#### THE ERWIN BOARD OF COMMISSIONERS SPECIAL CALLED SESSION THURSDAY, NOVEMBER 14, 2024 @ 9:00 A.M. ERWIN MUNICIPAL BUILDING BOARD ROOM

#### **AGENDA**

#### 1. **MEETING CALLED TO ORDER**

- A. Invocation
- B. Pledge of Allegiance
- 2. APPROVAL OF AGENDA
- 3. **OLD BUSINESS** 
  - A. Village at Old Stage Subdivision Preliminary Plat (Page 2)
  - B. HWY 421 Overlay (Page 18)
- 4. **ADJOURNMENT**

## Erwin Board of Commissioners

### REQUEST FOR CONSIDERATION

To: The Honorable Mayor and Board of Commissioners

From: Snow Bowden, Town Manager

Date: November 14, 2024

Subject: Village at Old Stage Subdivision Preliminary Plat

The Town of Erwin has received a preliminary major subdivision plat for a 101-lot subdivision that will be comprised of single-family homes. All the lots meet the standards that are required for a preliminary plat in our Town Code. The developers are not asking for the property to be rezoned or any other special considerations. There were concerns brought up at the Planning Board meeting about traffic, overcrowded schools, and potential environmental issues. All the concerns brought up are legitimate issues, but they are not valid or legal reasons to turn down a preliminary plat due to the fact that this preliminary plat meets all of the requirements in our Town Code.

Please keep in mind that this is just the preliminary plat. This is the first step in the subdivision process. Before any development can take place, the developers will have to submit a final plat to the Town of Erwin for approval. The final plat will include information such as utility lines, drainage, and any potential wetland information. The developers will also be required to obtain driveway permits from the North Carolina Department of Transportation (NCDOT) and stormwater/soil and erosion permits from the North Carolina Department of Environmental Quality (NCDEQ).

#### Action Recommended:

Approve preliminary plat



## TOWN OF ERWIN

P.O. Box 459 · Erwin, NC 28339 Phone: 910-897-5140 · Fax: 910-897-5543 www.erwin-nc.org

11/14/2024

Mayor
Randy L. Baker
Mayor Pro Tem
Ricky W. Blackmon
Commissioners
Alvester L. McKoy
Timothy D. Marbell
Charles L. Byrd
David L. Nelson
William R. Turnage

## The Villages at Old Stage Subdivision Memorandum

## **Subdivision Description**

The Town of Erwin has received a preliminary major subdivision plat for 101 single-family homes zoned as RD (Rural District) to be built Old Stage and Avery Road located by Harnett County Tax pins 0588-82-5111, 0588-82-7366, 0588-82-0344, 0588-81-3955, 0588-81-8885, 0588-811-0141, 0588-90-0944, 0588-81-9765, 0588-90-0073, 0587-89-5936, 0587-89-6834, 0587-89-7730, 0587-89-9542. Said development is a total of 13 parcel totaling 90.95 acres, and the entirety is planned to be annexed into Erwin's corporate limits upon construction. To access said development there will be a road constructed to Erwin's road standards which would then be allocated to the town for future maintenance along with all Right-of-Ways included. Said development, does not contain any watersheds nor is any of the parcel in any potential flood hazard areas according to Harnett GIS. According to the site plan/ soil evaluation, there may be wetlands on the development, however, this would require further study on the behalf on the developer to ensure no wetlands are being disturbed and how they may mitigated from the Army Corp of Engineers.

## Regulation

Per The Erwin Code of Ordinances subdivision section, along with RD zoning classifications all requirements for preliminary plats have been met and the produced residential lots are compliant with all RD zoning regulations including lot size, required frontage, and width. Along with Erwin's road and Right-of-Way requirements have been met.

## **Required Improvements**

Prior to the final plat being submitted the applicant must show that they have made all of the required improvements per Erwin's subdivision ordinances, meet all RD zoning regulations, and obtain the proper permits from affiliated agencies. Upon submission of the final plat, the

applicant must have received approval from NCDEQ in regard to soil erosion. Along with approval from NCDEQ in regards to stormwater due to more than 1 acre being disturbed. They must also submit complete road construction plans that will be approved by Erwin's civil engineer and have approved NCDOT encroachment permits for the said roads to be constructed along with water lines. A letter from Harnett Regional Water approving said water lines to be constructed must also be included to ensure lines will be up to HRW standards. Due to the parcel lacking the ability to connect to Harnett Regional sewer lines the said development will be on septic tanks and will also require approval from Harnett Health before final plat submittal.

Sincerely,

Dylan Eure

Town Planner



# Town of Erwin Zoning Application & Permit

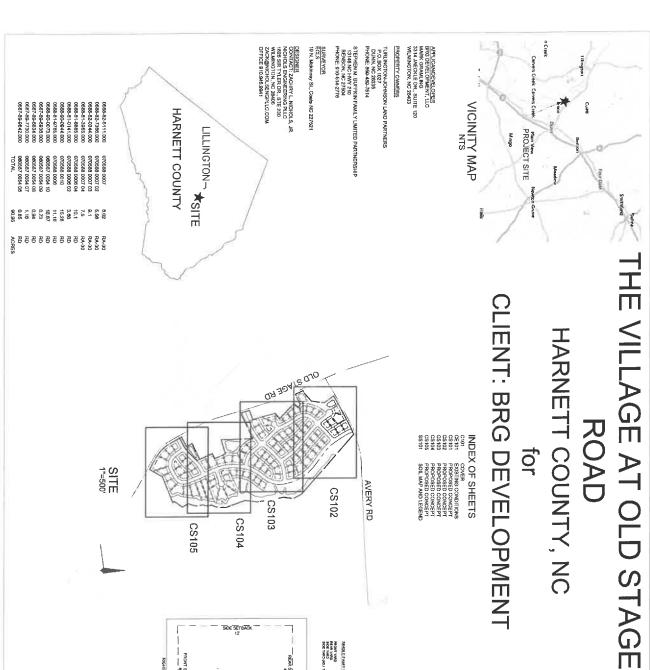
Permit # 25-0077

Planning & Inspections Department

Rev Sep2014

Each application should be submitted with an attached plot/site plan with the proposed use/structure showing lot shape, existing and proposed buildings, parking and loading areas, access drives and front, rear, and side yard dimensions.

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Number of dwelli	ng/structures on	the pro	perty already	10	Prope	rty/Parcel size	90 AC	
Floodplain SFHA		Water				Yes <u>No</u>		
MUST circle one that applies to property Existing/Proposed Septic System Or								
Existing/Proposed County/City Sewer Owner/Applicant Must Read and Sign								
The undersigned property owner, or duly authorized agent/representative thereof certifies that this application and the forgoing answers, statements, and other information herewith submitted are in all respects true and correct to the best of their knowledge and belief. The undersigning party understands that any incorrect information submitted may result in the revocation of this application. Upon issuance of this permit, the undersigning party agrees to conform to all applicable town ordinances, zoning regulations, and the laws of the State of North Carolina regulating such work and to the specifications of plans herein submitted. The undersigning party authorizes the Town of Erwin to review this request and conduct a site inspection to ensure compliance to this application as approved.								
MARK GRAMUNG MA 7-19-24								
Print Name Signature of Owner or Representative Date								
For Office Use	00	Evict	ing Nonconform	na Hees or For	turos	s 1N		
Zoning District								
Requires Town Zoning Inspection(s)FoundationPrior to C. of O.								
Side Yard Setback 17 Q1 Zoning Permit StatusApprovedDenied								
Rear Yard Setback								
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Signature of Town R	epresentative:				Date Ap	proved/Denied:		



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CS105

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HARNETT COUNTY
BRG DEVELOPMENT
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RA-30 RA-30

BREWBAKER CYNTHIA B 6320 WOODRUN ON TILLERY MOUNT GILEAD, NC 27306-8510 MCDONALD JAN & MCDONALD LINDA 3340 OLD STAGE RD SOUTH ERWIN, NC 28339-000

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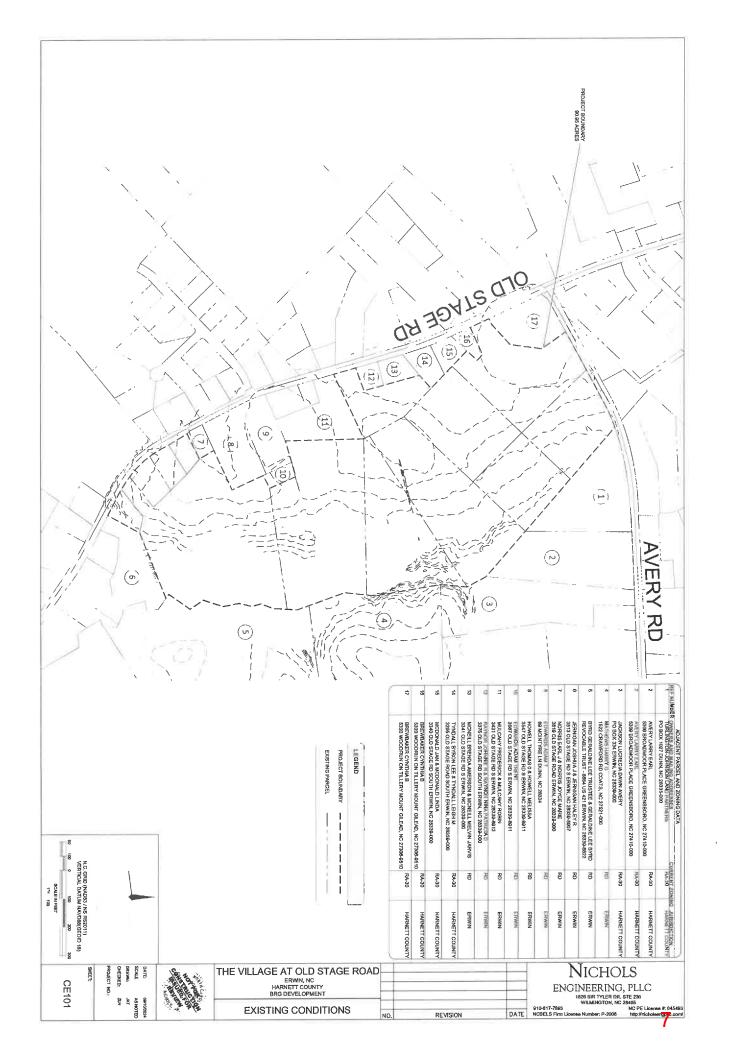
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ENGINEERING, PLLC
1828 SIR TYLER DR. STE 230
WILLIAMOTON, NC 28405
NC PE License 8: 045403
http://nicholsengri.com/

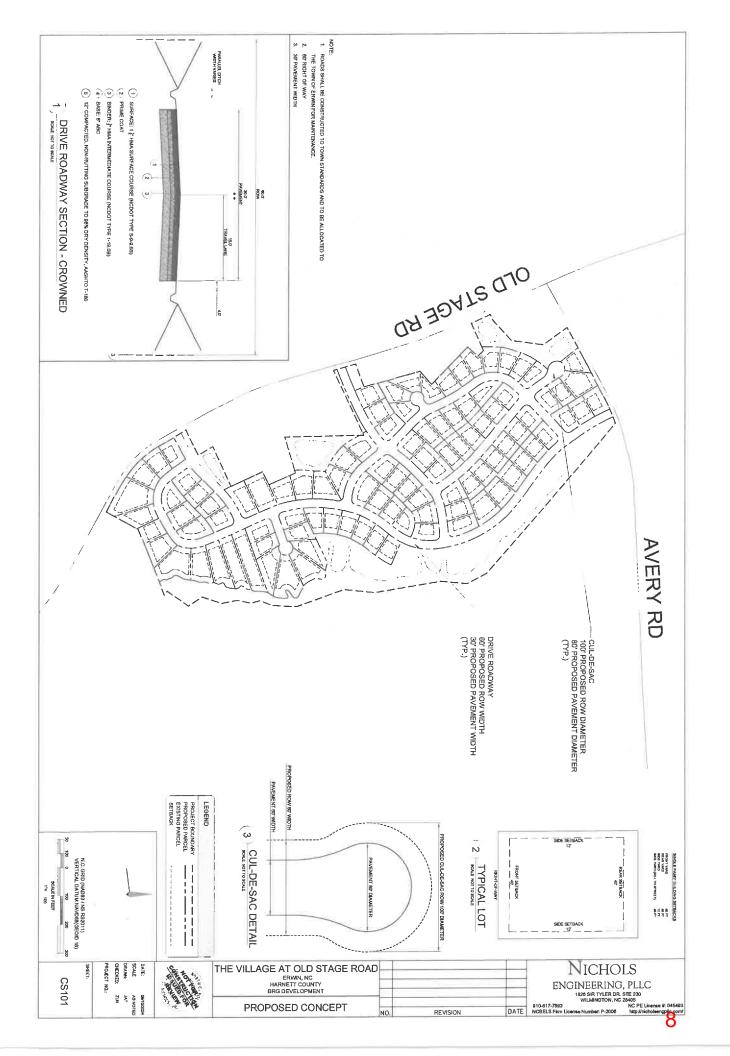
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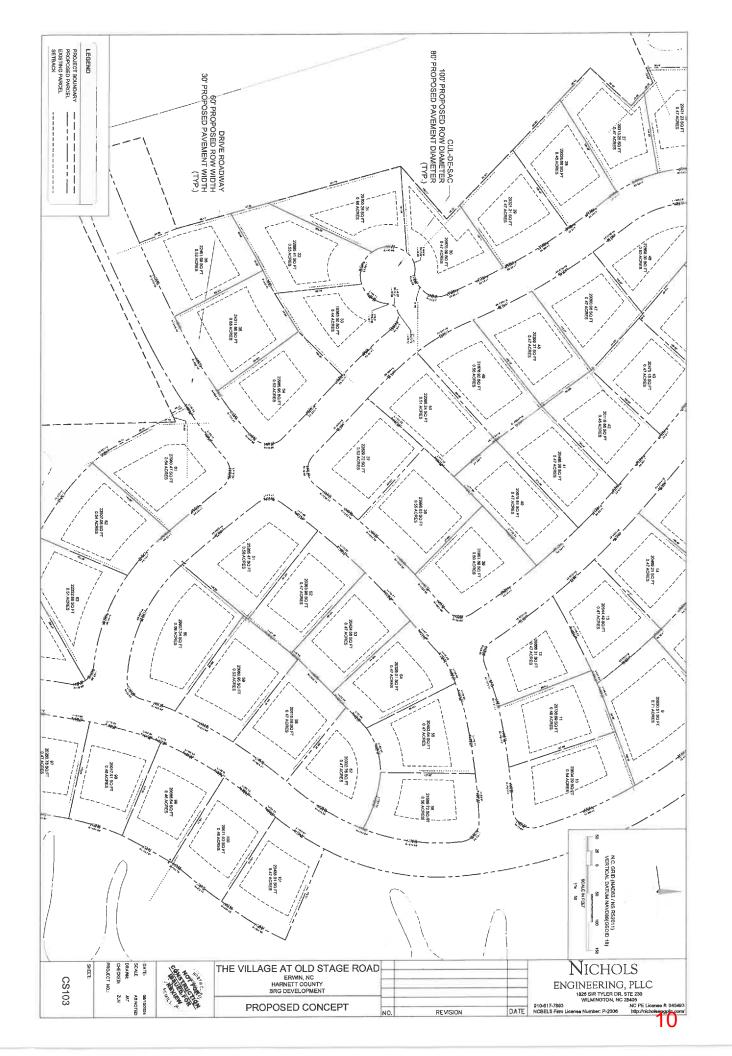
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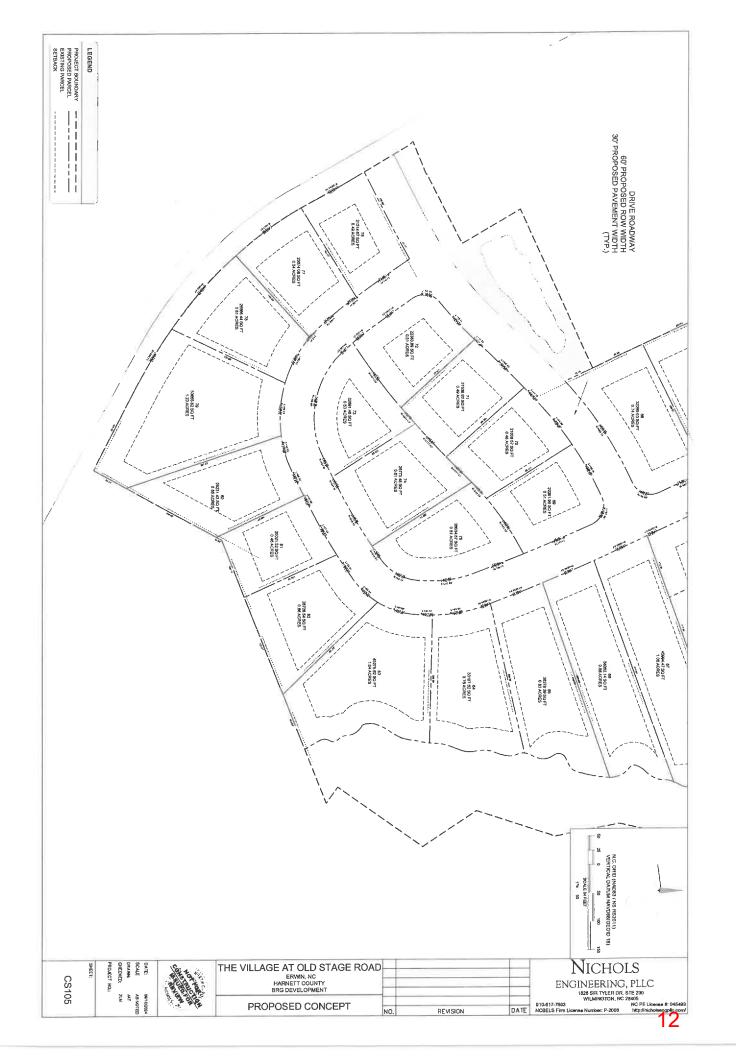


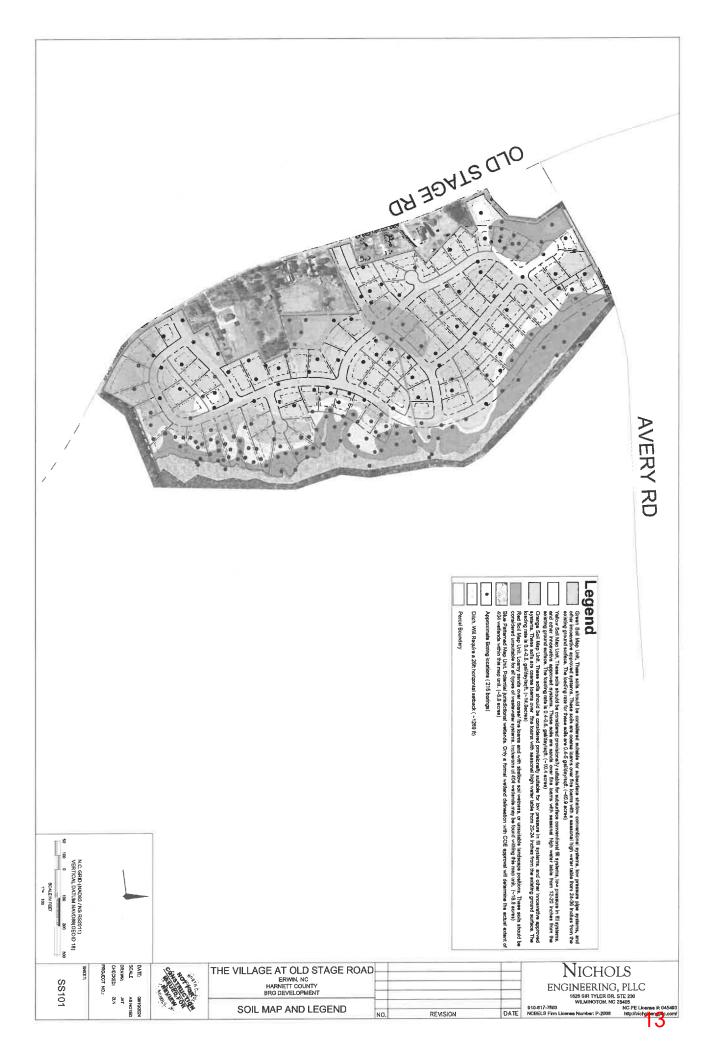


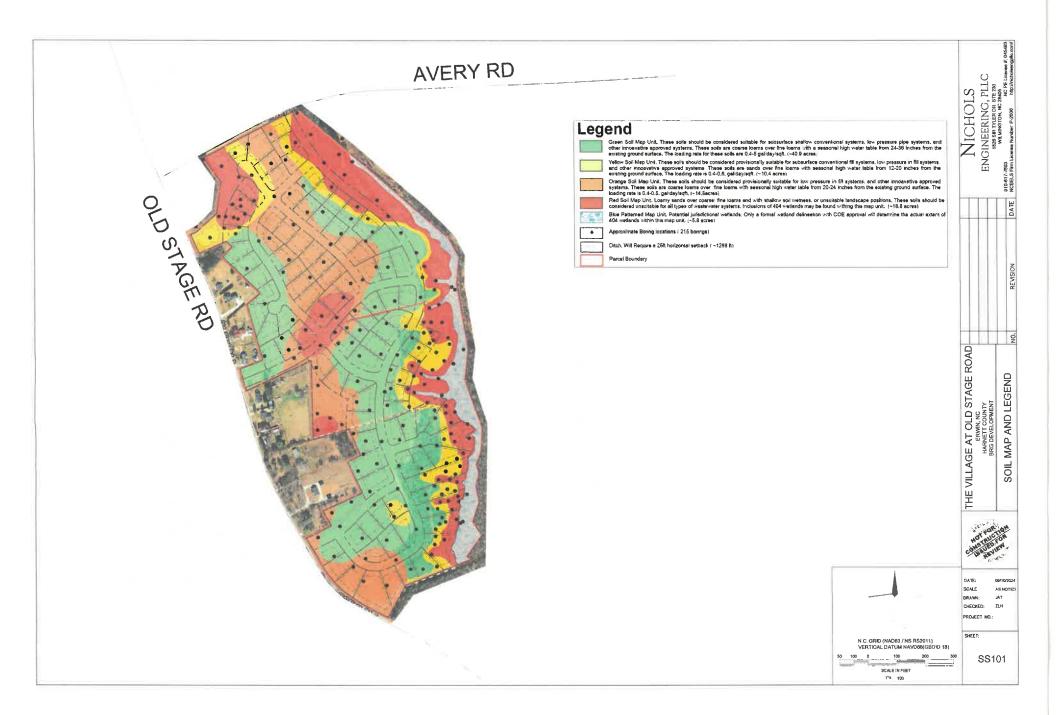












#### STEPHEN M. BUFFKIN FAMILY LIMITED

13148 NC HWY 210 Benson Benson, North Carolina 27504

July 17, 2024

Mr. Dylan Eure Town Planner 100 West F. St. Erwin, NC 28339

RE: Owner's Authorization for Proposed Development at Old Stage Road and Avery Road

Dear Mr. Eure

We hereby give consent to the below referenced agent/applicant to act on our behalf, to submit application, all required materials and documents and to attend all meetings and represent us at all meeting and hearings pertaining to all processes associated with the development and approval of the above refereed project as related to the parcels identified by the attached.

#### **AGENT/APPLICANT INFORMATION:**

Name – Mark W. Gramling Vice President Land Development BRG Development, LLC Address - 3314 Jaeckle Dr., Unit 120 Wilmington, NC 28403

OWNER'S AUTHORIZATION:

Stephen M. Buffkin Family Limited Partnership

a North Carolina limited partnership

200

Date: 7/22/2024

We trust this request meets with your approval and look forward to working with you.

#### **Turlington-Johnson Land Partners**

P.O. Box 1027 Dunn, NC 28335

July 17, 2024

Mr. Dylan Eure Town Planner 100 West F. St. Erwin, NC 28339

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#### AGENT/APPLICANT INFORMATION:

Name – Mark W. Gramling
Vice President Land Development
BRG Development, LLC

Address - 3314 Jaeckle Dr., Unit 120 Wilmington, NC 28403

#### **OWNER'S AUTHORIZATION:**

Turlington-Johnson Land Partners
a North Carolista partinership
By:985A2F025BC247C
Stuart Turlington Name:
Date:
Date.
DocuSigned by:
Joseph Johnson
By:
Joseph Johnson
Name:
Date

	Edward Johnson
By:	1419A06FCEB5404
Name:	Edward Johnson
Date:	

## Erwin Planning Board

## REQUEST FOR CONSIDERATION

To: Erwin's Planning Board Members From: Dylan Eure, Town Planner

Date: November 14, 2024

Subject: 421 Overlay Amendment

The Town staff of Erwin wishes to amend it Code of Ordnances to allow for the creation of a developmental overlay along US 421. Said regulations are as follows:

#### E.H.O.D. – Erwin Highway Overlay District

#### A. Purpose

The intent of the Highway Overlay is to protect natural resources, provide landscaping improvements, ensure connectivity, improve pedestrian walkability, and enhance the overall appearance of the corridor identified. Development standards from the Erwin Highway Overlay District apply to all parcels within 600 feet of the Right-of-way on both sides of the corridor. In cases where a portion of a tract of land lies within the overlay district, the entire tract shall fall into the same regulation as the overlay.

The Erwin Highway Overlay District is established to:

- 1. Prevent unsightly conditions that may destroy or detract from the natural character, beauty, or condition of the area.
- 2. Reduce the amount of traffic coming on and off of the corridors.
- 3. Minimize potential safety hazards that may exist along the corridors.
- 4. Improve pedestrian safety and walkability.

#### B. Area of Applicability

The major highway corridor of which is affected by Erwin's Highway Overlay District is U.S. 600 feet of both sides of 421/E Jackson Blvd within only the contiguous corporate limits of the Town. Said overlay would impact all buildings and non-single-family properties including but not limited to businesses and multi-family dwellings.

#### C. Specific Development Standards

#### 1. Dimensional Standards

a. At no time shall any development not face the nearest Right-of-way. All developments are required to front the nearest accessible Right-of-way and be accessed internally. In the event of a parcel abutting two Right-of-ways, the buildings should face the heavier trafficked Right-of-way, and access via the Right-of-way, or by a newly constructed street.

- b. At no time shall any developments loading area face the public Right-of-way. All loading areas shall be located at the rear or side of the establishment as long as it does not face a public Right-of-way.
- c. For additional standards see the corresponding zoning jurisdiction in which a parcel is related to for setbacks requirements.

#### 2. Building Materials

- a. At no time should any buildings be made entirely of materials that are prone to deterioration or weathering causing the building to become a blight throughout ageing.
- b. Buildings may be accented with other materials but are limited to twenty percent (20%) of the façade.
- c. To avoid blight, all non-residential facades shall be made of at least eighty percent (80%) one the following materials:
  - i. Brick Masonry
  - ii. Wood
  - iii. Stone
  - iv. Architectural Concrete
  - v. Vinyl Siding
- d. Facades to be limited:
  - i. Metal

#### 3. Landscaping Standards

- a. Parking lots, loading areas, and other vehicle use areas shall be planted with one (1) tree and (2) shrubs for every ten (10) parking spaces required.
- b. At least 65 percent (65%) of the required parking lot trees shall be large shade trees.
- c. Trees and shrubs shall be planted within 15 feet of the vehicle use areas.
- d. Developments containing 30 or more parking spaces, at least half or 50 percent (50%) of the trees and shrubs must be planted in islands or medians spaced throughout the parking area.
- e. A consecutive strip of parking places shall include landscape islands every 12 spaces apart and at the end of all parking rows.
- f. Landscape islands shall be grass and mowed, covered with organic materials (ex: pine mulch)
- g. For specific landscaping guidelines see Article XV entitled General Provisions within Chapter 36 of the Erwin Code of Ordinances.

#### 4. Parking Lot Standards

- a. Developers of commercial properties shall be required to have shared driveways and parking areas with adjoining developments. If there is no current adjoining development, the development shall make modifications for a future connection to be made by the adjoining developer.
- b. All areas designated for trash or refuse shall be screened from the public eye with a minimum height of 1 foot above the highest point of the trash receptacle. Materials for the screen shall be natural or made of masonry materials. (ex: wood, stone, or brick)
- c. For specific parking guidelines see Article XVIII entitled Parking and Loading within Chapter 36 of the Erwin Code of Ordinances.

#### 5. Signage Standards

- a. All standalone signs shall be made of primarily masonry materials surrounded by a natural base of shrubs and other small plants.
- b. For specific signage guidelines please see Article XIX entitled Sign Regulations within Chapter 36 of the Erwin Code of Ordnances.

#### 6. Sidewalk / Street Scape Standards

- a. Any development shall require the installation of ADA compliant sidewalks along their portion of the right-of-way upon development. If the property that is being developed does not abut a right of way, then no sidewalk installation is required.
- b. Sidewalks shall be installed within the Right-of-Way with an approved encroachment agreement with North Carolina Department of Transportation separated from the pavement by a grass landscaping buffer compromised of shade trees placed at 15 20 ft. increments.
  - i. The maintenance of said sidewalks shall be the responsibility of the Town of Erwin through an maintenance agreement with NCDOT.

