \$2,500
			MISCELLANEOUS EXPENDITURES: \$1,000
			TOTAL \$5,000

POLICE-SRO Account # Account Description	FY 20/21	FY 21/22	PRIOR YEAR		CURRENT YEAR BUDGET	ACTUAL THRU 6/13/2024		ESTIMATED BY JUNE 30th		TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
			BUDGET	ACUTAL		6/13/2024	6/13/2024	JUNE 30th	JUNE 30th				
10-5150-020 POLICE SALARIES	\$49,555	\$42,447	\$45,237	\$43,821	\$48,450	\$43,833	\$0	\$4,617	\$48,450	\$49,904	\$53,366		
10-5150-021 POLICE OVERTIME	\$999	\$30	\$1,500	\$127	\$1,500	\$0	\$0	\$0	\$0	\$1,500	\$1,500		
10-5150-022 CHRISTMAS BONUS	\$100	\$100	\$200	\$200	\$200	\$200	\$0	\$0	\$200	\$200	\$200		
10-5150-050 FICA EXPENSE	\$3,849	\$3,257	\$3,591	\$3,377	\$3,873	\$3,369	\$0	\$354	\$3,723	\$3,946	\$4,213		
10-5150-060 GROUP INSURANCE	\$9,976	\$7,172	\$7,582	\$6,829	\$6,771	\$6,828	\$0	\$0	\$6,828	\$7,763	\$7,726		
10-5150-070 RETIREMENT	\$5,372	\$6,508	\$6,149	\$5,760	\$6,832	\$6,165	\$0	\$200	\$6,365	\$7,502	\$8,027		
10-5150-071 401K CONTRIBUTION	\$2,227	\$2,061	\$2,347	\$2,033	\$2,423	\$2,398	\$0	\$230	\$2,628	\$2,494	\$2,669		
10-5150-100 EMPLOYEE TRAINING/TRAVEL	\$0	\$0	\$500	\$0	\$500	\$0	\$0	\$0	\$0	\$500	\$500		
10-5150-110 TELEPHONE/POSTAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
10-5150-140 TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0		
10-5150-160 MAINTENANCE/REPAIR EQUIPMENT	\$0	\$0	\$0	\$0	\$500	\$0	\$0	\$0	\$0	\$500	\$500		
10-5150-170 MAINTENANCE/REPAIR AUTO	\$0	\$402	\$500	\$0	\$500	\$287	\$0	\$0	\$287	\$500	\$500		
10-5150-180 DEPARTMENTAL EQUIPMENT	\$0	\$0	\$500	\$0	\$500	\$0	\$0	\$0	\$0	\$500	\$500		
10-5150-310 GAS/FUEL	\$1,404	\$1,626	\$1,600	\$1,533	\$1,700	\$2,888	\$0	\$300	\$3,188	\$4,000	\$4,000		
10-5150-360 UNIFORMS AND ACCESSORIES	\$0	\$0	\$500	\$494	\$500	\$0	\$0	\$0	\$0	\$500	\$500		
SUM	\$73,482	\$63,603	\$70,706	\$64,174	\$74,249	\$65,968	\$5,701	\$5,701	\$71,669	\$79,809	\$84,201		



## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5150-020	POLICE SALARIES	SRO/POLICE OFFICER: \$53,366
		TOTAL: \$53,366
10-5150-021	POLICE OVERTIME	OVERTIME FOR SRO OFFICERS: \$1,500
10-5150-022	CHRISTMAS BONUS	SRO/POLICE OFFICER: 1 @ \$200 TOTAL REQUESTED: \$200
10-5150-050	FICA EXPENSE	TOTAL SALARIES \$55,066 * 0.0765 TOTAL REQUESTED \$4,213
10-5150-060	GROUP INSURANCE	HEALTH INSURANCE: \$560/MONTH 1 EMPLOYEE: \$6,720 DENTAL INSURANCE: \$34.39/MONTH 1 EMPLOYEE: \$413 VISION INSURANCE: 7.16/MONTH 1 EMPLOYEE: \$86 LIFE INSURANCE: \$10/MONTH 1 EMPLOYEE \$120 ACCIDENTAL DEATH: \$1.50/MONTH 1 EMPLOYEE \$18 LONG TERM DISABILITY \$1.50 PER \$100 \$534 * \$0.51 = \$273 INNOVATIVE EMPLOYEE BENEFITS \$8/EMPLOYEE/MONTH: \$96 TOTAL GROUP INSURANCE COSTS \$7,726
10-5150-070	RETIREMENT	TOTAL SALARIES: \$53,366 X 15.04% = \$8,027
10-5150-071	401K CONTRIBUTION	TOTAL SALARIES: \$53,366 * .05, = \$2,669

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5150-100	EMPLOYEE TRAINING/TRAVEL	REQUESTED FUNDS: \$500
10-5150-110	TELEPHONE/POSTAGE	NO FUNDS REQUESTED
10-5150-140	TRAVEL	NO FUNDS REQUESTED
10-5150-160	MAINTENANCE/REPAIR EQUIPMENT	REQUESTED FUNDS: \$500
10-5150-170	MAINTENANCE/REPAIR AUTO	REQUESTED FUNDS: \$500
10-5150-180	DEPARTMENTAL EQUIPMENT	REQUESTED FUNDS: \$500
10-5150-310	GAS/FUEL	REQUESTED FUNDS: \$4,000
10-5150-360	UNIFORMS AND ACCESSORIES	REQUESTED FUNDS: \$500

Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR BUDGET		PRIOR YEAR ACUTAL		CURRENT YEAR BUDGET		ACTUAL THRU 6/13/2024		ESTIMATED BY JUNE 30th		TOTAL ESTIMATED		DEPARTMENT HEAD REQUEST		MANAGER RECOMMENDS		TOWN BOARD APPROVED	
10-5300-450	CONTRACT SERVICES - FIRE	\$253,033	\$0	\$264,167	\$0	\$350,158	\$0	\$339,364	\$0	\$332,500	\$0	\$319,386	\$0	\$13,000	\$332,386	\$347,558	\$0	\$347,558	\$0	\$0	\$0	\$0	\$0
10-5300-500	VEHICLE FIRE TAX	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUM	\$253,033	\$0	\$264,167	\$0	\$350,158	\$0	\$339,364	\$0	\$332,500	\$0	\$319,386	\$0	\$13,000	\$332,386	\$347,558	\$0	\$347,558	\$0	\$0	\$0	\$0	\$0

Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR		PRIOR YEAR		CURRENT YEAR		ACTUAL THRU		ESTIMATED BY		TOTAL	DEPARTMENT HEAD	MANAGER	TOWN BOARD	
		FY 20/21	FY 21/22	BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	ACTUAL	6/13/2024	JUNE 30th	ESTIMATED	REQUEST	RECOMMENDS	APPROVED					
10-5450-020	SALARIES	\$58,596	\$59,332	\$64,096	\$63,007	\$70,667	\$70,667	\$65,205	\$5,462	\$70,667	\$81,620	\$75,613	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-021	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-022	CHRISTMAS BONUS	\$1,161	\$1,161	\$1,246	\$1,245	\$1,347	\$1,347	\$1,347	\$0	\$1,347	\$1,414	\$1,513	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-040	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-050	FICA EXPENSE	\$4,572	\$4,628	\$4,903	\$4,916	\$5,510	\$5,510	\$5,092	\$418	\$5,510	\$5,515	\$5,901	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-060	GROUP INSURANCE	\$6,839	\$7,269	\$7,774	\$7,736	\$6,967	\$6,967	\$6,907	\$60	\$6,967	\$7,875	\$7,840	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-070	RETIREMENT	\$5,951	\$8,250	\$7,807	\$7,820	\$9,138	\$9,138	\$8,586	\$552	\$9,138	\$9,632	\$10,337	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-071	401K CONTRIBUTION	\$2,661	\$2,932	\$3,205	\$3,151	\$3,534	\$3,534	\$3,252	\$282	\$3,534	\$3,534	\$3,781	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-100	EMPLOYEE TRAVEL/TRAINING	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-110	TELEPHONE/POSTAGE	\$1,567	\$1,435	\$2,293	\$1,410	\$2,184	\$2,184	\$1,335	\$840	\$2,175	\$2,184	\$1,680	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-130	UTILITIES	\$5,002	\$6,370	\$6,825	\$8,320	\$6,500	\$6,500	\$7,152	\$1,000	\$8,152	\$6,500	\$6,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-140	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-150	MAINTENANCE/REPAIR- GROUNDS	\$67	\$1,127	\$16,500	\$6,884	\$5,000	\$5,000	\$6,519	\$0	\$6,519	\$31,000	\$5,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-160	MAINTENANCE/REPAIR- EQUIPMENT	\$283	\$0	\$500	\$0	\$1,000	\$1,000	\$796	\$0	\$796	\$9,000	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-170	MAINTENANCE/REPAIR- AUTO	\$1,848	\$6,176	\$1,785	\$1,342	\$1,700	\$1,700	\$2,428	\$0	\$2,428	\$3,700	\$1,700	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-180	DEPARTMENTAL EQUIPMENT	\$325	\$1,402	\$1,575	\$5,524	\$1,500	\$1,500	\$220	\$0	\$220	\$1,500	\$1,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-310	FUEL/GAS	\$3,624	\$7,784	\$8,000	\$3,619	\$3,000	\$3,000	\$4,615	\$500	\$5,115	\$3,000	\$3,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-320	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$18	\$0	\$18	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-330	DEPARTMENTAL SUPPLIES	\$8,512	\$9,004	\$8,080	\$8,360	\$7,695	\$7,695	\$3,140	\$0	\$3,140	\$7,695	\$7,695	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-340	JANITORIAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-360	UNIFORMS AND ACCESSORIES	\$223	\$139	\$315	\$286	\$300	\$300	\$86	\$0	\$86	\$300	\$300	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-570	MISCELLANEOUS EXPENSE	\$1,230	\$0	\$2,625	\$0	\$2,500	\$2,500	\$2,055	\$0	\$2,055	\$3,500	\$2,500	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5450-740	CAPITAL OUTLAY- EQUIPMENT	\$0	\$0	\$0	\$0	\$40,127	\$40,127	\$40,126	\$0	\$40,126	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUM	\$102,461	\$117,009	\$137,529	\$123,620	\$168,669	\$168,669	\$158,879	\$9,114	\$167,993	\$177,969	\$135,860	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5450-020	SALARIES	SALARY OF PUBLIC WORKS DIRECTOR: \$74,199
		MERIT:
		TOTAL: \$75,613
10-5450-021	OVERTIME	NO FUNDS REQUESTED
10-5450-022	CHRISTMAS BONUS	CHRISTMAS BONUS FOR PUBLIC WORKS DIRECTOR: \$1,513
10-5450-040	PROFESSIONAL SERVICES	NO FUNDS REQUESTED
10-5450-050	FICA EXPENSE	.0765% OF SALARIES, CHRISTMAS BONUS AND OVERTIME \$77,126 X .0765 = \$5,901
10-5450-060	GROUP INSURANCE	HEALTH INSURANCE 1 EMPLOYEE @ \$560/MONTH: \$6,720 DENTAL INSURANCE 1 EMPLOYEE @ \$34.39 /MONTH: \$413 VISION INSURANCE 1 EMPLOYEE @ \$7.16/MONTH: \$86 LIFE INSURANCE 1 EMPLOYEE @ \$10/MONTH: \$120 ACCIDENTAL DEATH/D 1 EMPLOYEE @ \$1.50/MONTH: \$18 LONG TERM DISABILITY \$.51 PER \$100 PUBLIC WORKS DIRECTOR \$757 X \$.51 = \$387 INNOVATIVE EMPLOYEE BENEFITS \$8/EMPLOYEE MONTH: \$96 TOTAL GROUP INSURANCE COSTS: \$7,840
10-5450-070	RETIREMENT	GENERAL EMPLOYEES: \$75,613 X 13.67% = \$10,337
10-5450-071	401K CONTRIBUTION	\$75,613 X .05% = \$3,781

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5450-100	EMPLOYEE TRAVEL	NO FUNDS REQUESTED
10-5450-110	TELEPHONE/POSTAGE	\$35/MONTH X 4 EMPLOYEES: \$1,680
		TOTAL TELEPHONE/POSTAGE: \$1,680
10-5450-130	UTILITIES	PIEDMONT NATURAL GAS: \$1,700 HARNETT COUNTY UTILITIES: \$880 HARNETT COUNTY SOLID WASTE FEE: \$70 DUKE/PROGRESS: \$3,850 TOTAL UTILITIES: \$6,500
10-5450-140	TRAVEL	NO FUNDS REQUESTED
10-5450-150	MAINTENANCE/REPAIR GROUNDS	MAINTENANCE REPAIR OF HEATING AND COOLING SYSTEMS, GENERAL REPAIRS: \$5,000
10-5450-160	MAINTENANCE/REPAIR EQUIPMENT	GENERAL MAINTENANCE AND REPAIR: \$1,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5450-170	MAINTENANCE/REPAIR AUTO	2024 CHEVROLET PICKUP TRUCK (MILES) GREAT CONDITION 2016 CHEVROLET 2500 PICKUP TRUCK (MILES) GOOD CONDITION 2012 FORD F150 PICKUP TRUCK (MILES) FAIR CONDITION LIGHTS FOR 2024 CHEVROLET TRUCK: \$2,000 TOTAL MAINTENANCE/REPAIR AUTO: \$1,700
10-5450-180	DEPARTMENTAL EQUIPMENT	MISCELLANEOUS DEPARTMENTAL EQUIPMENT: \$1,500
10-5450-310	FUEL/GAS	PROJECTED 2024/2025 MONTHLY AVERAGE: \$250 TOTAL REQUEST FOR FY 2021/2022: \$3,000
10-5450-330	DEPARTMENTAL SUPPLIES	DEPARTMENTAL UNIFORMS: \$285/MONTH \$3,420 MISCELLANEOUS SUPPLIES: \$1,080 TOTAL DEPARTMENTAL SUPPLIES: \$7,695
10-5450-360	UNIFORMS & ACCESSORIES	UNIFORMS: \$300
10-5450-570	MISCELLANEOUS EXPENSE	MISCELLANEOUS EXPENSES: \$2,500
10-5450-740	CAPITAL OUTLAY EQUIPMENT	NO FUNDS REQUESTED

Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR BUDGET		PRIOR YEAR ACUTUAL		CURRENT YEAR BUDGET		ACTUAL THRU 6/13/2024		ESTIMATED BY JUNE 30th		TOTAL ESTIMATED		DEPARTMENT HEAD REQUEST		MANAGER RECOMMENDS		TOWN BOARD APPROVED	
10-5600-020	SALARIES	\$65,902	\$101,933	\$139,092	\$88,503	\$129,675	\$119,427	\$10,248	\$129,675	\$3,500	\$3,500	\$172,520	\$174,368	\$3,500	\$3,500	\$3,500	\$3,500	\$174,368	\$174,368	\$3,500	\$3,500	\$3,500	\$3,500
10-5600-021	OVERTIME	\$1,742	\$2,594	\$2,000	\$3,331	\$3,500	\$2,857	\$575	\$3,432	\$1,613	\$1,613	\$1,613	\$1,636	\$1,613	\$1,613	\$1,613	\$1,613	\$1,636	\$1,613	\$1,613	\$1,613	\$1,613	\$1,636
10-5600-022	CHRISTMAS BONUS	\$416	\$866	\$1,104	\$869	\$1,520	\$1,300	\$0	\$1,300	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
10-5600-030	SALARIES- PART-TIME	\$1,539	\$1,404	\$27,000	\$6,972	\$27,000	\$5,184	\$2,500	\$7,684	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,119	\$15,263
10-5600-050	FICA EXPENSE	\$5,324	\$8,170	\$12,944	\$7,625	\$12,370	\$9,851	\$1,000	\$10,851	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322	\$20,322
10-5600-060	GROUP INSURANCE	\$13,398	\$21,406	\$30,401	\$17,150	\$20,492	\$15,942	\$700	\$16,642	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400	\$400
10-5600-070	RETIREMENT	\$6,767	\$13,345	\$16,942	\$11,284	\$16,942	\$6,484	\$6,484	\$6,484	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387	\$120,387
10-5600-071	401K CONTRIBUTION	\$3,036	\$5,195	\$6,955	\$4,592	\$6,484	\$6,106	\$400	\$6,506	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000	\$2,000
10-5600-130	UTILITIES- STREET LIGHTS	\$117,518	\$112,062	\$110,912	\$113,549	\$120,000	\$120,387	\$0	\$120,387	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-140	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-150	MAINTENANCE/REPAIR- GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-160	MAINTENANCE/REPAIR- EQUIPMENT	\$11,716	\$24,182	\$26,750	\$14,715	\$30,000	\$10,014	\$0	\$10,014	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000	\$8,000
10-5600-170	MAINTENANCE/REPAIR- AUTO	\$3,605	\$4,372	\$7,371	\$5,802	\$8,000	\$2,683	\$0	\$2,683	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500	\$1,500
10-5600-180	DEPARTMENTAL EQUIPMENT/SIGNS	(\$27)	\$62	\$1,000	\$62	\$1,500	\$0	\$0	\$0	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500	\$2,500
10-5600-310	FUEL/GAS	\$6,183	\$13,218	\$15,750	\$11,223	\$16,000	\$9,907	\$2,500	\$8,176	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000	\$10,000
10-5600-330	DEPARTMENTAL SUPPLIES	\$8,895	\$10,315	\$10,000	\$6,858	\$10,000	\$9,907	\$0	\$9,907	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-350	LAUNDRY & CLEAN UNIFORMS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-360	UNIFORMS AND ACCESSORIES	\$0	\$0	\$1,500	\$3,463	\$1,500	\$5,897	\$1,000	\$6,897	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000	\$19,000
10-5600-450	CONTRACTED SERVICES	\$7,000	\$8,100	\$14,100	\$35,038	\$19,000	\$265	\$0	\$265	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-451	CONTRACTED SERVICES- EAST ERWIN DRAINAGE PROJECT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5600-570	MISCELLANEOUS EXPENSE	\$0	\$30	\$0	\$65	\$0	\$0	\$0	\$0	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127	\$40,127
10-5600-740	CAPITAL OUTLAY- EQUIPMENT	\$0	\$0	\$12,000	\$11,412	\$40,127	\$40,127	\$0	\$40,127	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUM	\$253,014	\$327,254	\$435,821	\$342,513	\$469,935	\$375,945	\$20,923	\$396,868	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685	\$543,685



## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5600-020	SALARIES	SALARY OF EQUIPMENT OPERATOR \$49,434 SALARY OF EQUIPMENT OPEATOR: \$49,434 SALARY OF MAINTENANCE WORKER: \$40,000 SALARY OF MAINTENACE WORKER: \$35,500  TOTAL SALARIES: \$174,368
10-5600-021	OVERTIME	OVERTIME FOR DENIM DAYS, CHRISTMAS PARADE: \$3,500
10-5600-022	CHRISTMAS BONUS	OPERATORS(2) \$1,236, WORKERS (2) \$400
		TOTAL FUNDS REQUESTED: \$1,636
10-5600-030	SALARIES – PART TIME	SALARIES FOR PART TIME EMPLOYEES: \$20,000
10-5600-050	FICA EXPENSE	.0765% OF SALARIES, CHRISTMAS BONUS, OVERTIME AND PART TIME \$199,504 X .0765 = \$15,263
10-5600-060	GROUP INSURANCE	HEALTH INSURANCE FOR 4 EMPLOYEES @ \$560/MONTH: \$26,880 DENTAL INSURANCE FOR 4 EMPLOYEES @ \$34.39/MONTH: \$1,651 VISION INSURANCE FOR 4 EMPLOYEES @ \$7.16/MONTH: \$344 LIFE INSURANCE FOR 4 EMPLOYEES @ \$10/MONTH: \$480 ACCIDENTAL DEATH/D 4 EMPLOYEES @ \$1.50/MONTH: \$72 LONG TERM DISABILITY \$ .51 PER \$100 TOTAL SALARIES \$1,744 X \$.51 = \$890

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
		INNOVATIVE EMPLOYEE BENEFITS \$8/EMPLOYEE/MONTH: 4 EMPLOYEES \$384
		TOTAL GROUP INSURANCE COSTS: \$30,701
10-5600-070	RETIREMENT	GENERAL EMPLOYEES: \$174,368 X 13.67% = \$23,837
10-5600-071	401K CONTRIBUTION	5% CONTRIBUTION FOR GENERAL EMPLOYEES \$174,368 X .05 = \$8,719
10-5600-130	UTILITIES -- STREET LIGHTS	SOUTH RIVER UTILITIES @ \$80/MONTH: \$960 STREETLIGHT CONVERSION WITH DUKE/PROGRESS \$8,300/MONTH \$99,600/YEAR; TOTAL STREETLIGHTS: \$120,000
10-5600-140	TRAVEL	NO FUNDS REQUESTED
10-5600-150	MAINTENANCE/REPAIR GROUNDS	NO FUNDS REQUESTED
10-5600-160	MAINTENANCE/REPAIR EQUIPMENT	MAINTENANCE AND REPAIR ON EQUIPMENT
		TOTAL MAINTENANCE/REPAIR OF EQUIPMENT: \$25,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5600-170	MAINTENANCE/REPAIR AUTO	2024 CHEVY PICKUP TRUCK
		NEW LEAFTRUCK
		2021 ELGIN STREET SWEEPER BRAND NEW
		2022 LIMB TRUCK BRAND NEW
		2002 FORD 550 BUCKET TRUCK (188,000 MILES) POOR CONDITION
		2007 FORD 550 DUMP TRUCK (45,288 MILES) FAIR CONDITION
		2006 FREIGHTLINER LEAF TRUCK (28,135 MILES) FAIR CONDITION
		2008 ISUZU STREET SWEEPER (12,084 MILES) FAIR CONDITION
		5520 JOHN DEERE TRACTOR (5,684 HOURS) FAIR CONDITION
		GRAVELY 152 LAWN MOWER 535 HOURS, GRAVELY LAWN MOWER 50 HOURS,
		TOWER LIGHT 1,265 HOURS
		2014 CAT BACKHOE 1,519 HOURS (GOOD CONDITION) , SMALL JOHN DEERE MOWER 67 HOURS (POOR CONDITION)
		1998 FORD BACKHOE 6, 130 HOURS FAIR CONDITION
		TOTAL MAINTENANCE/REPAIR AUTO: \$8,000
10-5600-180	DEPARTMENTAL EQUIPMENT	EQUIPMENT AS NEEDED: \$1,500
	SIGNS	
10-5600-310	FUEL/GAS	FUNDS REQUESTED FOR FY 2024/2025 \$16,000
10-5600-330	DEPARTMENTAL SUPPLIES	MISCELLANEOUS DEPARTMENTAL SUPPLIES: \$10,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5600-360	UNIFORMS & ACCESSORIES	RENTAL UNIFORMS \$6,000
10-5600-450	CONTRACTED SERVICES	CONTRACT TO MAINTAIN HWY 421- \$39,600
10-5600-740	CAPITAL OUTLAY EQUIPMENT	NO FUNDS REQUESTED

EPW SANITATION												MANAGER	TOWN BOARD
Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR BUDGET	PRIOR YEAR ACUTAL	CURRENT YEAR BUDGET	ACTUAL THRU 6/13/2024	ESTIMATED BY JUNE 30th	TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	RECOMMENDS	APPROVED	
10-5800-020	SALARIES	\$31,958	\$0	\$36,636	\$0	\$44,100	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-021	OVERTIME	\$645	\$0	\$1,000	\$0	\$1,000	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-022	CHRISTMAS BONUS	\$348	\$0	\$200	\$0	\$200	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-030	SALARIES- PART TIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-050	FICA EXPENSE	\$2,521	\$0	\$2,895	\$0	\$3,466	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-060	GROUP INSURANCE	\$6,712	\$0	\$7,634	\$0	\$6,873	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-070	RETIREMENT	\$3,842	\$0	\$4,068	\$0	\$6,415	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-071	401K CONTRIBUTION	\$1,471	\$0	\$1,892	\$0	\$2,481	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-110	TELEPHONE/POSTAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-160	MAINTENANCE/REPAIR- EQUIPMENT	\$2,841	\$4,723	\$15,000	\$1,001	\$36,500	\$34,970	\$0	\$34,970	\$16,500	\$8,000	\$0	
10-5800-170	MAINTENANCE/REPAIR- AUTO	\$1,614	\$385	\$1,500	\$184	\$1,650	\$308	\$0	\$308	\$1,650	\$1,650	\$0	
10-5800-180	DEPARTMENTAL EQUIPMENT/CONTAINERS	\$0	\$0	\$0	\$31	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-310	FUEL/GAS	\$8,426	\$14,331	\$25,000	\$15,514	\$27,500	\$11,943	\$500	\$12,443	\$25,000	\$25,000	\$0	
10-5800-330	DEPARTMENTAL SUPPLIES	\$2,083	\$2,032	\$500	\$425	\$500	\$200	\$0	\$200	\$500	\$500	\$0	
10-5800-360	UNIFORMS AND ACCESSORIES	\$0	\$0	\$750	\$0	\$825	\$0	\$0	\$0	\$825	\$825	\$0	
10-5800-450	CONTRACTED SERVICES	\$236,988	\$228,908	\$239,460	\$245,408	\$256,223	\$241,287	\$18,000	\$259,287	\$272,784	\$272,784	\$0	
10-5800-570	MISCELLANEOUS EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	
10-5800-650	LANDFILL TIPPING FEES	\$45,657	\$30,798	\$35,000	\$36,776	\$35,000	\$27,587	\$5,000	\$32,587	\$35,000	\$35,000	\$0	
10-5800-740	CAPITAL OUTLAY-EQUIPMENT	\$0	\$0	\$379,709	\$379,709	\$91,354	\$91,354	\$0	\$91,354	\$0	\$0	\$0	
	SUM	\$344,106	\$281,177	\$751,244	\$679,048	\$514,087	\$407,649	\$23,500	\$431,149	\$352,259	\$343,759	\$0	

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5800-160	MAINTENANCE/REPAIR EQUIPMENT	GENERAL MAINTENANCE AND REPAIR: \$8,000
10-5800-170	MAINTENANCE/REPAIR AUTO	GENERAL MAINTENANCE AND REPAIR: \$1,650
10-5800-310	FUEL/GAS	PROJECTED AVERAGE FOR 24/25 : \$1,100 TOTAL FUNDS REQUESTED FOR FY 24/25: \$25,000
10-5800-330	DEPARTMENTAL SUPPLIES	MISCELLANEOUS SUPPLIES: \$500
10-5800-360	UNIFORMS & ACCESSORIES	MONTHLY UNIFORM RENTALS \$63/MONTH: TOTAL REQUESTED: \$825
10-5800-450	CONTRACTED SERVICES	CONTRACT WITH GLF (WASTE INDUSTRIES) ESTIMATED 2,204 TRASH CANS COLLECTED ONCE A WEEK AT \$7.92 PER MONTH: \$16,632 PER MONTH. \$209,468/YEAR
		ESTIMATED 2,000 RECYCLABLE CANS COLLECTED ONCE A MONTH AT \$3.05 PER MONTH: \$6,100 PER MONTH. \$73,200/YEAR
		TOTAL FUNDS REQUESTED \$272,784
10-5800-650	LANDFILL TIPPING FEES	PROJECTED AVERAGE FOR 24/25: \$3,000 TOTAL FUNDS REQUESTED FOR FY 24/25: \$35,000

Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR		PRIOR YEAR		CURRENT YEAR		ACTUAL THRU		ESTIMATED BY		TOTAL		DEPARTMENT HEAD		MANAGER		TOWN BOARD		
		BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	6/13/2024	JUNE 30th	ESTIMATED	REQUEST	RECOMMENDS	APPROVED	RECOMMENDS	APPROVED	RECOMMENDS	APPROVED	RECOMMENDS	APPROVED	RECOMMENDS	APPROVED
<b>EPW STORM WATER</b>																								
10-5900-020	SALARIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-021	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-022	CHRISTMAS BONUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-040	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-050	FICA EXPENSE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-060	GROUP INSURANCE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-070	RETIREMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-071	401K CONTRIBUTION	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-110	TELEPHONE/POSTAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-160	MAINTENANCE/REPAIR- EQUIPMENT	\$4,235	\$1,580	\$7,500	\$1,024	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250	\$1,718	\$8,250
10-5900-180	DEPARTMENTAL EQUIPMENT	\$313	\$357	\$2,500	\$0	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750	\$399	\$2,750
10-5900-310	FUEL/GAS	\$97	\$0	\$4,000	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400	\$0	\$4,400
10-5900-360	UNIFORMS AND ACCESSORIES	\$0	\$0	\$1,000	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100	\$0	\$1,100
10-5900-450	CONTRACTED SERVICES	\$9,200	\$11,050	\$40,000	\$14,400	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467	\$54,838	\$61,467
10-5900-570	MISCELLANEOUS EXPENSE	\$0	\$0	\$42,000	\$12,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-5900-740	CAPITAL OUTLAY- EQUIPMENT	\$0	\$0	\$0	\$0	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574	\$76,574
SUM		\$13,845	\$12,987	\$97,000	\$27,424	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541	\$133,529	\$154,541

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-5900-160	MAINTENANCE/REPAIR EQUIPMENT	MAINTENANCE OF SEWER CLEANER, 416 F CAT BACKHOE, MAGNUM LIGHTS, WATER PUMP, JOHN DEERE MODEL 1435, FORD 655D BACKHOE, NEW HOLLAND 655E BACKHOE, EXMARK, GRAVELY PRESSURE WASHER 51 HOURS
		TOTAL MAINTENANCE/REPAIR OF EQUIPMENT: \$10,000
10-5900-180	DEPARTMENTAL EQUIPMENT	MISCELLANEOUS DEPARTMENTAL EQUIPMENT: \$2,000
10-5900-310	FUEL/GAS	PROJECTED 24/25 MONTHLY AVERAGE: \$325 TOTAL FUNDS REQUESTED FOR FY 24/25: \$4,400
10-5900-360	UNIFORMS & ACCESSORIES	NO FUNDS REQUESTED
10-5900-450	CONTRACTED SERVICES	ANNUAL CONTRACT WITH DM2 ENGINEERING (BILL DREITZLER) \$24,000/YEAR \$12,000 STORM WATER \$12,000 POWELL BILL FUNDS MISCELLANEOUS WORK- \$43,000 TOTAL FUNDS REQUESTED \$55,000
10-5900-570	MISCELLANEOUS EXPENSE	NO FUNDS REQUESTED
10-5900-740	CAPITAL OUTLAY	NO FUNDS REQUESTED



Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR		CURRENT YEAR		ACTUAL THRU		ESTIMATED BY		TOTAL ESTIMATED	DEPARTMENT HEAD REQUEST	MANAGER RECOMMENDS	TOWN BOARD APPROVED
		FY 20/21	FY 21/22	BUDGET	ACTUAL	BUDGET	BUDGET	6/13/2024	JUNE 30th	ESTIMATED	ESTIMATED						
10-6200-020	SALARIES	\$123,433	\$119,042	\$134,643	\$132,065	\$149,158	\$136,492	\$12,666	\$149,158	\$136,492	\$12,666	\$149,158	\$149,158	\$159,570			
10-6200-021	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
10-6200-022	CHRISTMAS BONUS	\$990	\$1,119	\$1,374	\$1,090	\$1,414	\$1,414	\$0	\$1,414	\$1,414	\$0	\$1,414	\$1,481	\$1,565			
10-6200-030	SALARIES - PART TIME	\$25,435	\$31,463	\$27,000	\$22,552	\$30,000	\$22,723	\$7,000	\$29,723	\$22,723	\$7,000	\$29,723	\$30,000	\$30,000			
10-6200-040	PROFESSIONAL SERVICES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
10-6200-050	FICA EXPENSE	\$11,433	\$11,600	\$12,470	\$11,912	\$13,814	\$12,298	\$800	\$13,098	\$12,298	\$800	\$13,098	\$13,819	\$14,622			
10-6200-060	GROUP INSURANCE	\$19,392	\$15,066	\$16,190	\$15,335	\$14,621	\$14,357	\$264	\$14,621	\$14,357	\$264	\$14,621	\$16,397	\$16,357			
10-6200-070	RETIREMENT	\$14,107	\$17,280	\$16,400	\$17,265	\$19,287	\$17,789	\$1,498	\$19,287	\$17,789	\$1,498	\$19,287	\$20,331	\$21,814			
10-6200-071	401K CONTRIBUTION	\$5,583	\$5,928	\$6,733	\$6,519	\$7,458	\$6,818	\$640	\$7,458	\$6,818	\$640	\$7,458	\$7,458	\$7,979			
10-6200-075	PRIEBE FIELD IMPROVEMENTS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$1,000	\$1,000			
10-6200-080	PRIEBE MEMORIAL MISCELLANEOUS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$9,000	\$9,000			
10-6200-100	EMPLOYEE TRAINING/TRAVEL	\$220	\$210	\$1,100	\$310	\$1,100	\$1,024	\$0	\$1,024	\$1,024	\$0	\$1,024	\$2,000	\$2,000			
10-6200-110	TELEPHONE/POSTAGE	\$665	\$2,250	\$2,460	\$2,323	\$2,460	\$2,605	\$90	\$2,695	\$2,605	\$90	\$2,695	\$2,460	\$2,460			
10-6200-120	PRINTING & PUBLISHING	\$164	\$47	\$300	\$277	\$400	\$111	\$0	\$111	\$111	\$0	\$111	\$400	\$300			
10-6200-130	UTILITIES	\$32,167	\$40,429	\$44,205	\$38,385	\$44,205	\$39,172	\$5,000	\$44,172	\$39,172	\$5,000	\$44,172	\$44,205	\$44,205			
10-6200-140	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
10-6200-150	MAINTENANCE/REPAIR - GROUNDS	\$6,038	\$6,158	\$12,500	\$6,230	\$14,500	\$10,709	\$2,500	\$13,209	\$10,709	\$2,500	\$13,209	\$16,500	\$16,500			
10-6200-160	MAINTENANCE/REPAIR - EQUIPMENT	\$3,722	\$2,329	\$5,000	\$2,965	\$5,000	\$2,153	\$0	\$2,153	\$2,153	\$0	\$2,153	\$5,000	\$5,000			
10-6200-170	MAINTENANCE/REPAIR - AUTO	\$634	\$90	\$1,000	\$619	\$1,000	\$1,958	\$0	\$1,958	\$1,958	\$0	\$1,958	\$2,000	\$2,000			
10-6200-180	DEPARTMENTAL EQUIPMENT	\$4,561	\$10,987	\$6,200	\$4,149	\$12,000	\$11,853	\$0	\$11,853	\$11,853	\$0	\$11,853	\$8,500	\$8,500			
10-6200-310	FUEL/GAS	\$3,945	\$8,113	\$9,000	\$7,171	\$9,000	\$5,707	\$2,000	\$7,707	\$5,707	\$2,000	\$7,707	\$9,000	\$9,000			
10-6200-320	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
10-6200-330	DEPARTMENTAL SUPPLIES	\$1,890	\$1,418	\$5,625	\$3,988	\$5,625	\$4,716	\$200	\$4,916	\$4,716	\$200	\$4,916	\$5,625	\$5,625			
10-6200-340	JANITORIAL SUPPLIES	\$1,516	\$1,390	\$1,500	\$1,296	\$1,500	\$1,488	\$200	\$1,688	\$1,488	\$200	\$1,688	\$2,500	\$2,000			
10-6200-360	PARTICIPANT UNIFORMS	\$12,635	\$21,081	\$21,200	\$20,615	\$21,200	\$20,712	\$1,000	\$21,712	\$20,712	\$1,000	\$21,712	\$21,200	\$21,200			
10-6200-450	CONTRACTED SERVICES	\$22,590	\$18,749	\$52,325	\$60,349	\$39,975	\$38,527	\$0	\$38,527	\$38,527	\$0	\$38,527	\$46,215	\$28,475			
10-6200-530	DUES AND SUBSCRIPTIONS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
10-6200-570	MISCELLANEOUS EXPENSE	\$425	\$322	\$1,500	\$331	\$1,500	\$1,750	\$200	\$1,950	\$1,750	\$200	\$1,950	\$2,000	\$2,000			
10-6200-730	CAPITAL OUTLAY	\$0	\$0	\$190,000	\$174,975	\$60,000	\$0	\$0	\$0	\$0	\$0	\$0	\$38,240	\$0			
10-6200-740	CAPITAL OUTLAY - EQUIPMENT	\$0	\$12,436	\$0	\$0	\$67,795	\$65,827	\$0	\$65,827	\$65,827	\$0	\$65,827	\$0	\$0			
10-6200-840	COPIER LEASE PURCHASE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0			
	SUM	\$291,545	\$327,507	\$568,725	\$530,721	\$523,012	\$420,203	\$34,058	\$454,261	\$420,203	\$34,058	\$454,261	\$454,489	\$411,172			

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-6200-020	SALARIES	PARKS AND RECREATION DIRECTOR: \$67,049 PARK MAINTENANCE SUPERINTENDENT: \$39,952 ATHLETIC PROGRAM DIRECTOR: \$52,569  TOTAL SALARIES: \$159,570
10-6200-022	CHRISTMAS BONUS	PARKS AND RECREATION DIRECTOR: \$839 PARKS MAINTENANCE SUPERINTENDENT: \$200 ATHLETIC PROGRAM DIRECTOR: \$526 TOTAL CHRISTMAS BONUS: \$1,565
10-6200-030	SALARIES PART-TIME	8 PART-TIME EMPLOYEES. PERFORMS GENERAL MAINTENANCE, WEEDEATING, CUTTING GRASS, CLEANING BATHROOMS, PICK UP TRASH, SCOREKEEPERS ON GAME NIGHTS: \$30,000
10-6200-050	FICA EXPENSE	.0765% OF TOTAL SALARIES AND CHRISTMAS BONUS \$191,135 X .0765 = \$14,622
10-6200-060	GROUP INSURANCE	HEALTH INSURANCE 2 EMPLOYEES @ \$560 /MONTH: \$13,440 DENTAL INSURANCE 3 EMPLOYEES @ \$34.39/MONTH: \$1,239 VISION INSURANCE 3 EMPLOYEES @ 7.16/MONTH: \$258 LIFE INSURANCE 3 EMPLOYEES @ \$10/MONTH: \$360 \$50,000 POLICY ACCIDENTAL DEATH/D 3 EMPLOYEES @ \$1.50/MONTH: \$54 LONG TERM DISABILITY \$.51 PER \$100 TOTAL SALARIES \$1,596 X .51: \$814

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-6200-060	GROUP INSURANCE	INNOVATIVE EMPLOYEE BENEFITS \$8/EMPLOYEE/MONTH: \$192 TOTAL GROUP INSURANCE COSTS: \$16,357
10-6200-070	RETIREMENT	GENERAL EMPLOYEES \$159,570 X 13.67% = \$21,814
10-6200-071	401K CONTRIBUTION	5% CONTRIBUTION FOR GENERAL EMPLOYEES \$159,570 X 5% = \$7,979
10-6200-075	PRIEBE MEMORIAL FUND IMPROVEMENTS	MISCELLANEOUS IMPROVEMENTS AT AL WOODALL PARK INCLUDING FIELD #2 "PRIEBE MEMORIAL FIELD" TOTAL REQUESTED: \$1,000
10-6200-080	PRIEBE MEMORIAL FUND MISCELLANEOUS	TRAVEL EXPENSES FOR ALLSTAR TOURNAMENTS AND MISCELLANEOUS IMPROVEMENTS TOTAL REQUESTED: \$9,000
10-6200-100	EMPLOYEE TRAINING TRAVEL	NORTH CAROLINA RECREATION/PARKS ASSOCIATION DUES FOR DIRECTOR AND ATHLETIC DIRECTOR STATE CONFERENCE FOR DIRECTOR AND ATHLETIC DIRECTOR TURF GRASS FIELD DAY AT NC STATE UNIVERSITY TOTAL TRAINING AND TRAVEL: \$2,000
10-6200-110	TELEPHONE/POSTAGE	CELL PHONE REIMBURSEMENT 3 EMPLOYEES @ \$35/MONTH \$1,260 TOTAL TELEPHONE AND POSTAGE: \$2,460
10-6200-120	PRINTING & PUBLISHING	PRINTING REGISTRATION FORMS/TEAM SCHEDULES, ETC. \$300

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-6200-130	UTILITIES	PIEDMONT NATURAL GAS: \$2,130 HARNETT COUNTY UTILITIES: \$28,000 DUKE ENERGY: \$11,990 HARNETT COUNTY SOLID WASTE FEE: \$85 TOTAL UTILITIES COSTS: \$44,205
10-6200-150	MAINTENANCE/REPAIR GROUNDS	INFIELD SAND/CLAY \$3,500 CHEMICALS/HERBICIDES \$5,500 FERTILIZER \$4,500 FIRE ANT CONTROL \$3,000  TOTAL MAINTENANCE/REPAIR GROUNDS: \$16,500
10-6200-160	MAINTENANCE/REPAIR EQUIPMENT	2021 IKON ZERO TURN MOWER, 2023 GRAVELLY MOWER 2002 MILL CREEK AERATOR, 2000 JOHN DEERE MODEL 4200 TRACTOR, 2008 JOHN DEERE MODEL 850A 72" MOWER, 2012 JOHN DEERE MODEL 3520 TRACTOR, 2012 HARLEY MODEL TM-5 POWER BOX RAKE, 2011 JOHN DEERE MODEL Z920 54" MOWER, 2013 JOHN DEERE MODEL 550 S4 XUV GATOR, 2014 JOHN DEERE MODEL 2653B PRECISION CUT MOWER, 2014 HUSTLER SUPER Z 60" MOWER ICE MACHINE MAINTENANCE, MAINTENANCE ON BALLFIELD LIGHTS TOTAL MAINTENANCE AND REPAIR: \$5,000
10-6200-170	MAINTENANCE/REPAIR AUTO	2024 CHEVY PICKUP TRUCK MILEAGE 5,637 2014 FORD F150 PICKUP TRUCK MILEAGE 140,700 TOTAL MAINTENANCE/REPAIR AUTO: \$2,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-6200-180	DEPARTMENTAL EQUIPMENT	FOOTBALL EQUIPMENT: \$4,000 SOCCER EQUIPMENT: \$1,500
		BASKETBALL EQUIPMENT: \$1,000 BASEBALL/SOFTBALL EQUIP.: \$3,000
		TOTAL DEPARTMENTAL EQUIPMENT: \$8,500
10-6200-310	FUEL/GAS	PROJECTED FY 24/25 MONTHLY AVERAGE: \$550
		TOTAL FUEL/GAS REQUEST FOR FY 21/22: \$9,000
10-6200-330	DEPARTMENTAL SUPPLIES	TURFACE/QUICKDRY 40 BAGS @ \$20/BAG: \$800
		25 BUCKETS FIELD MARKING PAINT @ \$65/BUCKET: \$1,625
		MISCELLANEOUS SUPPLIES FROM OFFICE VALUE, LOWE'S, TRACTOR
		SUPPLY, WAL-MART AND CARQUEST: \$2,000
		20 CASES RED/WHITE FIELD PAINT @ \$60/CASE: \$1,200
		TOTAL DEPARTMENTAL SUPPLIES: \$5,625
10-6200-340	JANITORIAL SUPPLIES	CLEANING CHEMICALS, PAPER TOWELS, TOILET TISSUE, SOAP, ETC. \$2,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-6200-360	PARTICIPANT UNIFORMS/ TROPHIES	BASEBALL/SOFTBALL UNIFORMS: \$8,000 TROPHIES: \$1,500
		FOOTBALL/SOCCER UNIFORMS: \$5,300 TROPHIES: \$1,300
		BASKETBALL UNIFORMS: \$3,000 TROPHIES: \$600
		STAFF T-SHIRTS: \$500
		TARHEEL BASEBALL/SOFTBALL FRANCHISE FEE: \$1,000
		TOTAL PARTICIPANT UNIFORMS/TROPHIES: \$21,200
10-6200-450	CONTRACTED SERVICES	DANNY WEST CPA – ACCOUNTING FEE \$500/QUARTER \$2,000
		HOLMAN EXTERMINATORS \$75/QUARTER \$300 FIRE ANT BAIT \$2,000
		PORTA-JOHN RENTAL \$100/MONTH FOR 9 MONTHS \$900
		STRIP/WAX 4 BATHROOMS \$400
		SEPTIC TANK CLEANOUT \$400
		HOLMES ELECTRIC – REPLACE/ADJUST FIELD LIGHTS \$1,000
		MENS SOFTBALL/FOOTBALL/SOCCER OFFICIALS \$7,975
		BASKETBALL OFFICIALS \$4,500, BASEBALL/SOFTBALL UMPIRES \$7,500
		SUMMER CAMP INSTRUCTORS \$1,500,
		TOTAL CONTRACTED SERVICES: \$28,475
10-6200-570	MISCELLANEOUS EXPENSE	ANY UNANTICIPATED EXPENSES \$2,000
10-6200-730	CAPITAL OUTLAY	REQUESTED ITEMS WERE INCLUDED IN GRANT
		FROM THE STATE OF NC (STILL WAITING TO HEAR BACK FOR APPROVAL)

LIBRARY Account #	Account Description	FY 20/21		FY 21/22		PRIOR YEAR		CURRENT YEAR		ACTUAL THRU		ESTIMATED BY		TOTAL		DEPARTMENT HEAD		MANAGER		TOWN BOARD	
		FY 20/21	FY 21/22	BUDGET	ACUTAL	BUDGET	ACUTAL	BUDGET	BUDGET	4/24/2024	JUNE 30th	ESTIMATED	REQUEST	RECOMMENDS	APPROVED	RECOMMENDS	APPROVED				
10-6300-020	SALARIES	\$36,194	\$36,103	\$4,892	\$3,373	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-021	OVERTIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-600-022	CHRISTMAS BONUS	\$100	\$100	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-030	SALARIES PART-TIME	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-035	CORONAVIRUS LEAVE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-050	FICA EXPENSE	\$2,745	\$2,770	\$375	\$258	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-060	GROUP INSURANCE	\$6,725	\$7,176	\$635	\$635	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-070	RETIREMENT	\$3,655	\$5,492	\$581	\$408	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-071	401K CONTRIBUTION	\$1,634	\$1,782	\$245	\$169	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-110	TELEPHONE/POSTAGE	\$674	\$680	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-130	UTILITIES	\$5,360	\$5,698	\$3,500	\$65	\$6,000	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-140	TRAVEL	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-150	MAINTENANCE/REPAIR - GROUNDS	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-160	MAINTENANCE/REPAIR - EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-180	DEPARTMENTAL EQUIPMENT	\$988	\$335	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-320	OFFICE SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-330	DEPARTMENTAL SUPPLIES	\$0	\$412	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-331	CIRCULATION PURCHASES	\$4,719	\$5,132	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-332	PROGRAMMING	\$1,154	\$1,572	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-333	SUMMER READING PROGRAM	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-340	JANITORIAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-450	CONTRACTED SERVICES	\$0	\$0	\$69,405	\$69,405	\$52,023	\$0	\$52,023	\$0	\$52,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-530	DUES AND SUBSCRIPTIONS	\$557	\$722	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-570	MISCELLANEOUS EXPENSE	\$0	\$30	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-730	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6300-740	CAPITAL OUTLAY - EQUIPMENT	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUM	\$64,505	\$68,004	\$79,633	\$74,313	\$58,023	\$0	\$52,023	\$0	\$52,023	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0

## **BUDGET JUSTIFICATION SHEET**

### **LIBRARY**

## **BUDGET JUSTIFICATION SHEET**

**Fiscal Year 2024-2025 is the third year of the Harnett County Library consolidation project. The Town of Erwin does not have to submit any funds per the agreed upon terms. We are still responsible to keep insurance on the building, maintenance, and a portion of the utilities. These expenditures will be taken out of our Non-Departmental budget so they will be easier to track. The previous page in this document showing the budget for the Erwin Public Library was kept in the packet for transparency reasons. There is still relevant data from the previous Fiscal Years associated with the Erwin Public Library in previous budgets.**

**So far this partnership has been very successful. The Erwin Public Library has seen an increase in their numbers and are able to offer more services and programming. They have also extended hours and additional staffing.**



Account #	Account Description	FY 20/21	FY 21/22	PRIOR YEAR		CURRENT YEAR	ACTUAL THRU	ESTIMATED BY	TOTAL	DEPARTMENT HEAD		MANAGER	TOWN BOARD
				BUDGET	ACUTAL					BUDGET	ESTIMATED		
10-6400-110	TELEPHONE/POSTAGE	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6400-130	UTILITIES	\$4,106	\$5,082	\$6,000	\$4,698	\$6,000	\$3,743	\$2,000	\$5,743	\$6,000	\$6,000	\$6,000	\$6,000
10-6400-150	MAINTENANCE/REPAIR - GROUNDS	\$800	\$131	\$1,000	\$1,237	\$15,000	\$343	\$0	\$343	\$10,000	\$10,000	\$10,000	\$10,000
10-6400-160	MAINTENANCE/REPAIR - EQUIPMENT	\$7,635	\$142	\$3,000	\$2,680	\$2,000	\$0	\$0	\$0	\$2,000	\$2,000	\$10,000	\$10,000
10-6400-180	DEPARTMENTAL EQUIPMENT	\$0	\$0	\$0	\$31	\$0	\$31	\$0	\$31	\$0	\$0	\$0	\$0
10-6400-330	DEPARTMENTAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6400-340	JANITORIAL SUPPLIES	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
10-6400-450	CONTRACTED SERVICES	\$0	\$0	\$0	\$0	\$0	\$9,150	\$0	\$9,150	\$0	\$0	\$0	\$0
10-6400-730	CAPITAL OUTLAY	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0	\$0
	SUM	\$12,541	\$5,355	\$10,000	\$8,646	\$23,000	\$13,267	\$2,000	\$15,267	\$18,000	\$18,000	\$26,000	\$26,000

## BUDGET JUSTIFICATION SHEET

ACCOUNT #	ACCOUNT DESCRIPTION	JUSTIFICATION
10-6400-110	TELEPHONE/POSTAGE	NO FUNDS REQUESTED
10-6400-130	UTILITIES	PIEDMONT NATURAL GAS: \$800 HARNETT COUNTY UTILITIES: \$730 DUKE/PROGRESS: \$3,900 HARNETT COUNTY SOLID WASTE TAX: \$85 MISC: \$485 TOTAL UTILITIES: \$6,000
10-6400-150	MAINTENANCE/REPAIR GROUNDS	MINOR REPAIRS PERFORMED BY PUBLIC WORKS: \$10,000
10-6400-160	MAINTENANCE/REPAIR EQUIPMENT	MINOR REPAIRS PERFORMED BY PUBLIC WORKS: \$10,000
10-6400-330	DEPARTMENTAL SUPPLIES	NO FUNDS REQUESTED
10-6400-340	JANITORIAL SUPPLIES	NO FUNDS REQUESTED
10-6400-450	CONTRACTED SERVICES	NO FUNDS REQUESTED
10-6400-730	CAPITAL OUTLAY	NO FUNDS REQUESTED

**\*Please Note that we have a separate (budget) grant project ordinance that has been approved for the grant the Town of Erwin received from the State of North Carolina (\$100,000) for improvements to the Community Building.**

**Town of Erwin**  
**Job Classification and Grade 2024-2025**

<b><u>Departments</u></b>	<b><u>Number of Positions</u></b>	<b><u>Grade</u></b>
<b><u>Administration</u></b>		
Town Manager	1	31
Finance Director	1	21
Town Clerk/Human Resources Director	1	18
Finance Officer/Deputy Clerk	1	15
<b><u>Planning</u></b>		
Town Planner	1	19
Code Enforcement Officer	1	17
<b><u>Police</u></b>		
Police Chief	1	25
Lieutenant	1	19
Investigator/Community Officer	2	18
Patrol Sergeant	2	17
Senior Patrol Officer	2	15
Patrol Officer	6	14
School Resource Officer	2	14
Part-Time Patrol Officers	6	
Records Clerk	1	12
*Cadet	2	

**Public Works (Administration, Streets  
Sanitation, Storm Water**

Public Works Director	1	23
Mechanic/Crew Leader	1	12
Maintenance Worker	1	7
Heavy Equipment Operator (Sanitation)	0	12
Heavy Equipment Operator (Street)	2	12
Part-time	Varies	

**Parks and Recreation**

Parks & Recreation Director	1	21
Athletic Program Director	1	15
Park Maintenance Specialist	1	10
Part-time	Varies	

**TOWN OF ERWIN  
FEE SCHEDULE  
FY 2024-2025**

**ADMINISTRATIVE FEES**

Copier usage (Per Page)	.25
Agenda Packet	\$8.00 (per meeting)
Ordinance	\$25.00
Return Check Fee	\$25.00
Police/Accident Reports	\$5.00
Notary Fees	\$5.00

**PRIVILEGE LICENSE FEES**

Beer off Premises ABC Permit	\$ 20.00
Beer on Premises ABC Permit	\$ 25.00
Wine-"Off Premises" ABC Permit	\$ 20.00
Wine-"On Premises" ABC Permit	\$ 25.00

**MONTHLY GARBAGE COLLECTION FEES**

Residential Collection (Household Waste)	\$ 7.92/Container
Residential Collection (Household Recycling)	\$ 3.05/Container
Other Solid Waste Collection (Yard, White, Brown)	\$ 10.00/Month
Storm Water Collection	\$ 2.50/ Month
Vehicle Fee	\$7.00/Year

**Additional Solid Waste Collection Fees Pursuant to Chapter 2, Section 4-2018(d)**

Level I:.....	\$40.00
Level II:.....	\$80.00
Level III:.....	\$120.00

**PLANNING FEES**

**Subdivision Review Applications**

Minor Subdivision Final Plat	\$300 + \$10.00 per lot
Major Subdivision Preliminary Review	\$300 + \$10.00 per lot
Major Subdivision Final Plat Review	\$300 + \$10.00 per lot
Certification of Exempt and/or Recombination Plats	\$50
Planned Unit Development- Residential/Non-Residential	\$500 + \$4.00 per lot
Manufactured Home Parks- Residential	\$250.00 + \$20.00 per lot

### **Code Enforcement**

Daily Fines for violation(s)	Found in Section 36-548 in Town Code
Mowing lot	100% contractor charge
Removing trash from lots	100% contractor charge

### **Zoning Compliance Permits**

Zoning permit, change-in-use, or occupancy	\$50 per lot
Zoning permit in Flood Plain Zones	\$100 per lot
Temporary Zoning Permit	\$50/year
Temporary Mobile Produce Stand Permit	\$25/year
Zoning Verification Permit	\$25
Zoning Verification Letter	\$50

### **Site Plan and Permit Review (new construction and/or additions per lot)**

Single Family Homes	\$75 per lot
Single Family Homes in Flood Plain	\$125 per lot
New Multi-family Dwellings	\$200 per lot
Revised Multi-Family Dwellings	\$75 per lot

### **Planning Board Fees**

Application for rezoning map amendment	\$350
Application for Special Use Permits	\$350
Application for Text Amendment to Ordinance	\$350
Application for a Street Closing	\$500

### **Board of Adjustment Fees**

Application for Variance	\$350
Appeal Zoning Administrator's Decision	\$350

### **Sign Permit Fees**

Wall Sign	\$50/each
Ground sign/freestanding sign (requiring footings and wind calculations)	\$100/each
Temporary Construction Signs	\$50/each
Outdoor Advertising/High Rise (plus inspection fees)	\$100/each
Temporary Banner/windblown signs	\$20/each
Political Signs and special event signs	\$100*

\*\$90 refunded if all signs are removed within 5 days of an election day/day of the special event

### **Cell Tower Fees**

Concealed Attached wireless communications facility (i.e. water tank, church steeple, etc.)	\$5,000
Collocated or combined wireless communications facility (i.e. basic co-location)	\$1,000

Free-standing Concealed wireless communications facility (i.e. clock tower)	\$6,000
Non-concealed free standing wireless communications facility (i.e. monopole, guided tower)	\$7,000
<b><u>Storm Drainage Review</u></b>	
Storm Drainage Review	\$350

**RECREATION FEES**

**SPORT REGISTRATION FEES**

Residents who live inside Town Limits	\$25.00
Residents who live outside Town Limits	\$45.00

**RENTAL RATES**

**General Park Rental Rates**

Field- \$55 an hour/per field	
Lights- \$20 an hour per field	
Erwin Gym	
Residents- \$100 Deposit + \$50 for 2 hours	
\$15/hour for each additional hour	
Non-Residents- \$100 Deposit + \$75 for 2 hours	
\$15/hour for each additional hour	
Picnic Shelter/Gazebo	
Residents- \$25 Deposit	
Non-Residents \$25 Deposit + \$25 daily fee	

**Youth Tournaments and Showcases**

There is a minimum of nine teams needed to host a youth recreation tournament

- 9-13 Teams: \$185 per team
- 14-18 Teams- \$165 per team
- 19-22 Teams- \$145 per team
- 24+ Teams- \$3,100 flat rate

These rates are based on a two-day tournament (1/2 team rate applies for a single day). If the number of team that you have over the weekend varies by day, the day with the most teams will be the day to determine the rates. For tournaments longer than two days Town Staff will customize a rate structure based on the approved rates for a two-day tournament.

**Adult Tournaments**

There is a minimum of five teams needed to host and adult tournament

- 5-19 Teams: \$1,600 flat rate
- 20-23 Teams: \$1,800 flat rate
- 24+ Teams: \$2,000 flat rate

These rates are based on a two-day tournament (1/2 team rate applies for a single day). If the number of team that you have over the weekend varies by day, the day with the most teams will be the day to determine the rates.

**Community Building**

Residents- \$100 Deposit + \$300/daily rental fee

Non-Residents \$100 Deposit + \$400/daily rental fee



# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

---

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 24, 2024

Subject: BOA 2024-09

---

The Town of Erwin has received a \$50,000 grant from the State of North Carolina that is being sent to us through Harnett County. Town Staff has prepared a budget amendment, grant project ordinance, and a resolution to receive the funds for the improvements at Al Woodall Park that we have already discussed. We can always change the language in the grant project ordinance at a later date if needed. With the upcoming ending of the current fiscal year we need to establish a plan for this grant so we can close our books on the current fiscal year.

**BUDGET ORDINANCE AMENDMENT**  
**BOA 2024 – 09**  
**FISCAL YEAR 2023-2024**

BE IT ORDAINED by the Governing Board of the Town of Erwin, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. This Budget Ordinance Amendment seeks to Increase Revenues and Increase Expenses by \$50,000. This will recognize additional income for a Harnett County GRANT# 20285 – Al Woodall Park, Tennis & Pickle ball Courts project. This will allow the 2023-2024 Budget to be in balance.

Section 2. To amend the General Fund: The revenues are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
31-3390-020	Harnett Cty Grant	-0-	(+) \$50,000	\$50,000

Section 3. To amend the General Fund: The Expenditures are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
31-2750-450	Contract Services	\$0	(+) \$50,000	\$50,000

Section 4. Copies of this budget amendment shall be furnished to the Clerk, the Governing Board, the Budget Officer and the Finance Director for their direction.

Adopted this 24 day of June 2024.

  
\_\_\_\_\_  
Randy L. Baker, Mayor

ATTEST:  
  
\_\_\_\_\_  
Katelan Blount, Deputy Town Clerk

*TOWN OF ERWIN  
CAPITAL PROJECT ORDINANCE  
Harnett County osb23 Grant 20285 Passthru*

**BE IT ORDAINED** by the Town Council of the Town of Erwin, North Carolina that, pursuant to NCGS 159-13.2 the following Capital project ordinance is hereby adopted:

**Section 1:** This ordinance is to establish a budget for a Capital project to be funded by Harnett County, osb23 Grant 20285 PASSTHRU as follows: \$50,000 to resurface two tennis ball courts, and convert one tennis ball court into two pickleball courts at the Al Woodall Park, in Erwin, North Carolina.

**Section 2:** The following amounts are appropriated for the project and authorized for expenditure:

Harnett County Grant# 20285 –Al Woodall Park      \$50,000.00

**Section 3:** The following amounts are appropriated for the project and authorized for expenditure:

Tennis/Pickleball Courts Capital Project                      \$50,000.00

**Section 4:** The Finance Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.

**Section 5:** The Finance Director is hereby directed to report the financial status of the project to the Town Manager on a monthly basis, through the financial summary to the Town Manager.

**Section 6:** Copies of this Capital project ordinance shall be furnished to the Budget Officer, the Finance Director and to the Clerk to Town Council.

**Section 7:** This Capital project ordinance expires when all the projects have been completed and the Harnett County Project Grant funds have been expended by the Town.

Adopted this 24 day of June, 2024.

ATTEST:

  
\_\_\_\_\_  
Katelan Blount, Deputy Town Clerk

  
\_\_\_\_\_  
Randy Baker, Mayor

**TOWN OF ERWIN  
RESOLUTION  
FOR RECEIVING HARNETT COUNTY OSB23 PassThru GRANT# 20285 FUNDS**

**AL WOODALL PARK – CAPITAL PROJECT**

**WHEREAS**, Harnett County government is acting as a pass-through entity for the North Carolina Office of State Budget and Management (OSBM) to help The Town of Erwin (Sub recipient) receive one-time direct funding, courtesy of North Carolina State Senator Jim Burgin.

**WHEREAS**, Harnett County will provide to the Town of Erwin, one lump-sum payment of allocated funds.

**WHEREAS**, a resolution affirming Harnett County Grant# 20285 funds will be expended to cover costs incurred during the time period May 31, 2024 until the Capital Project is completed.


**WHEREAS**, revenue received under the grant will be kept in a separate fund and will not be commingled with other Town revenue; and

**WHEREAS**, the Town of Erwin, will provide to the County of Harnett any unspent grant revenue as of October 3, 2025, unless there is an extension of the grant end date allowed; and


**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council with the Town of Erwin we hereby accept funding as appropriated in Session Law 2023-134 and by adopting this resolution affirm that the grant revenue will only be used for the purposes as set out by said grant and certify such to the State Director of the Office of Budget and Management and the Town of Erwin Finance Director; and

**BE IT FURTHER RESOLVED**, that the Town of Erwin will comply with the procedure created by the North Carolina General Assembly to receive funds under the Act.

Adopted the 24 day of June 2024.

  
\_\_\_\_\_  
The Honorable Randy Baker  
Mayor Town of Erwin

ATTTEST:

  
\_\_\_\_\_  
Katelan Blount, Deputy Town Clerk

# TOWN OF ERWIN

## RESOLUTION

### AUTHORIZING Harnett County GRANT #20285 – Al Woodall Park CAPITAL PROJECT FUND

**WHEREAS**, Harnett County government is acting as a pass-through entity for the North Carolina Office of State Budget and Management (OSBM) to help The Town of Erwin (Sub recipient) receive one-time direct funding, courtesy of North Carolina State Senator Jim Burgin.

**WHEREAS**, Harnett County will provide to the Town of Erwin, one lump-sum payment of allocated funds.

**WHEREAS**, the Harnett County Grant #20285 funds can be used to cover costs incurred during the time period May 31, 2024 until the Capital Project is completed.


**WHEREAS**, NCGS 159-26(B)(2) authorizes the creation of a special fund; and

**NOW, THEREFORE, BE IT RESOLVED,**


**SECTION 1.** The Town of Erwin, Town Council hereby creates the Harnett County Capital Project Grant# 20285 – Al Woodall Park Fund to accept funding and by adopting this resolution affirm that the revenue will only be used for the purposes as set out by said grant.

**SECTION 2:** This Harnett County Project Grant# 20285 – Al Woodall Park Fund shall be effective beginning May 31, 2024 and remain until the completion of the Capital project.

Adopted the 24 day of June 2024.

  
\_\_\_\_\_  
The Honorable Randy Baker  
Mayor Town of Erwin

ATTTEST:

  
\_\_\_\_\_  
Katelan Blount, Deputy Town Clerk

**ESTIMATED**

**MC CONTRACTING & FIBER LLC**  
 431 Durham Lake Rd  
 Dudley NC 28333  
[mccontractingasphalt@gmail.com](mailto:mccontractingasphalt@gmail.com)  
 919-921-6525

**DATE**  
 11/09/2023

**TO:**  
**GARRETT BURCH**  
 V1 FIBER  
[garrett.burch@v1fiber.com](mailto:garrett.burch@v1fiber.com)

QTY	DESCRIPTION	PRICE	COST
	<b>ASPHALT REPAIR</b> <b>900 W E ST</b> <b>ERWIN NC 28339</b>		
1	9.5 FT X 75 FT ONE SIDE OF THE ROAD FROM THE CENTER TO THE CURB		
1	250 FT X 9.5 FT ONE SIDE OF THE ROAD FROM THE CENTER TO THE CURB		
1	43 FT X 20FT FROM CURB TO CURB		
	3 INCHES THICK.		
	APROXIMATED AMOUNT OF ASPHALT 100 TONS.		
	- REMOVE EXISTING ASPHALT - CLEAN & LEVEL THE DAMAGED AREA -		\$4,500.00
	<b>TOTAL</b>		<b>\$28,000.00</b>

**THANK YOU FOR YOUR BUSSINESS!**



# TOWN OF ERWIN

P.O. Box 459 · Erwin, NC 28339  
Ph: 910-897-5140 · Fax: 910-897-5543  
[www.erwin-nc.org](http://www.erwin-nc.org)

**Mayor**  
Randy L. Baker  
**Mayor Pro Tem**  
Ricky W. Blackmon  
**Commissioners**  
Alvester L. McKoy  
Timothy D. Marbell  
Charles L. Byrd  
David L. Nelson  
William R. Turnage

**Memo To:** Martha Mondragon, V1 Fiber

**CC:** Kelly Shull, V1 Fiber  
Kris Powell, V1 Fiber  
Matt Henley, V1 Fiber

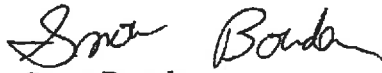
**From:** Snow Bowden, Town Manager

**Re:** West E Street Damage

**Date:** November 17, 2023

First off, I would like to thank you and your team for addressing the other items we asked to be addressed, and for the work that you have done so far to fix the potholes in our streets that were created due to the road cuts that were necessary for this fiber project. Thank you for meeting with Mark Byrd and me earlier in the week to discuss West E Street. We have looked at your proposal and it will not be suitable for the Town of Erwin. Based on the information in the scope of work that you provide us (attached) it appears that you are only proposing to patch the visible failures in the road. Our Town Engineer assessed the damage to this road and this proposed fix will not be sufficient. The road needs to be repaired based on the scope of work included in the two bids that we provided you (Johnson Brothers and Barnhill Paving both attached as well). The damaged asphalt needs to be milled down and removed off site. Then have new asphalt installed from curb to curb. As I know you are aware this road is one of the busiest roads in our Town network. This road has a large amount of 18-wheeler traffic due to the City of Dunn Water plant. This road also serves a long standing garage in the Town of Erwin that provides a wrecker service and also receives deliveries. There is the potential that the undeveloped areas near this road will be developed soon, which would mean additional traffic. Therefore it is vital to have this road fixed to its preexisting condition and not simply patched. We are concerned about the road failing due to the weight of the 18-wheelers. We are not looking for a free road improvement for the record. We recently repaved this section of the road just a few years ago. If you have any questions please contact me directly at 910-591-4200 or at [townmanager@erwin-nc.org](mailto:townmanager@erwin-nc.org). Thank you for your time and consideration.

Regards,

  
Snow Bowden  
Town Manager

**JOHNSON BROS.  
UTILITY & PAVING CO., INC.**  
1924 NORTH MAIN STREET  
LILLINGTON, NC 27546  
Phone (910) 893-8378

**PROPOSAL AND  
ACCEPTANCE**

PROPOSAL SUBMITTED TO <b>TOWN OF ERWIN</b>		PHONE <b>910-897-8141</b>	DATE <b>9/22/2023</b>
STREET		JOB NAME <b>"E" STREET PAVEMENT REPAIR</b>	
CITY, STATE AND ZIP CODE <b>ERWIN, N.C. 28339</b>		JOB LOCATION <b>ERWIN, N.C.</b>	
ARCHITECT	DATE OF PLANS	JOB PHONE	

We hereby submit specifications and estimates for:

	UNIT	QUANTITY	RATE	TOTAL
1) MOBILIZATION	LS	1	\$ 2,500.00	\$ 2,500.00
				\$ -
2) MILL ASPHALT PAVEMENT & REMOVE OFF SITE. SWEEP/CLEAN/PREP FOR ASPHALT. (18' WIDE X 401' LONG)	LS	1	\$ 10,000.00	\$ 10,000.00
				\$ -
				\$ -
				\$ -
OPTION #1				\$ -
3) INSTALL 4.0" B25.0C AND 1.5" S9.5B ASPHALT.	SY	802	\$ 52.50	\$ 42,105.00
				\$ -
				\$ -
OPTION #2				\$ -
INSTALL 2.5" I19.0C AND 1.5" S9.5B ASPHALT.	SY	802	\$ 46.55	\$ 37,333.10
				\$ -
5) TRAFFIC CONTROL	DAY RATE	2	\$ 1,500.00	\$ 3,000.00

**NOTE: THIS PRICE IS BASED ON THE NCDOT MONTHLY TERMINAL F.O.B. ASPHALT BINDER PRICE OF \$616.88 PER TON FOR THE MONTH OF SEPTEMBER 2023. IF THE ASPHALT CEMENT PRICE FLUCTUATES FROM THIS STATED PRICE AT ANY TIME DURING THE PERFORMANCE OF WORK UNDER THIS CONTRACT, JOHNSON BROTHERS UTILITY & PAVING CO., INC. HAS THE RIGHT TO ADJUST PRICES IN ACCORDANCE WITH THE NCDOT MONTHLY TERMINAL F.O.B. ASPHALT BINDER PRICES.**

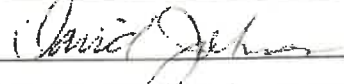
**NOTE: NO UTILITIES, NO PAINT/THERMO.**

**We Propose** hereby to furnish material and labor — complete in accordance with above specifications, for the sum of: **XXXXXXXXXX** dollars (\$ \_\_\_\_\_).

Payment to be made as follows: **PAYMENT DUE IN FULL NET 30 DAYS FROM INVOICE DATE**

**1 1/2% MONTHLY INTEREST PENALTY ON LATE PAYMENT**

All material is guaranteed to be as specified. All work to be completed in a workman-like manner according to standard practices. Any alteration or deviation from above specifications involving extra costs will be executed only upon written orders, and will become an extra charge over and above the estimate. All agreements contingent upon strikes, accidents or delays beyond our control. Owner to carry fire, tornado and other necessary insurance. Our workers are fully covered by Workmen's Compensation Insurance.

Authorized Signature:   
Note: This proposal may be **30 DAYS** withdrawn by us if not accepted within \_\_\_\_\_ days.

**Acceptance of Proposal** - The above prices, specifications and conditions are satisfactory and are hereby accepted. You are authorized to do the work as specified. Payment will be made as outlined above.

Signature \_\_\_\_\_  
Signature \_\_\_\_\_

Date of Acceptance \_\_\_\_\_





Southeast Division  
1100 Robeson Street (28305)  
Post Office Box 35376  
Fayetteville, North Carolina 28303-5376  
Off: (910) 488-1319 Fax (910) 488-1098  
[www.barnhillcontracting.com](http://www.barnhillcontracting.com)

October 6, 2023

To: **Town of Erwin, NC**  
**Attention: Bill Drietzler, PE**

Reference: **Town of Erwin – West E Street Road Repairs**

Subject: **Quote - Asphalt Paving**

Mr. Drietzler:

We hereby quote the above referenced project as follows:

BID ITEM	DESCRIPTION	UNITS	QTY	UNIT PRICE	TOTAL PRICE
1	MOBILIZATION	LS	1.00	\$6,000.00	\$6,000.00
2	DEMO 10.0" OF EXISTING PAVEMENT STRUCTURE, PLACE 6.0" ABC + 2.5" I19.0C & 1.5" ACSC S9.5B	SY	800.00	\$110.00	\$88,000.00
				<b>PROJECT TOTAL:</b>	<b>\$94,000.00</b>

Town of Erwin NC – West E Street Repairs

**CLARIFICATIONS:**

1. Payment and Performance Bonds are not included. If bond is required add 1%.
2. This quote is based upon full access to the project site without any traveling public traffic hampering asphalt laydown production. BCC will close the roads off while work is underway and will reopen them upon completion of the paving for the given location.
3. We have allowed one (1) mobilization to complete Paving scope of work. Additional mobilizations at \$3,500.00 each.
4. We exclude Any and all permits & fees, Engineering, Surveying, Layout, Patching, Tree Root Removal, Butt Joints, Milling of any kind, Fine Grading, Saw-Cutting, Prime Coat for ABC Stone, Widening, Final Surface Testing, ~~Asphalt Removal~~, Patching for Utilities, Excessive Pavement Cleaning, ~~Demolition~~, Undercut due to failing subgrade, Borrow, Speed Bump Removal or Replacement, Seeding & Mulching, Clipping of Shoulders, Removal of Shoulder Clippings, Backfill of pavement edges, Shoulder reconstruction, ~~Channeling for Roadways~~, Cleaning or Drying of Existing Roads and/or Subgrade, Subgrade material, Project Site Drying, Erosion Control Items, Additional work outside of limits, Traffic Control, Night Time Work, Roadway or Pavement Markings, Roadway Signage, Any and All Utility Items including MH/WV adjustments within paving areas, Any and All Electrical/Signal Items, Fencing, De-watering, Concrete Items, Blotting Sand, and all items not specifically included in this quote.
5. Subgrade is firm, on grade, tested, approved and in an unyielding condition and ready to receive such asphalt paving.
6. Any traffic control and detour routes by others.
7. This price proposal does not include any monies for any pavement markings nor any asphalt patching.
8. We require three (3) week notice prior to scheduling any Paving.
9. This is a LS priced proposal per the above pricing schedule. Quantities have been based upon field measurements by BCC personnel. Any quantities and overruns will be billed upon agreement of unit price.
10. No Retainage To Be Withheld.
11. We have excluded any monies for night time paving.
12. Any NCDOT permits have been excluded from this proposal and will be the sole responsibility of The Town of Erwin, NC.
13. Barnhill Contracting Company will not be held responsible for any pavement damages caused by Others.
14. All Asphalt Paving work to be in accordance with NCDOT 2018 Standard Specifications.
15. Pricing for this project is good until October 31, 2023. These prices will be subject to a minimum 8.0%, or as market conditions allow, increase for all line items if paving extends beyond this completion date.
16. BCC not to be held accountable for any damage to existing utilities resulting from density compaction efforts of Subgrade, ABC Stone or asphalt pavement.
17. If Natural Gas or other means of fuel utilized during the heating process are not readily available or exceed normal market value, BCC will reserve its right to increase the above price as needed to account for the additional costs incurred if the mix must be run during that time frame.
18. Asphalt Binder for Plant Mix has been priced based upon the AC Index Price Not To Exceed \$650.00/Ton. We reserve the right to increase pricing should this index pricing fluctuate substantially at the time of asphalt paving.
19. BCC can not be held responsible for any delays in work resulting from natural disasters or declared pandemics.
20. This Price Proposal and its terms and conditions is to be made part of any formal mutually agreed upon subcontract agreement.

This quote is valid for thirty (30) days. Prices subject to change beyond 30 days due to fluctuation in asphalt binder pricing.

We look forward to working with you on this project and if you should have any questions or require additional information, please so advise.

Best Regards,

**BARNHILL CONTRACTING COMPANY**  
Southeast Division  
Lance Bullard, PE  
File: Town of Erwin NC – West E Street Repairs

**Acceptance of This Proposal:**

\_\_\_\_\_  
Signature

\_\_\_\_\_  
Date

**ESTIMATED**

**MC CONTRACTING & FIBER LLC**  
431 Durham Lake Rd  
Dudley NC 28333  
[mccontractingasphalt@gmail.com](mailto:mccontractingasphalt@gmail.com)  
919-921-6525

**DATE**  
12/02/2023

**TO:**  
**Town of Erwin**  
**E Street Erwin, NC 28339**

<i>DESCRIPTION</i>	<i>Unit</i>	<i>QTY</i>	<i>COST</i>
<i>Mobilization</i>	<i>LS</i>	<i>1</i>	<i>\$6,000</i>
<i>Milling and Install Asphalt S9.5B - 3"</i>	<i>SY</i>	<i>816</i>	<i>\$40,00</i>
<i>Traffic Control</i>	<i>Per Day</i>	<i>2</i>	<i>\$4,000</i>
		<i>Grand Total</i>	<i>\$50,000.00</i>

**Conditions and Terms**

- If pricing needs to be adjusted for additional work or due to unforeseen circumstances. The client will be notified, prior to making any changes
- Full Payment due within 15 days upon receipt of invoice

Accepted By

Signature: \_\_\_\_\_

**THANK YOU FOR YOUR BUSINESS!**

**MINUTES CONTINUED FROM JUNE 24, 2024**

Commissioner Blackmon made a motion to approve the resolution, which was seconded by Commissioner Byrd. **The Board voted unanimously to approve the Resolution for Receiving Funds for Grant 20285. RESOLUTION AUTHORIZING GRANT 20285**

This resolution authorizes Harnett County to act as a pass-thru entity for the North Carolina Office of State Budget and Management (OSMB) to help the Town of Erwin receive one-time direct funding, courtesy of North Carolina State Senator Jim Burgin. This authorizes the Town of Erwin to create a special fund for this grant.

Commissioner Blackmon made a motion to approve the resolution, which was seconded by Commissioner Nelson. **The Board voted unanimously to approve the Resolution Authorizing Grant 20285.**

**BOA 2024-010**

Town Manager Snow Bowden presented the information for this proposed budget amendment. This amendment seeks to transfer \$61,000 from the Powell Bill fund to the General Fund to cover the additional costs of fixing the road on West E Street from when V1 Fiber hit the water line and damaged the road. We are still working with insurance on getting this reimbursed for the difference, but we currently have an outstanding bill that needs to be paid.

Commissioner Blackmon made a motion to approve the amendment, which was seconded by Commissioner Nelson. **The Board voted unanimously to approve BOA 2024-010.**

**SCIF 10852- ECONOMIC DEVELOPMENT GRANT PROJECT ORDINANCE**

Town Manager Snow Bowden presented the information that this ordinance is to establish a budget for a project to be funded by the North Carolina Session Law 2023-134 referenced as follows: \$500,000 for the "Denim Junction" incubators for new businesses, in Erwin, North Carolina.

Commissioner Marbell made the motion to approve this grant, which was seconded by Commissioner Nelson. **The Board voted unanimously to approve SCIF 10852 Economic Development Grant Project Ordinance.**

**SCIF 10852- ECONOMIC DEVELOPMENT SPECIAL FUND RESOLUTION**

Town Manager Snow Bowden presented the information that this resolution authorizes the Town of Erwin to create a special fund in order to accept funding as appropriated in Sessions Law 2023-134- House Bill 259.

Commissioner Byrd made a motion to approve this resolution, which was seconded by Commissioner Blackmon. **The Board voted unanimously to approve the SCIF 108502 Economic Development Special Fund Resolution.**

**SCIF GRANT 10852- RESOLUTION TO RECEIVE FUNDS**

Town Manager Snow Bowden presented a resolution that would allow the Town of Erwin to receive the funding for the SCIF Grant # 10852.

# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

---

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 24, 2024

Subject: BOA 2024-010 Memo

---

West E Street was damaged around two years ago due to a water line being hit by a company working on behalf of V1 Fiber installing fiber in the right-of-way. I went back and forth for months with the companies' liability insurance to get the road fixed. Town Staff provided V1 Fiber with two different quotes to get the road fixed (Johnson Brothers and Barnhill). V1 Fiber had a company they used in the past to provide them with a quote to have the road fixed that we immediately rejected. V1 Fiber got an updated quote that was approved by Town Staff and eventually approved by Travelers Insurance. Once the company that was brought in to fix the road got here it was clear that more work needed to be completed to fix the road properly. The road has been fixed properly. I will speak with Tim Morris when he gets back from his vacation to discuss our options to get reimbursed for the additional expenditures for this project.

The proposed budget amendment proposes transferring some of our reserves in our Powell Bill funds to cover the additional costs of this project. I believe it is best to use Powell Bill funds because these funds are restricted funds and they have to be used for projects such as this one. We have other funds that we could use but those funds are not restricted and are better suited for other needs.

**BUDGET ORDINANCE AMENDMENT  
BOA 2024 – 10  
FISCAL YEAR 2023-2024**

BE IT ORDAINED by the Governing Board of the Town of Erwin, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. This Budget Ordinance Amendment seeks to Increase Revenues and Increase Expenses by \$61,000. This will transfer \$61,000 of Powell Bill funds to cover Powell Bill expenses.

Section 2. To amend the General Fund: The revenues are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-3950-050	Trans.From Powell Bill	-0-	(+) \$61,000	\$61,000

Section 3. To amend the General Fund: The Expenditures are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-4510-450	Contract Services	\$177,115	(+) \$61,000	\$238,115

Section 4. Copies of this budget amendment shall be furnished to the Clerk, the Governing Board, the Budget Officer and the Finance Director for their direction.

Adopted this 24 day of June 2024.

  
\_\_\_\_\_  
Randy L. Baker, Mayor

ATTEST:   
\_\_\_\_\_  
Katelan Blount, Deputy Town Clerk

# Erwin Board of Commissioners

## REQUEST FOR CONSIDERATION

---

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: June 24, 2024

Subject: SCIF Grant #10852

---

The Town of Erwin has received a \$500,000 grant from the State of North Carolina for economic development purposes. We are required to have these funds in a separate account from our general fund. Town Staff has prepared a grant project ordinance, a resolution to open a bank account, and a resolution to accept the funds. We can always change the language in the grant project ordinance at a later date if needed. With the upcoming ending of the current fiscal year we need to establish a plan for this grant so we can close our books on the current fiscal year.

**TOWN OF ERWIN**  
**GRANT PROJECT ORDINANCE**  
**Grant ID: 10852: SCIF – Economic Development GRANT**

**BE IT ORDAINED** by the Town Council of the Town of Erwin, North Carolina that, pursuant to NCGS 159-13.2 the following grant project ordinance is hereby adopted:

**Section 1:** This ordinance is to establish a budget for a project to be funded by the North Carolina Session Law 2023-134 referenced as follows: \$500,000 for the “Denim Junction” incubators for new businesses, in Erwin, North Carolina.

**Section 2:** The following amounts are appropriated for the project and authorized for expenditure:

SCIF – Economic Development Grant # 10852	\$500,000.00
---	--------------

**Section 3:** The following amounts are appropriated for the project and authorized for expenditure:

Contract and Services Expenses	\$ 475,000.00
Other Expenses	\$ 25,000.00

**Section 4:** The Finance Director is hereby directed to maintain sufficient specific detailed accounting records to satisfy the requirements of the grantor agency and the grant agreements.


**Section 5:** The Finance Director is hereby directed to report the financial status of the project to the Town Manager on a monthly basis, through the financial summary to the Town Manager.

**Section 6:** Copies of this grant project ordinance shall be furnished to the Budget Officer, the Finance Director and to the Clerk to Town Council.

**Section 7:** This grant project ordinance expires when all the projects have been completed and the NC SCIF Grant funds have been expended by the Town OR October 3, 2025, whichever occurs sooner.

Adopted this 24 day of June 2024.

ATTEST:

  
\_\_\_\_\_  
Katelan Blount, Deputy Town Clerk

  
\_\_\_\_\_  
Randy Baker, Mayor



# TOWN OF ERWIN

## RESOLUTION AUTHORIZING SCIF GRANT #10852 – ECONOMIC DEVELOPMENT SPECIAL FUND

**WHEREAS**, the General Assembly of the State of North Carolina appropriated funding pursuant to Sessions Law 2023-134 – House Bill 259.

**WHEREAS**, the North Carolina General Assembly will provide for the distribution of funds to the Town of Erwin, North Carolina an eligible municipality; and

**WHEREAS**, the North Carolina General Assembly funds can be used to cover costs incurred during the time period July 1, 2023 until October 3, 2025; and


**WHEREAS**, NCGS 159-26(B)(2) authorizes the creation of a special fund; and

**NOW, THEREFORE, BE IT RESOLVED,**

**SECTION 1.** The Town of Erwin, Town Council hereby creates the SCIF Grant #10852 - ECONOMIC DEVELOPMENT Fund to accept funding as appropriated in Sessions Law 2023-134 – House Bill 259 and by adopting this resolution affirm that the revenue will only be used for the purposes as set out by said grant and certify such to the State Director of the Office of Budget and Management and the Town of Erwin Finance Director and

**SECTION 2:** This SCIF Grant# 10852 – Economic Development Special Fund shall be effective beginning July 1, 2023 and remain until the expiration of the original grant and any subsequent extensions or additions approved by the state government.

Adopted the 24 day of June 2024.

  
The Honorable Randy Baker  
Mayor Town of Erwin

ATTTEST:

  
Katelan Blount, Deputy Town Clerk

**TOWN OF ERWIN  
RESOLUTION  
FOR RECEIVING STATE FUNDS  
UNDER THE NC OFFICE OF STATE BUDGET MGT.  
SCIF GRANT# 10852 – ECONOMIC DEVELOPMENT**

**WHEREAS**, the General Assembly of the State of North Carolina appropriated funding pursuant to Session Law 2023-134.

**WHEREAS**, the North Carolina General Assembly will provide for the distribution of funds to the Town of Erwin, North Carolina an eligible municipality; and

**WHEREAS**, a resolution affirming funds will be expended as set out by the Office of State Budget and Management for North Carolina is needed; and


**WHEREAS**, revenue received under the grant will be kept in a separate fund and will not be commingled with other Town revenue; and

**WHEREAS**, the Town of Erwin, will provide to the State of North Carolina any unspent grant revenue as of October 3, 2025, unless there is an extension of the grant end date allowed; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Town Council with the Town of Erwin we hereby accept funding as appropriated in Session Law 2023-134 and by adopting this resolution affirm that the grant revenue will only be used for the purposes as set out by said grant and certify such to the State Director of the Office of Budget and Management and the Town of Erwin Finance Director; and

**BE IT FURTHER RESOLVED**, that the Town of Erwin will comply with the procedure created by the North Carolina General Assembly to receive funds under the Act.

Adopted the 24 day of June 2024.

  
The Honorable Randy Baker  
Mayor Town of Erwin

ATTTEST:

  
Katelan Blount, Deputy Town Clerk



William W. Dreitzler, P.E.  
7854 Trap Way  
Wilmington, NC 28412  
Phone: (919) 818-2235  
[bdreitzler@dm2engineering.com](mailto:bdreitzler@dm2engineering.com)

---

May 24, 2024

Board of Commissioners  
Town of Erwin, North Carolina  
Post Office Box 459  
Erwin, NC 28339

**Attention: Mr. Snow Bowden, Town Manager**

**Reference: Engineering Retainer Agreement Extension 2024-2025 Fiscal Year**

Dear Board:

**DM2 Engineering, PLLC** is pleased to submit our Proposal to provide engineering and technical support services to the Town of Erwin, NC. Recognizing the professional needs of a municipality along with the associated budget constraints, I am proposing a retainer fee that will allow the Town to spread out the cost of professional services over a fiscal budget cycle and help eliminate the unanticipated costs. The Scope of Services below will be provided to the Town each month regardless of the time required. This approach will assure that the Town is represented by a professional engineer who can operate as a member of the staff. Furthermore, my personal experience within the Harnett County area spans over 35 years and allows the Town access to someone who has a history working with not only Harnett County, but also other municipalities within Harnett County.

### **SCOPE OF SERVICES**

**DM2 Engineering** will perform the following Scope of Services as they relate to the above proposed retainer contract:

1. Attend Board of Commissioner meetings and provide an Engineer's Report if so requested.
2. Attend Planning Board meetings as requested.
3. Attend Pre-Development meetings as requested to assist the Planning Department.
4. Attend Board of Adjustment meetings as requested.
5. Attend Mid-Carolina Council of Governments Rural Transportation Planning Organization (RPO) meetings, if so requested.

**SCHEDULE**

**DM2 Engineering** proposes that the initial Agreement begin April 1, 2013 and run through June 30, 2013 (3 months) to align with the Town's fiscal budget cycle. If at the end of this initial 3-month period the Town of Erwin is satisfied with the services being provided under this retainer agreement, then the agreement would be extended to run annually from July 1<sup>st</sup> through June 30<sup>th</sup>. The agreement would be re-evaluated at each annual budget cycle.

**The Town of Erwin Board of Commissioners approves the extension of this Retainer Agreement to run from July 1, 2024 through June 30, 2025. An extension for the 2025-2026 budget may be evaluated by the Board during next year's normal budget cycle.**

**FEES**

**DM2 Engineering** will provide the above services on a monthly basis, regardless of the time required, for a retainer fee of \$2,000/month paid the first week of each month during the Town's normal payment schedule.

**To affect the acceptance of this Retainer Agreement, please execute both originals and return a copy to our office. We appreciate the opportunity to provide our services to the Town of Erwin, NC.**

Sincerely,  
**DM2 Engineering, PLLC**



William W. Dreitzler, P.E.  
Managing Partner

**The Scope of Services, Terms and Conditions of this Retainer Agreement are accepted.**

Town of Erwin, North Carolina  
\_\_\_\_\_  
print/type individual, firm or corporate name

\_\_\_\_\_  
print/type name of authorized representative with title

\_\_\_\_\_  
signature of authorized representative

\_\_\_\_\_  
date

## MINUTES CONTINUED FROM JUNE 24, 2024

Commissioner Byrd made a motion to approve this resolution, which was seconded by Commissioner Blackmon. **The Board voted unanimously to approve the SCIF Grant 10852 Resolution to Receive Funds.**

### **DM2 Engineering Contract Extension**

Town Manager Snow Bowden presented the contract for DM2 Engineering Contract Extension.

Commissioner Blackmon asked how many days per week or how many hours per month Mr. Dreitzler was in town. Town Manager Snow Bowden responded that Mr. Dreitzler has worked a lot from home since moving to Wilmington and bills the Town monthly rather than hourly. Commissioner Blackmon wanted to know if Mr. Dreitzler only comes to town if there are issues, or if he does come to check in on items as well.

Town Manager Snow Bowden said that he reviews all the large projects, and stormwater, assists with handling resident complaints about stormwater issues, and looks at drainage issues. He stated that he could get a report with times put together.

Commissioner Blackmon made a motion to table the DM2 Engineering Contract Extension until further detail in in contract has been provided, which was seconded by Commissioner Nelson. **The Board voted unanimously to table the DM2 Engineering Contract Extension until further detail can be provided.**

### **BOA 2024-11**

Town Manager Snow Bowden presented this budget amendment to the Board. This amendment will transfer \$1000 of funds from the Street Department to the Powell Bill to cover an increase in expenses. This has already been accounted for in the budget, this would just approve the transfer of the funds.

Commissioner Blackmon made a motion to approve the budget amendment, which was seconded by Commissioner Nelson. **The Board voted unanimously to approve BOA 2024-11.**

### **FAMPO TAC MEETINGS**

Town Manager Snow Bowden presented a meeting schedule for the FAMPO Technical Advisory Committee, needing a Board Member to attend the meetings. The meetings are on the 4<sup>th</sup> Wednesday of the month at 8:30 a.m. via in-person meetings.

Commissioner Nelson volunteered to attend the TAC meetings.

Town Manager Snow Bowden stated that there is also the Citizen Advisory Council, which meets on the 2<sup>nd</sup> Wednesday at 8:30 a.m. via a hybrid format.

Commissioner Byrd volunteered to attend the CAC meetings as his work schedule would allow.

### **GOVERNING COMMENTS**

Commissioner Turnage stated that he is looking for updates on the Mason Drive homes, specifically 309 Mason Drive. The Gettin' Place is still an eyesore and needs to be dealt with. The owner seems to move some of his stuff around to give the impression that he's doing something. South Erwin has made a lot of improvements, and he would like to see that continue.

**BUDGET ORDINANCE AMENDMENT**  
**BOA 2024 – 11**  
**FISCAL YEAR 2023-2024**

BE IT ORDAINED by the Governing Board of the Town of Erwin, North Carolina that the following amendment be made to the annual budget ordinance for the fiscal year ending June 30, 2024.

Section 1. This Budget Ordinance Amendment seeks to Transfer funds from Street Department to Powell Bill in the amount of \$1,000. This will transfer \$1,000 of Street Dept. funds to cover Powell Bill increase in expenses.

Section 2. To amend the General Fund: The Expenditures are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-5600-450	Contracted Serv.	\$19,000	(-) \$1,000	\$18,000

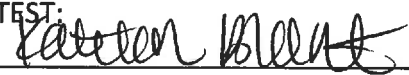
Section 3. To amend the General Fund: The Expenditures are to be changed as follows:

Account	Description	Current Approp.	Increase/Decrease	Amended Appropriation
10-4510-450	Contracted Services	\$238,115	(+) \$1,000	\$239,115.

Section 4. Copies of this budget amendment shall be furnished to the Clerk, the Governing Board, the Budget Officer and the Finance Director for their direction.

Adopted this 24 day of June 2024.

  
 Randy L. Baker, Mayor

ATTEST:  
  
 Katelan Blount, Deputy Town Clerk





Greetings,

At its May 9, 2024 meeting, the Fayetteville Area Metropolitan Planning Organization (FAMPO) Transportation Advisory Committee (TAC) voted to expand its boundary and amend the current Memorandum of Understanding (MOU) between its 15 Jurisdictional partners and 30+ Agency partners). The expanded boundary adds the Town of Erwin and Moore County as new Jurisdictional members.

All decisions of the MPO are made by the Technical Advisory Committee (TAC) with recommendations from the Technical Coordinating Committee (TCC) and the Citizens Advisory Committee (CAC). The membership and voting structure of these committees are established in the MOU and board bylaws respectively. The three committees meet bi-monthly or six times per year and meeting agenda packets are prepared by FAMPO staff.

Before the end of the fiscal year (June 30, 2024), Please provide FAMPO staff with the name and contact information of your appointed Board of Commissioner or Town Council member for the FAMPO TAC board. We also need the name and contact information of your assigned TCC representative (Manager or Manager's designee). And finally, we need the name of one or more citizens that your Commissioner or Council member wish to appoint from your jurisdiction to the CAC board.

<b>2024 MEETING SCHEDULE</b>			
<b>Board</b>	<b>CAC</b> 8:30 AM Hybrid Meetings	<b>TCC</b> 10:30 AM Hybrid Meetings	<b>TAC</b> 8:30 AM In Person Meetings
<b>Meets</b>	Bi-monthly 2 <sup>nd</sup> Wednesday	Bi-monthly 2 <sup>nd</sup> Wednesday	Bi-monthly 4 <sup>th</sup> Wednesday (*schedule change due to holiday)
<b>Meeting Dates</b>	January 10, 2024	January 10, 2024	January 24, 2024
	March 13, 2024 	March 13, 2024 	March 27, 2024
	May 8, 2024	May 8, 2024	May 9, 2024 @10:00am
	July 10, 2024	July 10, 2024	July 24, 2024
	September 11, 2024	September 11, 2024	September 25, 2024
	November 13, 2024	November 13, 2024	November 20, 2024*

 VIRTUAL ONLY

Sincerely,  
Hank Graham  
Executive Director, FAMPO



FAMPO memo

I just received this request from FAMPO last Friday. The Town of Erwin recently joined as a member of the Fayetteville Metropolitan Planning Organization (FAMPO). We need to pick someone from the Town Board to serve on the Citizen Advisory Council (CAC) and the Technical Advisory Committee (TAC). Someone from Town Staff will serve on the Technical Coordinating Committee (TCC). The meetings are held at the Historic Cumberland County Courthouse at 130 Gillespie Street in Fayetteville, NC. For the CAC board it does not necessarily have to be someone from the Town Board. Due to the fact that there are only three more meetings left this year and they are hybrid meetings it would most likely be easier to have someone from the Town Board serve until the end of the year. We can find someone to take that role over for 2025 at a later date.

CAC meeting dates (Hybrid meetings) (Bi-monthly on the second Wednesday of the month at 8:30AM)

- July 10th, 2024
- September 11<sup>th</sup>, 2024
- November 13<sup>th</sup>, 2024

TAC meeting dates (in-person) (Bi-monthly on the 4<sup>th</sup> Wednesday of the month at 8:30AM)

- July 24<sup>th</sup>, 2024
- September 25<sup>th</sup>, 2024
- November 20<sup>th</sup> 2024



**MINUTES CONTINUED FROM JUNE 24, 2024**

**GOVERNING COMMENTS**

Commissioner Turnage stated that he is looking for updates on the Mason Drive homes, specifically 309 Mason Drive. The Gettin' Place is still an eyesore and needs to be dealt with. The owner seems to move some of his stuff around to give the impression that he's doing something. South Erwin has made a lot of improvements, and he would like to see that continue.

Mayor Baker requested that we have staff give 30 days for improvement or progress on the Mason Drive home, and have staff report back in 30 days at the next workshop.

Commissioner Nelson stated that he celebrated the 15U Baseball season championship win at the Town Park this past weekend. He stated that the Park Staff has made the park look great. He thanked the Police Department for the cleaning up of the drugs in Erwin. He wanted to thank Mark and his crew for replacing signs around town as needed, and the Town Staff for their hard work.

Mayor Baker stated that he would like to see the 15U Baseball team get recognition for the championship win, for both the coaches and the players. He requested that this be at the August meeting.

Commissioner Byrd stated that he would like to see some sort of tracking sheet for code enforcement. He has seen properties where enforcement has not been done- the grass is still now being mowed, and yards are not being cleaned up. He also thanked the Town employees for all their hard work.

Mayor Baker wanted to thank the Town Staff and how dependable they are, with their hard work.

**ADJOURNMENT**

Commissioner Blackmon made a motion to adjourn at 6:55 P.M. and was seconded by Commissioner Byrd. **The Board voted unanimously.**

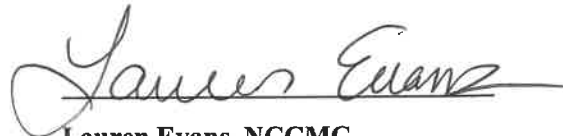
**MINUTES RECORDED AND TYPED BY  
KATELAN BLOUNT DEPUTY TOWN CLERK**

**ATTEST:**



**Randy Baker**

**Mayor**



**Lauren Evans, NCCMC**

**Town Clerk**